



OPERATING Budget FISCAL YEAR 2026



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FY 26

BUDGET MESSAGE



CITY OF PORT WENTWORTH Georgia

7224 GA Highway 21 | Port Wentworth, Georgia 31407
Phone (912) 964-4379 | Fax (912) 966-7429
www.cityofportwentworth.com

June 10, 2024

ELECTED OFFICIALS

MAYOR

Gary Norton

COUNCIL MEMBERS

Gabrielle Nelson, Mayor Pro-Tem

Thomas Barbee, At-Large P1

ArtLise Alston-Cone, At-Large P2

Mark Stephens, District 2

Rufus Bright, District 3

Shawn Randerwala, District 4

CITY MANAGER

Steve Davis

Dear Mayor and Members of the Port Wentworth City Council,

I respectfully submit to you the Proposed Budget for the Fiscal Year 2025 Budget and Proposed Five Year Capital Improvement Plan for FY 2025 – FY 2029 for your review and adoption.

These documents highlight the advancement of city council priorities and basic requirements of department heads and community stakeholders to provide quality services. The proposed budget serves as a strategic communications tool for the city of Port Wentworth's financial vision. The budget articulates our plan for operational efficiencies, sound fiscal stewardship, meaningful engagement, and continues to provide for the growth of the city.

The budget provides for the development of the new city recreational facility, promotes responsible economic development, upgrades the critical city infrastructure, and reinvesting in the downtown water and sewer system.

The city is proposing a 6 percent increase in the workforce to accommodate unprecedented growth in the region and city. The budget provides a disciplined approach to balancing the city's finances, protects resources and invests in our community to improve the quality of life for every resident.

In conclusion, the budget is balanced and maintains a healthy funds reserve level while complying with the various financial requirements that challenge the city during the period of growth.

Therefore, I present the proposed FY 2025 Budget for your consideration and adoption.

Steve Davis, MPA CPM
City Manager

Economy, Financial Focus, Accountability and Budget Objectives

When structuring the budget document, the Administration's goal is to produce a document that provides sufficient policy and financial information to give an accurate description of the City's financial health and stability.

ECONOMY AND FINANCIAL OUTLOOK

The financial health of the city during 2025 is strong and projected to improve in 2026 based on the following economic indicators:

- Residential and commercial construction continues to grow with hundreds of new single and multifamily homes planned for construction, in addition to millions of square feet of commercial and industrial construction underway.
- The city population as of July 1, 2024, is 14,865 and is projected to exceed 20,000 by 2030 based on the planned new construction.
- During FY 25 the city permitted 731 new single-family homes, a 109 % increase from the previous year.
- Married families have reported a medium income of \$104,063 and represent a growing trend within the city, 83.5 percent of households are young families with a median income of \$91,700 and a median age of 32.3 years.
- The city property digest exceeds \$1.1 billion, which is a 15.53 % increase over last year and 103 % over the past five years
- Regional travel continues to exceed pre-pandemic levels and is reflected in robust Hotel-Motel city sales revenue and new construction.
- Sales tax revenue continues to increase, while other regions are reporting declines in economic indicators and their economy.

During the beginning of 2025, there were again predictions that the U.S. Economy was heading toward a recession and that spending, and tax revenue might be declining. There is little evidence that the economy is heading toward recession. There are aspects of the economy, such as low unemployment, appear very strong, inflation looks to have stabilized and projected to be 2.2% by the end of 2025. While there are concerns within the entire U.S. Economy, the Southeast continues to experience rapid growth and strong regional sales.

These challenges have been felt by the City with surging prices for services and supplies. The regional Consumer Price Index is 2 % during the past 12 months, ending April 30, 2025.

The FY26 Budget projected the effects of inflation on materials and wages. While the current inflation rate looks to be declining, the City has experienced price increases of between 20-30% for goods and services in the past year. This has caused a considerable strain on the dollars available for core services. This budget provides for an increase of 2.5 percent for personnel and operating expenditures.

Economy, Financial Focus, Accountability and Budget Objectives

Finally, the increase in local property taxes generated by new construction is welcome, however, that increase is a fraction of the cost infrastructure for water, sewer, fire and police services. The city has also benefited from increases in sales tax likely attributable to both growth and inflationary pressures, since consumers are required to spend more money on current goods and services. The FY26 sales tax revenue budget is projected at a slower growth rate since consumer behavior is expected to normalize as they buy fewer goods and services, due to inflation and higher interest rates.

FINANCIAL FOCUS

Possible Recession. Continue to monitor city finances within the context of volatile markets and fluctuating revenues such as the rising costs of commodities, economic contractions within our key industries and the fiscal impact on local city revenues (Local Option Sales Tax, Special Local Option Sales Tax, Hotel Motel Sales Tax and Business Taxes). City staff will need to monitor regional economic conditions and their impact on our government operations.

Adherence to Financial Policies. The City's financial security requires that we adhere to strict budget and purchasing policies that are the basis of sound financial management. We must ensure the City is able to maintain core city services.

Budget Development.

The FY26 budget is structurally balanced and supports the City's sound fiscal and operational policies. The City's general fund totaling \$34.1 million. The annual budget represents the culmination of hours of analysis and hundreds of recommendations on how best to respond to the needs of the community in accordance with the limited resources available, established policies and sound administrative practices.

The annual budget also builds upon prior budgets, staff objectives, departmental business plans and citizen feedback. Throughout the entire budget process, City Administration has been committed to:

- A fiscally balanced budget with minimal use of one-time revenues to fund ongoing city operations
- A budget based on providing basic core City services that meet the needs of the community
- Financial transparency
- Funding capital projects to maintain and improve the quality of life for residents

Economy, Financial Focus, Accountability and Budget Objectives

ACCOUNTABILITY

Fiscal accountability is achieved through development and adoption of the annual budget and long-range financial plan. This action authorizes the allocation of resources and establishes direction for programs and services for the coming year and for the five-year planning period. The City conducts an annual audit at the conclusion of each fiscal year. Records for every fund are audited by an independent audit firm that tests and reviews supporting evidence and financial statements.

The City has received the GFOA award for excellence for financial reporting each year for the past 22 years. The purpose of the award is to encourage local governments to go beyond the minimum requirements of generally accepted accounting principles and to prepare an annual comprehensive financial report that provides true transparency and full disclosure.

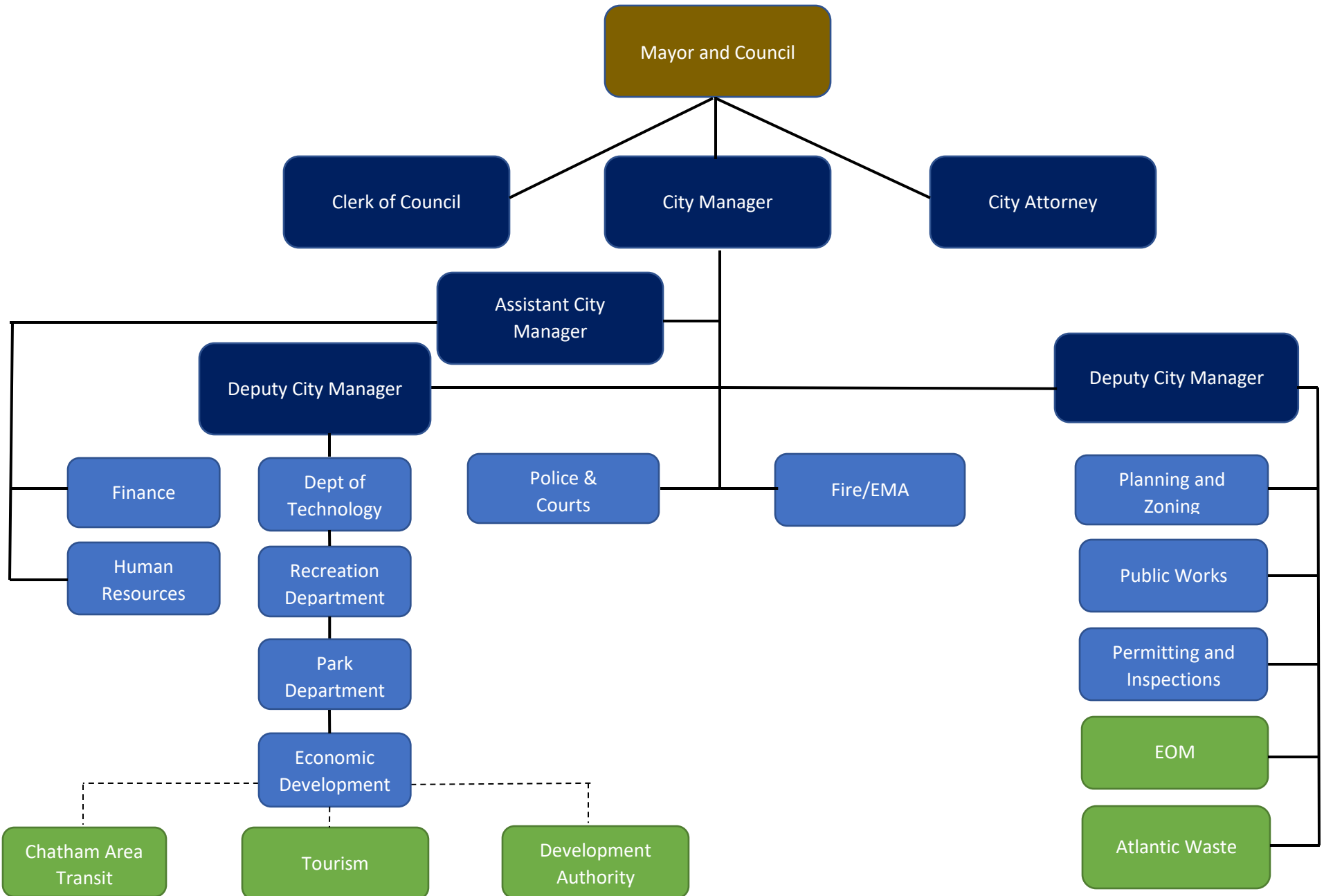
BUDGET OBJECTIVES:

The City's main objective is to provide a balanced budget that ensures financial health and stability of the City while preserving current service levels for its citizens.

- **Economic Outlook.** The City's elastic tax base has performed better than anticipated in recent fiscal years. We anticipate this trend to continue into FY26; however, the City is monitoring the potential of a recession as inflation and interest rates continue to adjust at the start of fiscal year 2026.
- **Current Reserves.** The City plans to spend reserves on capital improvement projects and still maintain an adequate fund balance per our financial policies projected to retain \$ 8.2 million in General and Enterprise Funds. FY26 General Fund reserve spending is projected to be \$3.6 million and SPLOST reserve spending is projected to be \$4.6 million with most of the costs attributed to parks, economic development, grants management and expansion of City Hall.
- **Hotel Motel Sales Tax.** Effective July 1, 2024, the state legislature increased the City's sales tax rate to 8 percent. The additional revenue will be used to offset General Fund and Capital fund expenses.



City of Port Wentworth



ELECTED OFFICIALS

Elected Officials

Overview

Mayor and Council. The City of Port Wentworth is a Georgia municipal corporation with an elected Mayor and six elected Council Members. Council Members are elected for Districts 1, 2, 3 and 4; the Mayor and two Council Members are elected at-large; and the Council elects a Mayor Pro-Tem. The Mayor and Council shall meet at 7 p.m. on the third Thursday of each month. For dates and times of special meetings, workshops and/or public hearings, contact City Hall at 912.964.4379.

City of Port Wentworth Elected Officials



Gary Norton, Mayor
912.856.0114 - Business Cell
912.964.4379 - Office
gnorton@portwentworthga.gov

Gary Norton was born and raised in Port Wentworth where he played football and baseball from the age of 6 to 18. At the age of 21 he coached the last Colt League in the history of Port Wentworth at the request of Lewis Mobley, whose son played on the team. He graduated from Groves High School in 1975 furthering his education in management through the International Management Council. In 1981, Gary married Donna Alford-Norton from Pooler. They have a daughter, a son, and five grandchildren. Mr. Norton raised his two children in Port Wentworth where he volunteered on the Recreation Department for 6 years. He coached his daughter's softball teams for 7 years leading the 16 & Under girls' team to the CAA Championship. He also coached his son's baseball, football and basketball teams for 2 years.

Mr. Norton is employed at International Paper in Port Wentworth where he has earned "Safety Champion" status while serving on the Mill Wide Safety Team. He was ordained a Deacon at North Salem Baptist Church in 1990 where he functioned on the Board of Deacons for 6 years, as well as volunteered as a RA Director and on the Youth Recreation Committee. Mr. Norton also served as PTO President at Chapel-In-The-Gardens PCA School in Garden City, Georgia where his children attended. In 2009, Gary was elected to the Port Wentworth City Council and served until 2011 where he was successful in rezoning property on Highway 21 from Grange Road to Cargo Group from industrial to light industrial.

Elected Officials



Gabrielle Nelson, Council Member
Mayor Pro Tem
District 1
912.461.0635 - Business
Cell
912.964.4379 - Office
gnelson@portwentworthga.g

A lifelong resident of Chatham County, Mayor Pro Tem Gabrielle Nelson was born in Savannah and raised by her grandparents, who instilled in her strong moral values and a profound sense of responsibility. From them, she learned the importance of listening not just with her ears but with her heart, shaping her into the compassionate and tactful leader she is today.

Rooted in her faith and guided by a deep appreciation for life, Gabrielle spent her childhood in school, church, and helping tend to her grandparents' cherished southside corner-lot home. Her experiences as a preacher's kid instilled in her a sense of purpose that drives her passion for uplifting others, particularly children and youth. She is a staunch advocate for fostering opportunities that allow young people to thrive within their communities.

Educated in the Savannah-Chatham County Public School System and at the former Armstrong Atlantic State University, Gabrielle's early dreams of homeownership sparked her passion for financial literacy. This passion fuels her mission to bring compassionate, sensible decision-making to Port Wentworth, fostering economic growth, community safety, and overall quality of life.

Before her election to the City Council, Gabrielle served on the Port Wentworth Planning and Zoning Commission, gaining valuable insight into the complexities of urban development and growth. As Mayor Pro Tem, she collaborates with citizens, elected officials, and dignitaries at local, state, and national levels to craft policies, ensure compliance with laws, and enhance communication across stakeholders.

Gabrielle has been instrumental in significant city advancements, including opening a technology center, breaking ground on a state-of-the-art sports complex featuring the Savannah Ghost Pirates training facility, and spearheading a partnership with Habitat for Humanity of the Coastal Empire to increase housing options. She also led efforts to have Port Wentworth designated as a Georgia Municipal Association (GMA) certified City of Ethics and City of Civility.

Her commitment to community engagement shines through her creation of family-centered "Heart Festivals" and other initiatives that foster unity and compassion in city leadership. Gabrielle's dedication to professional development is reflected in her accolades, including graduation from the 2023 Georgia Forward & GMA "Young Gamechanger" program, GMA's Robert E. Knox, Jr. Municipal Leadership Institute, and earning GMA's Certificates of Recognition and Achievement.

Elected Officials

Gabrielle Nelson (Continued)

Gabrielle serves on GMA's Legislative and Federal Policy Committees, the boards of Brightside Children's Advocacy (CASA), the SAFE Shelter Savannah, Coastal Coalition for Children, and the Habersham YMCA. She is a 2024 Leadership Savannah class member, a former vice chair of the National League of Cities (NLC) Small Cities Council, and a proud recipient of NLC's Centennial Under 40 Impact Award.

With 16 years of service to Chatham County Government, Gabrielle has demonstrated exceptional leadership, ascending to her current role as Computer Support Manager for the County's IT Department. There, she oversees the IT Helpdesk and procurement division, manages technology budgets, and ensures the protection of the County's IT investments. Her professional expertise spans legal, technical, administrative, and budgetary functions, enabling her to execute complex initiatives that drive progress in both her city and career.

Gabrielle is a devoted mother of three—Marissa, Sire, and Maverick—who inspire her daily. She models civic engagement by involving her children in meetings and discussions, teaching them the value of service and leadership. An active parent and community volunteer, she coaches city little league teams and cherishes the opportunity to foster teamwork and mentorship among Port Wentworth and Chatham County's youth alike.

Gabrielle Nelson embodies the spirit of service, blending heart, vision, and action to create meaningful change for her community.

Elected Officials



Mark Stephens, Council Member
District 2
912.675.4151 - Business Cell
912.964.4379 - Office
mstephens@portwentworthga.gov

Mark Stephens is a Councilman for District 2 in Port Wentworth.

A strategic, proactive, transformative leader who embodies a unique blend of traditional governance values and progressive innovation. His leadership style reflects a modern throwback, combining a commitment to ethics, accountability, and community engagement with a dedication to progress.

He's a forward-thinking councilman focused on process improvement, technological modernization and the betterment of all citizens of the City of Port Wentworth.



Rufus Bright | Council Member,
District 3
912.461.0636 - Business Cell
912.964.4379 - Office
rbright@portwentworthga.gov

Rufus W. Bright, Jr. is the son of the late Rufus W. Bright, Sr. and Frances Bright Johnson. Bright, Jr. was educated in the Chatham County Public School System and as a youth, attended Robert W. Gadsden, Cuyler Junior High and graduated from Hershel V. Jenkins High School in 1975.

Rufus Bright, Jr. went on to serve in the United States Air Force and is a Military Veteran of the Vietnam Era. He attended Wayne State University in Detroit, Michigan where he graduated with a Bachelor of Science Degree in Criminal Justice and an Associate Degree in Education. Mr. Bright, Jr. also attended one year of law school, but later transferred to Midwestern Christian Institute in Mount Clemens, Michigan.

Mr. Bright has obtained several certificates, to include Bible School Teacher (June 19, 2008), Advanced Bible School Teacher (June 5, 2016), an Associate of Christian Education Certificate (June 5, 2010), a Bachelor of Religious Education Certificate (June 4, 2011) and his official Ordination Certificate (June 4, 2011) that gained him the title of Minister.

Elected Officials



Shawn Randerwala | Council Member,
District 4
912.401.1944 - Business Cell
912.964.4379 - Office
srandewala@portwentworthga.gov

Shawn Randerwala was elected as a Council Member in November 2023 and is serving her first time as an elected official representing the 4th Council District of City of Port Wentworth.

Mr. Randerwala is a proud graduate of Burke County High School and Georgia Southern University, where he honed his skills and passion for entrepreneurship. Hailing all the way from Zambia, he has called Port Wentworth home for the past 14 years, residing in the Rice Hope community with his wife and son.

He has a diverse portfolio of small businesses under his belt, including charming hotels, delectable restaurants and trendy retail stores. He is constantly fueled by the thrill of creating unique experiences for his customers. He is serves on two non-profit organizations, Go Dharmic and SEGA charity. He has truly striven to make a difference beyond the realm of business.

Elected Officials



**Thomas Barbee, Council
Member**
At Large – P1
912.856.0398 - Business Cell
912.964.4379 - Office
tbarbee@portwentworthga.gov

Thomas Barbee is currently serving his third term as Councilman for the City of Port Wentworth. Mr. Barbee twice held the title record for the most electoral votes in the history of Port Wentworth (2015 & 2019 broke his own record). Serving people and the community is Councilman Barbee's motto.

He is a very familiar and friendly face to many residents of Port Wentworth. Born in Tennessee and raised in Indiana, he joined the United States Air Force in 1984 and retired in 2005 after 21 years of honorable service. His work at the Pentagon along with decades of service ingrained a strong belief in accountability. Mr. Barbee moved to Port Wentworth in August 2011 and fell in love with the pulse of the community.

In 2014, he accepted the appointment for Community Watch Chairmen of Rice Creek, working tirelessly alongside other leaders to create safer neighborhoods. He could see the potential for growth and opportunity and wanted to be a part of that growth. Mr. Barbee was elected in November 2015 with the most electoral votes in the history of Port Wentworth. He holds several college degrees, including a Bachelor of Science in Information Systems Management and two Associate degrees: Criminal Justice and Information Systems Technology from the Community College of the Air Force.

Mr. Barbee leads by example, always in help mode. For Mr. Barbee, there is no greater reward in public service than knowing that he helped to make a difference in his community!

Elected Officials



Artlise Alston-Cone, | Council
Member, At Large – P2
912. - Business Cell
912.964.4379 - Office
aalstoncone@portwentworthga.gov

Artlise Alston-Cone was elected as a Council Member in November 2023 and is serving her first time as an elected official representing the 2nd at large district of the City of Port Wentworth.

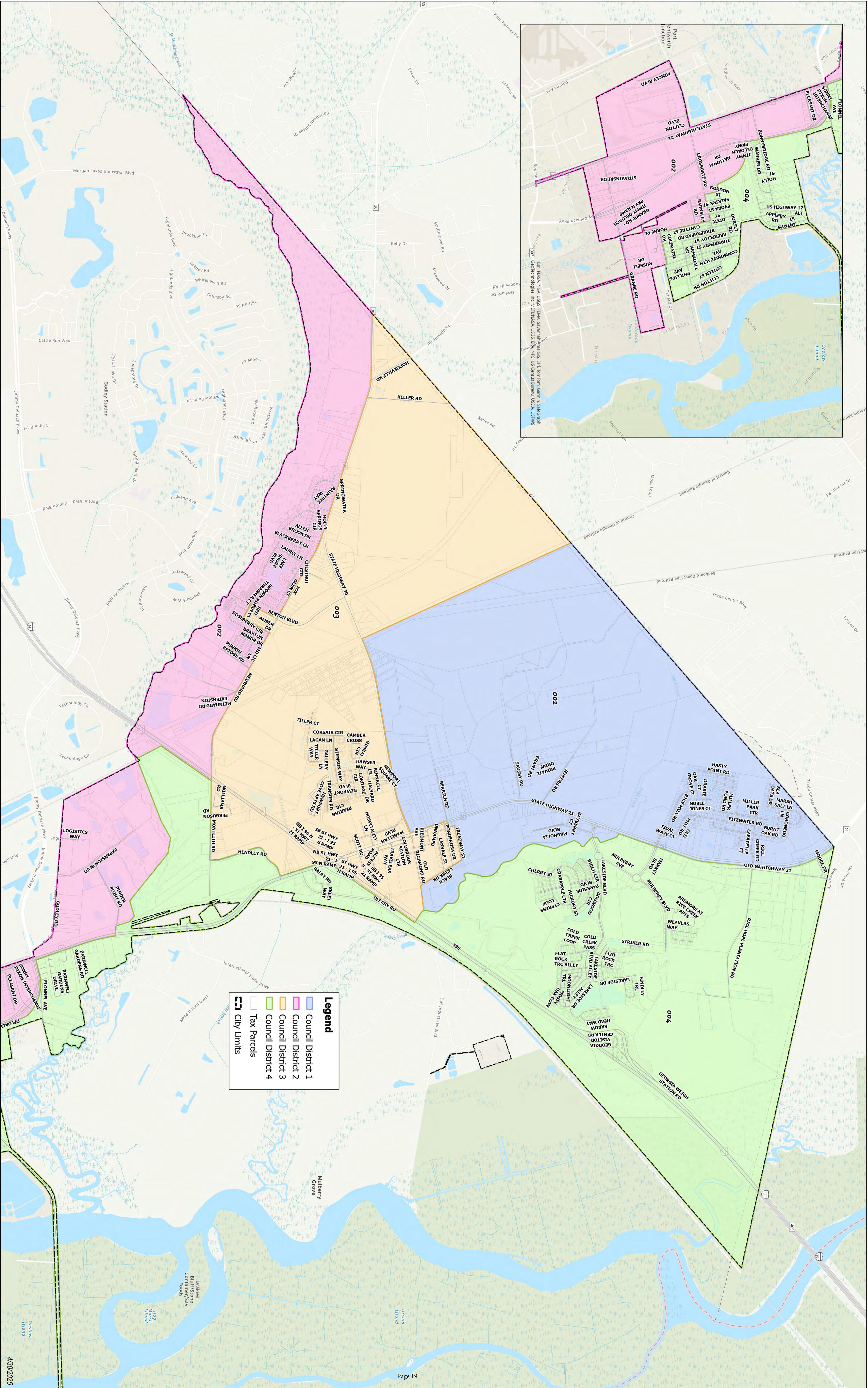
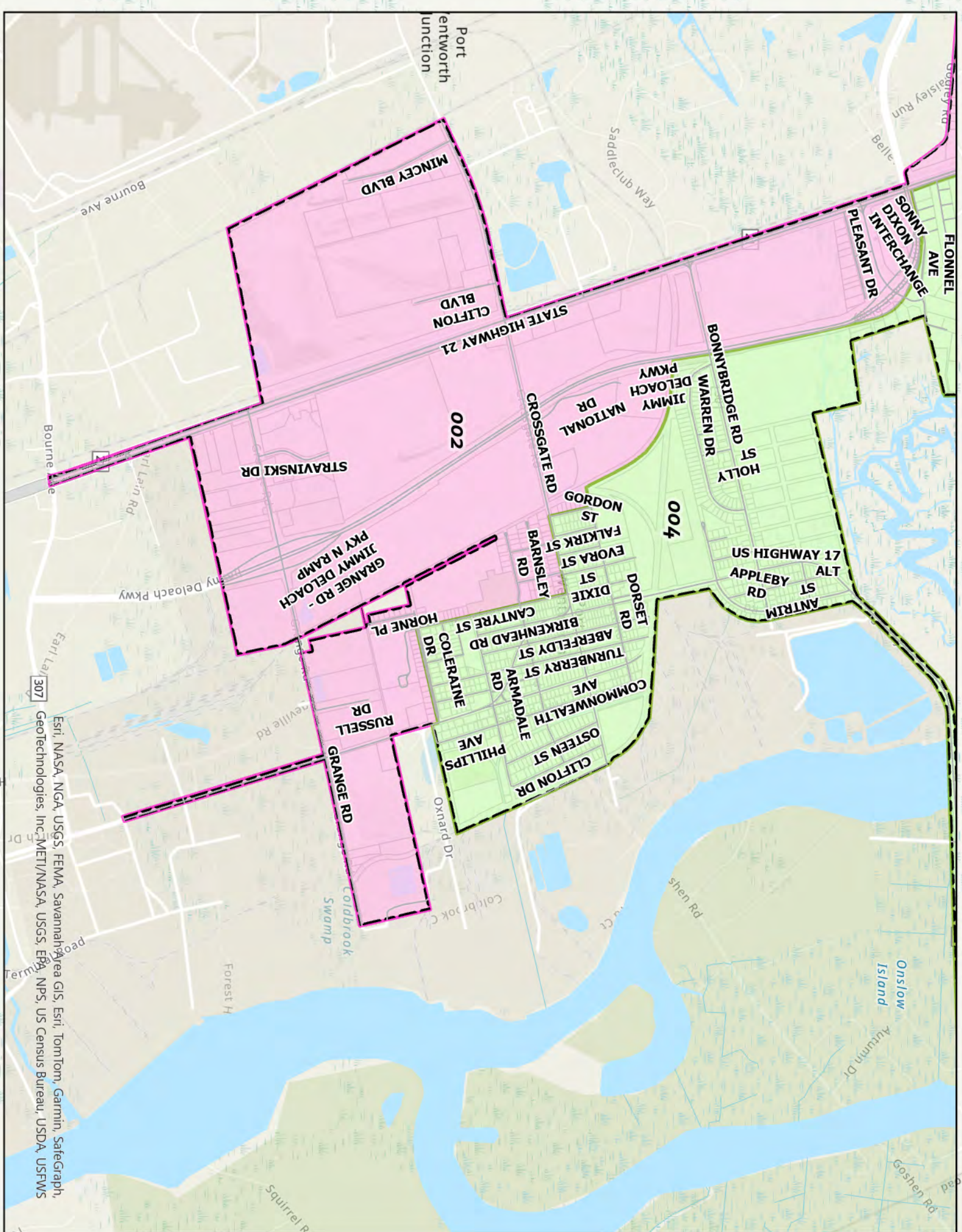
Ms. Alston-Cone graduated from Herschel V. Jenkins High School in Chatham County and studied at Bennett College and graduating college from Nova Southeastern University.

Determined to make a difference, Ms. Alston-Cone has dedicated the last 27 years to serving students, teachers, and leaders by leading educational transformations from the classroom to the boardroom, utilizing data to effectively and efficiently lead organizations, empowering parents and community engagement, implementing innovative strategies to enhance teaching and learning, as well as inspiring the change we want to see. Her unique approach to problem solving has led to ArtLise being one of the most consulted educational leaders in our state.

Ms. Alston-Cone has lived in Port Wentworth for 17 years and currently works as an educator. Her goal is to provide a quality of life for Port Wentworth residents through smart development by improving infrastructure, especially the traffic situation, increasing resources for the down and uptown areas and fostering partnerships for the city.

Here's what Ms. Alston-Cone had to say following her swearing-in:

“I am excited for this opportunity and look forward to hearing from the citizens of Port Wentworth about what they feel the community needs,” said Alston-Cone.



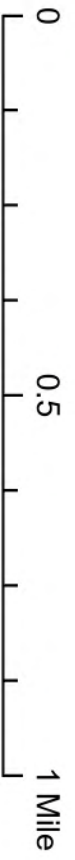
Legend

- Council District 1
- Council District 2
- Council District 3
- Council District 4
- Tax Parcels
- City Limits



City of Port Wentworth

Council District Map



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FY 26

SUMMARY OF

PROPERTY TAX LEVY

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FY 26

MILLAGE RATE

CERTIFICATION

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2025

<http://www.dor.ga.gov>

Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to local.government.services@dor.ga.gov and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution



Georgia Department of Revenue
 Local Government Services Division
 4125 Welcome All Road
 Atlanta, Georgia 30349
 Phone: (404) 724-7003

CITY NAME City of Port Wentworth		ADDRESS 7224 GA Highway 21		CITY, STATE, ZIP Port Wentworth, Georgia 31407		
FEI # 58-6010560	CITY CLERK Zahnay E. Smoak	PHONE NO. (912) 964-4379	FAX (912) 966-7429	EMAIL zsmoak@cityofportwentworth.com		
OFFICE DAYS / HOURS M-F, 8:30 am- 5:00 pm	ARE TAXES BILLED AND COLLECTED BY THE () CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO.					
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY			INDEPENDENT SCHOOL			
Exemption Amount	Qualifications		Exemption Amount	Qualifications		
40,000	Resients must own and live in home					
If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		10.174	4.958	5.216		5.216
Independent School System						0.000
Special Districts						0.000
**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.						

Name of County(s) in which your city is located:

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2025

6/12/2025
 Date

 Mayor or City Clerk

COMPUTATION OF MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES FOR YEAR 2025

COUNTY

Chatham

TAXING JURISDICTION

Port Wentworth

INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED

This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.

DESCRIPTION	2024 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2025 DIGEST
REAL	854,311,965	65,222,974	103,938,120	1,023,473,069
PERSONAL	97,724,061		-16,717,874	81,006,187
MOTOR VEHICLES	1,954,190		-242,840	1,711,550
MOBILE HOMES	208,760		34,520	243,280
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	16,952		-16,952	0
GROSS DIGEST	954,215,928	65,222,974	86,995,174	1,106,434,076
EXEMPTIONS	109,797,436	16,837,768	3,170,460	129,805,664
NET DIGEST	844,418,492	48,385,206	83,824,714	976,628,412
FLPA Reimbursement Value	-		0	-
Adjusted NET DIGEST	844,418,492	48,385,206	83,824,714	976,628,412
	(PYD)	(RVA)	(NAG)	(CYD)
2024 MILLAGE RATE >>>	5.216	2025 PROPOSED MILLAGE RATE >>>		5.216

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2024 Net Digest	PYD	844,418,492	
Net Value Added-Reassessment of Existing Real Property	RVA	48,385,206	
Other Net Changes to Taxable Digest	NAG	83,824,714	
2025 Net Digest	CYD	976,628,412	(PYD+RVA+NAG)
2024 Millage Rate	PYM	5.216	
Millage Equivalent of Reassessed Value Added	ME	0.258	(RVA/CYD) * PYM
Rollback Millage Rate for 2025	RR	4.958	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2025 Proposed Millage Rate for this Taxing Jurisdiction exceeds the Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	4.958
	2025 Millage Rate	5.216
	Percentage Increase	5.20%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors

Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner

Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2025 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2025 is _____.

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement has been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party

Title

Date

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TAX DIGEST AND

5 YEAR HISTORY

PUBLIC NOTICE

The City of Port Wentworth does hereby announce that the millage rate will be set at a meeting to be held at the regular City Council Meeting to be held at Port Wentworth City Hall on Thursday, June 12, 2025 at 7:00 pm pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2025 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

	2020	2021	2022	2023	2024	2025
Real & Personal	526,533,766	540,375,932	775,420,869	814,425,549	952,036,025	1,104,479,246
Motor Vehicles	3,397,540	2,523,690	2,185,140	2,061,280	1,954,190	1,711,550
Mobile Homes	199,444	205,524	230,564	242,804	208,790	243,280
Timber - 100%	61,062	24,738	48,014	48,014	-	-
Heavy Duty Equipment	12,052	42,530	27,523	2,956	16,952	-
Gross Digest	530,203,864	543,172,414	777,912,110	816,780,603	954,215,957	1,106,434,076
Less M& O Exemptions	55,596,483	55,868,287	76,750,248	100,625,265	109,797,436	129,805,664
Net M & O Digest	474,607,381	487,304,127	701,161,862	716,155,338	844,418,521	976,628,412
Adjusted Net M&O Digest	\$474,607,381	\$487,304,127	\$701,161,862	\$716,155,338	\$844,418,521	\$976,628,412
Gross M&O Millage	8.450	8.541	7.733	8.281	9.098	10.174
Less Rollback (LOST)	4.290	4.381	3.573	4.121	3.882	4.958
Net M&O Millage	4.160	4.160	4.160	4.160	5.216	5.216
Total Taxes Levied	1,974,367	2,027,185	2,916,833	2,979,206	4,404,487	5,094,094
Net Taxes \$ Increase	129,333	52,818	889,648	62,373	1,425,281	689,607
Net Taxes % Increase	7.01%	2.68%	43.89%	2.14%	47.84%	15.66%

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BUDGET SUMMARY

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City Service Statistics

The City of Port Wentworth is planning to appropriate \$18.7 million in General Fund for operations, \$12.5million in Enterprise Funds, \$1.7 million in Hotel Motel Funds in support of the General Fund and \$25.3 million in capital funds to provide the community with exceptional services and amenities. Data below is a summary from the FY 25 fiscal year for which information is available.



6

Parks, Recreation
Facilities hosting
18 Sports programs
serving 1,241 residents



4,334

Water customers
Commercial and
Residential



4,137

Solid Waste customers
Commercial and
Residential



396

Business Licenses
issued annually



22,945

Calls for
Police Service



2,412

Fire Emergency
responses, and
621 Inspections.



67

Miles of road
maintained



1,334

Building Permits issued
and 7,011 Building
Inspections completed



1,150

Chatham area
Transit Rides
average per month
since March 2024



16.07

Square Miles of Land
Area, including 7,703
Land Parcels



14,865

Population as of
July 2024



804

Million gallons of
Water Consumption
billed

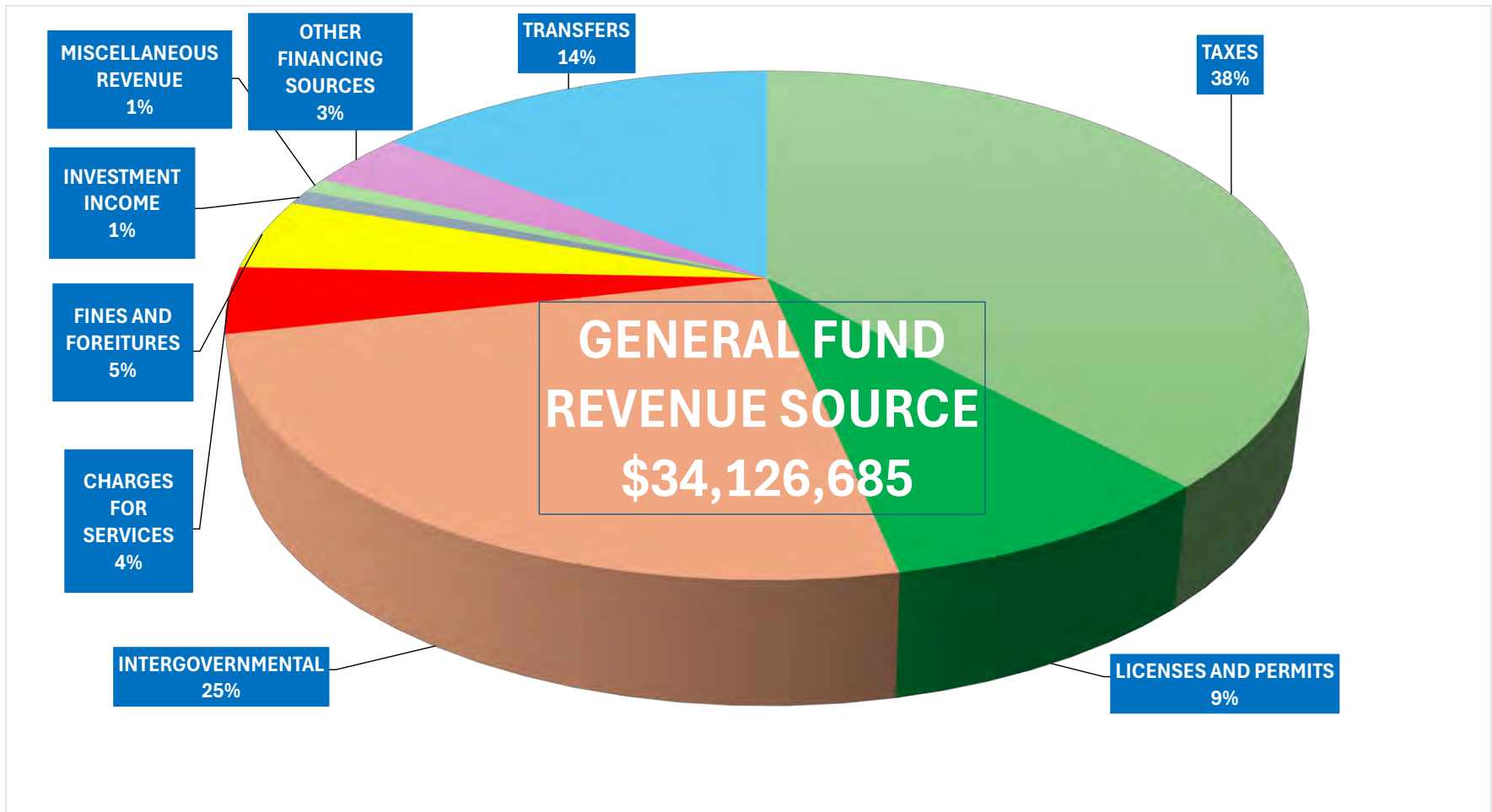
**CITY OF PORT WENTWORTH FY 26 BUDGET SUMMARY
ALL FUNDS**

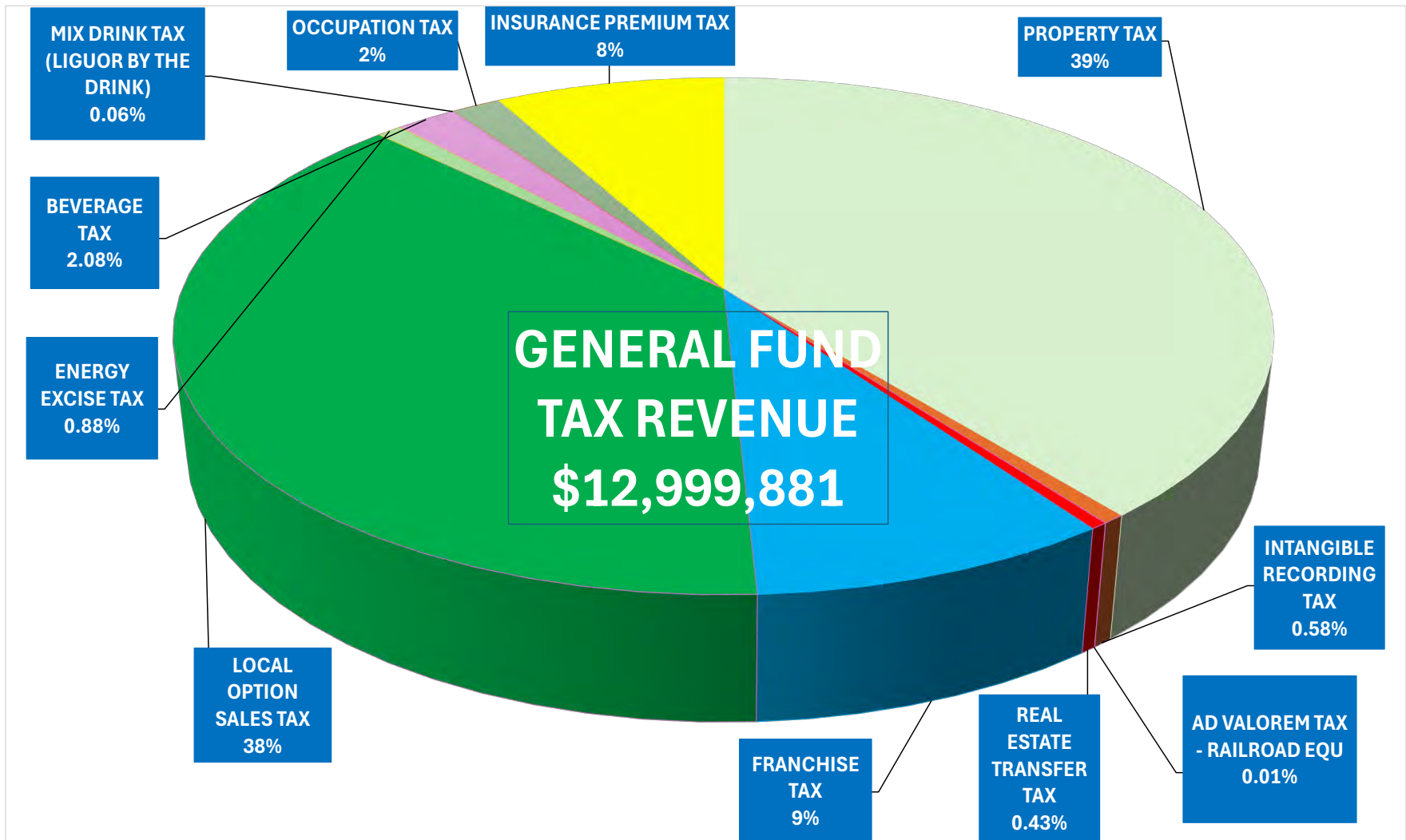
REVENUE BY SOURCE	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
TAXES	12,999,811	-	-	-	12,999,811
LICENSES AND PERMITS	2,950,359	-	-	-	2,950,359
INTERGOVERNMENTAL	8,449,361	2,133,333	10,383,278	-	20,965,972
CHARGES FOR SERVICES	1,443,015	-	-	14,656,893	16,099,908
FINES AND FOREITURES	1,545,000	-	-	-	1,545,000
INVESTMENT INCOME	320,000	-	-	500,000	820,000
MISCELLANEOUS REVENUE	320,500	-	-	268,000	588,500
OTHER FINANCING SOURCES	1,200,000	-	-	-	1,200,000
TRANSFERS	4,898,639	-	-	-	4,898,639
TOTAL	34,126,685	2,133,333	10,383,278	15,424,893	62,068,189

EXPENSE BY CATEGORY	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
PERSONNEL AND BENEFITS	12,202,323	-	-	2,382,210	14,584,533
PURCHAED CONTRACTED SERVICES	4,120,780	-	-	6,344,594	10,465,374
MATERIALS AND SUPPLIES	2,428,601	-	-	3,808,567	6,237,168
INTERGOVERNMENTAL	2,452,809	1,733,333	-	1,249,996	5,436,138
CAPITAL	10,847,109	400,000	10,383,278	1,363,500	22,993,887
DEBT SERVICE	2,075,063	-	-	276,026	2,351,089
TOTAL	34,126,685	2,133,333	10,383,278	15,424,893	62,068,189
OPERATING	18,751,704	-	-	12,535,371	31,287,075
INTERGOVERNMENTAL	2,452,809	1,733,333	-	1,249,996	5,436,138
CAPITAL/DEBT SERVICE	12,922,172	400,000	10,383,278	1,639,526	25,344,976
TOTAL	34,126,685	2,133,333	10,383,278	15,424,893	62,068,189

FY 26 REVENUES

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REVENUE DETAIL BY FUND

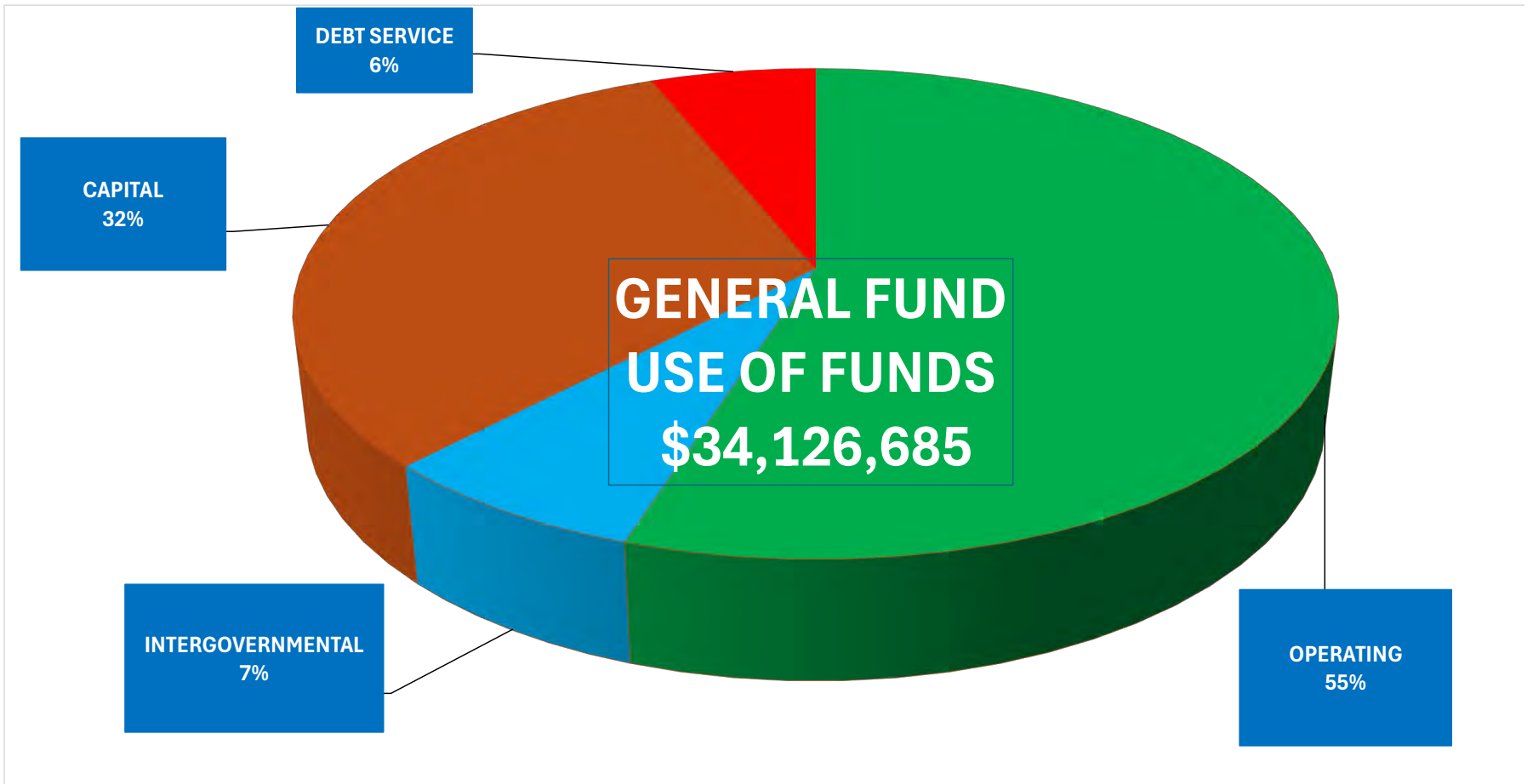
DESCRIPTION	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
TAXES					
PROPERTY TAX	5,088,504	-	-	-	5,088,504
INTANGIBLE RECORDING TAX	75,000	-	-	-	75,000
AD VALOREM TAX - RAILROAD EQU	1,100	-	-	-	1,100
REAL ESTATE TRANSFER TAX	56,000	-	-	-	56,000
FRANCHISE TAX	1,175,000	-	-	-	1,175,000
LOCAL OPTION SALES TAX	4,946,707	-	-	-	4,946,707
ENERGY EXCISE TAX	115,000	-	-	-	115,000
BEVERAGE TAX	270,000	-	-	-	270,000
MIX DRINK TAX (LIGUOR BY THE DRINK)	7,500	-	-	-	7,500
OCCUPATION TAX	225,000	-	-	-	225,000
INSURANCE PREMIUM TAX	1,040,000	-	-	-	1,040,000
TOTAL TAXES	12,999,811	-	-	-	12,999,811
LICENSES AND PERMITS					
ALCOHOLIC BEVERAGE LICENSE	61,000	-	-	-	61,000
BUILDING PERMITS	2,866,371	-	-	-	2,866,371
BUILDING INSPECTION FEES	22,989	-	-	-	22,989
TOTAL LICENSES AND PERMITS	2,950,359	-	-	-	2,950,359
INTERGOVERNMENTAL					
CHATHAM-SAVANNAH DRUG TASK FORCE	5,000	-	-	-	5,000
CHATHAM COUNTY - SPLOST	-	-	4,200,000	-	4,200,000
HOTEL MOTEL SALES TAX	-	2,133,333	-	-	2,133,333
TAX EXEMPT BONDS PUBLIC PARK	17,000,000	-	-	-	17,000,000
PROCEEDS CAPITAL BOND RETURN TO FUND BALANCE	(8,555,639)	-	-	-	(8,555,639)
TOTAL INTERGOVERNMENTAL	8,449,361	2,133,333	4,200,000	-	14,782,694
CHARGES FOR SERVICES					
BUILDING PLAN REVIEW FEE	953,756	-	-	-	953,756
SITE PLAN REVIEW	10,589	-	-	-	10,589
SUBDIVISION REVIEW	31,640	-	-	-	31,640
ZONING FEES	16,601	-	-	-	16,601
ENGINEERING FEE REIMBURSEMENT	34,429	-	-	-	34,429
FIRE LIFE AND SAFETY FEES	52,000	-	-	-	52,000
FIRE OPERATIONS FEES	200,000	-	-	-	200,000
LATE PMT PENALTIES	22,000	-	-	-	22,000
SPORTS REGISTRATION	110,000	-	-	-	110,000
RECREATION CONTR/SPONSORSHIP	12,000	-	-	-	12,000
SANTITATION FEES	-	-	-	1,900,000	1,900,000
NEW WATER SERVICE FEES	-	-	-	115,000	115,000
LANDFILL HOST FEES	-	-	-	180,400	180,400
WATER CHARGES	-	-	-	2,600,000	2,600,000
WATER CONNECTION INSPECTION	-	-	-	109,743	109,743
RICE HOPE ADD ON WATER	-	-	-	147,703	147,703
AID TO CONSTRUCTION PW WATER	-	-	-	1,220,632	1,220,632
SEWER FEES	-	-	-	2,900,000	2,900,000
SEWER CONNECTION FEES	-	-	-	58,884	58,884
RICE HOPE SEWER ADD ON - SEWER	-	-	-	41,341	41,341
AID TO CONSTRUCTION PW - SEWER	-	-	-	4,914,190	4,914,190

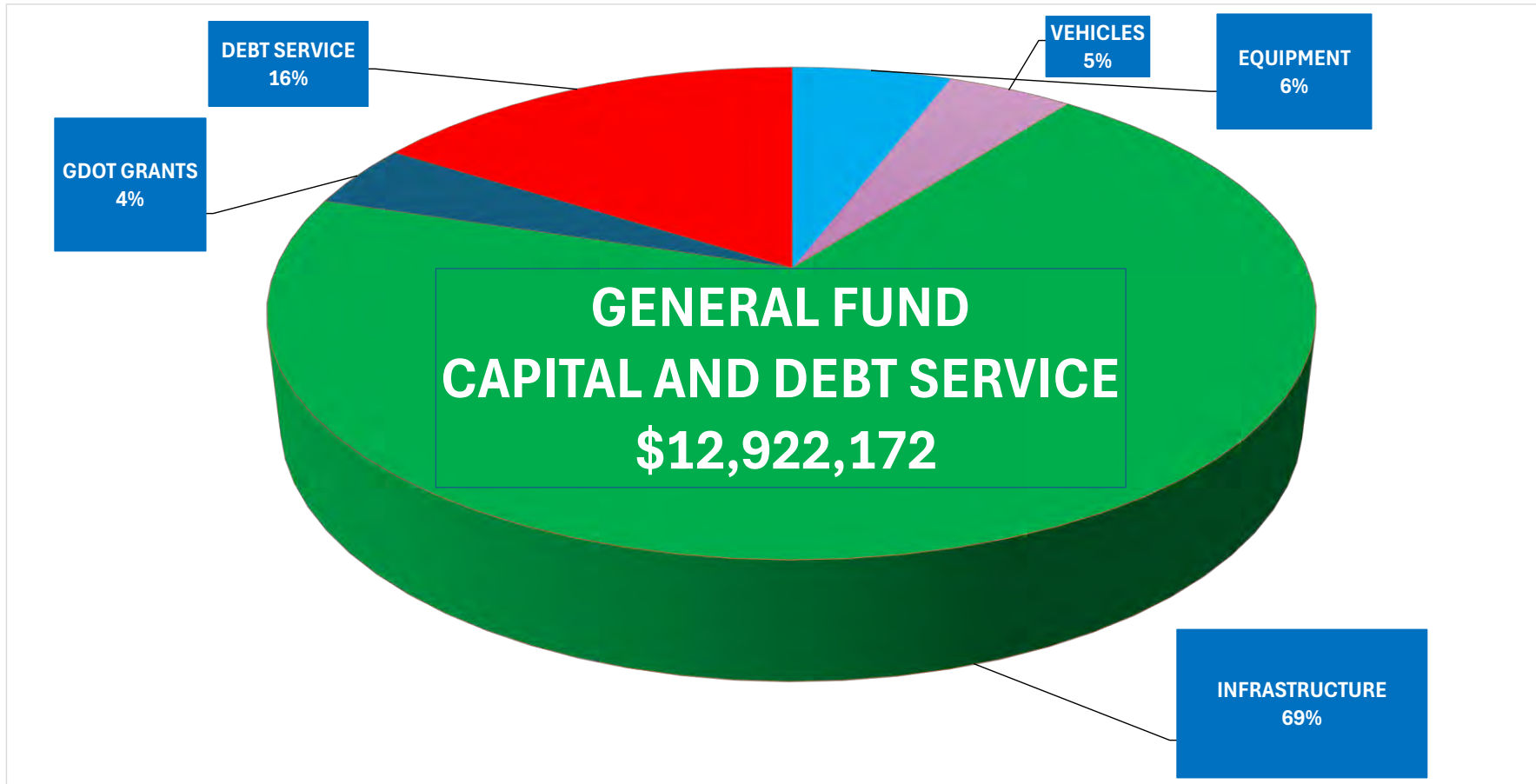
REVENUE DETAIL BY FUND

DESCRIPTION	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
CONTAINER NEW SERVICE FEE	-	-	-	55,000	55,000
WATER METER EQUIP FEES	-	-	-	300,000	300,000
LATE PMT PENALTIES	-	-	-	80,000	80,000
BAD CHECK FEE	-	-	-	4,000	4,000
CUT-OFF-FEES	-	-	-	30,000	30,000
TOTAL CHARGES FOR SERVICES	1,443,015	-	-	14,656,893	16,099,908
FINES AND FORFEITURES					
COURT FINES & FORFEITURES	1,200,000	-	-	-	1,200,000
TECH FEES	300,000	-	-	-	300,000
POLICE MISCELLANEOUS FINES	45,000	-	-	-	45,000
TOTAL FINES AND FOREFEITURES	1,545,000	-	-	-	1,545,000
INVESTMENT INCOME					
INTEREST INCOME	320,000	-	-	500,000	820,000
TOTAL INVESTMENT INCOME	320,000	-	-	500,000	820,000
MISCELLANEOUS REVENUE					
RENTAL - PUBLIC PROPERTIES	5,000	-	-	-	5,000
INSURANCE REIMBURSEMENTS	15,000	-	-	-	15,000
OTHER MISCELLANEOUS REVENUE	150,000	-	-	-	150,000
STAND UP FOR AMERICA DAY	50,000	-	-	-	50,000
OVER/SHORT CASH RECEIPTS	500	-	-	-	500
ECONOMIC DEVELOPMENT	25,000	-	-	-	25,000
TELECOMMUNICATION LEASE	-	-	-	100,000	100,000
OTHER MISCELLANEOUS	75,000	-	-	168,000	243,000
TOTAL MISCELLANEOUS REVENUE	320,500	-	-	268,000	588,500
OTHER FINANCING SOURCES					
TRANSFERS IN - HOTEL MOTEL	800,000	-	-	-	800,000
TRANSFERS IN - HOTEL MOTEL/CAPITAL	400,000	-	-	-	400,000
TOTAL OTHER FINANCING SOURCES	1,200,000	-	-	-	1,200,000
TRANSFERS					
TRANSFER IN - FUND BALANCE GENERAL FUND	3,648,643	-	-	-	3,648,643
TRANSFER IN - FUND BALANCE SPLOST	-	-	6,183,278	-	6,183,278
TRANSFER IN - ENTERPRISE FUND	1,249,996	-	-	-	1,249,996
TOTAL TRANSFERS	4,898,639	-	6,183,278	-	11,081,917
TOTAL	34,126,685	2,133,333	10,383,278	15,424,893	62,068,189

FY 26 EXPENDITURES

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EXPENDITURE DETAIL BY FUND

DESCRIPTION	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
PERSONNEL					
SALARIES - REGULAR	8,598,376	-	-	1,630,348	10,228,724
OVERTIME	361,982	-	-	73,018	435,000
TOTAL PERSONNEL	8,960,358	-	-	1,703,366	10,663,724
BENEFITS					
INSURANCE - GROUP/LIFE/STD/LTD	1,852,128	-	-	375,114	2,227,242
P/R TAXES	685,467	-	-	130,308	815,775
RETIREMENT - GMEBS	448,279	-	-	86,070	534,349
DEFINED CONTRIBUTION	16,400	-	-	27,203	43,603
TUITION REIMBURSEMENTS	36,000	-	-	24,000	60,000
WORKMENS COMP INSURANCE	147,740	-	-	24,817	172,557
LONG & SHORT TERM DISABILITY	55,951	-	-	11,332	67,283
TOTAL BENEFITS	3,241,966	-	-	678,844	3,920,810
TOTAL PERSONNEL SVCS & EMPL BEN	12,202,323	-	-	2,382,210	14,584,533
PURCHASED/CONTRACTED SVC					
ELECTIONS	10,000	-	-	-	10,000
TAX COLLECTION	4,000	-	-	8,000	12,000
WELLNESS SERVICES	16,500	-	-	8,800	25,300
MEDICAL SCREENING	11,775	-	-	800	12,575
ACCOUNTING / AUDIT FEE	34,000	-	-	136,000	170,000
PROFESSIONAL SERVICES	1,035,100	-	-	531,200	1,566,300
COURT EXPENSES	185,000	-	-	-	185,000
GAME OFFICIALS	19,500	-	-	-	19,500
VEHICLE REPAIRS & MAINTENANCE	209,000	-	-	40,000	249,000
BUILDING MAINTENANCE	133,000	-	-	84,000	217,000
EQUIPMENT REPAIRS & MAINTENANCE	79,800	-	-	44,800	124,600
STREET REPAIRS AND MAINTENANCE	30,000	-	-	120,000	150,000
MAINTENANCE AGREEMENTS	225,118	-	-	458,468	683,586
RENTAL OF EQUIPMENT & VEHICLES	28,500	-	-	47,000	75,500
RENTAL OF OFFICE SPACE	64,853	-	-	109,822	174,675
INSURANCE - GENERAL	512,135	-	-	188,428	700,563
COMMUNICATIONS	15,800	-	-	63,200	79,000
ADVERTISING	86,500	-	-	20,000	106,500
MUNICIPAL CODES	13,000	-	-	-	13,000
PRINTING	18,500	-	-	62,000	80,500
TRAVEL	200,770	-	-	52,000	252,770
DUES & SUBSCRIPTIONS	53,219	-	-	100,816	154,035
EDUCATION & TRAINING	142,375	-	-	41,120	183,495
CONTRACT LABOR	141,900	-	-	163,000	304,900
TREE SERVICES	8,000	-	-	32,000	40,000
CONTRACT SERVICES	533,436	-	-	4,050,740	4,584,176
STAND UP FOR AMERICA DAY	65,000	-	-	-	65,000
REGIONAL SPECIAL EVENTS	30,000	-	-	-	30,000
INAUGURATION	50,000	-	-	-	50,000
BLACK HISTORY MONTH	30,000	-	-	-	30,000

EXPENDITURE DETAIL BY FUND

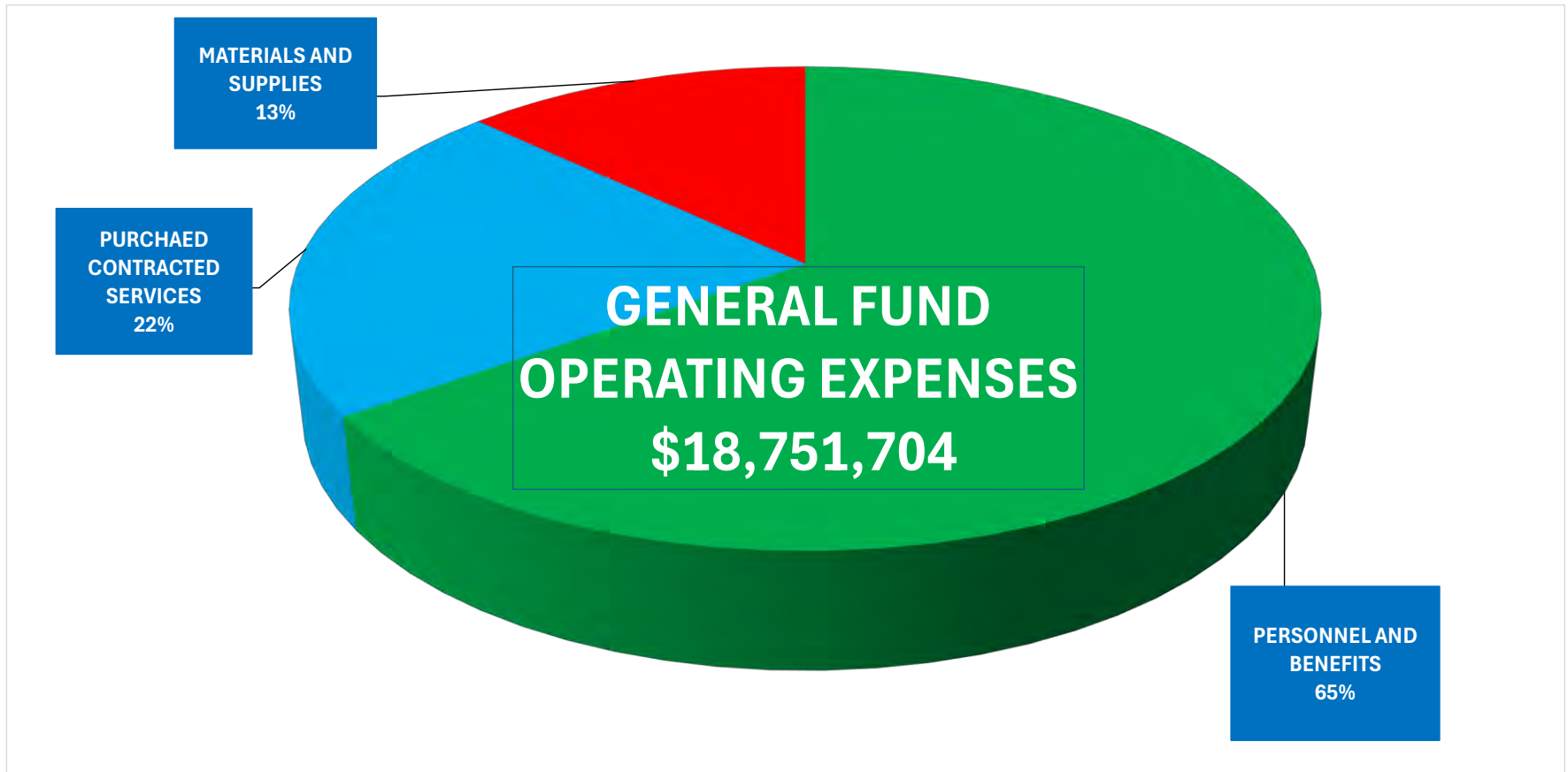
DESCRIPTION	GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
JUNETEENTH	40,000	-	-	-	40,000
FRONT PORCH FRIDAYS	60,000	-	-	-	60,000
HOLIDAY EVENTS	30,000	-	-	-	30,000
DUMP FEES	4,000	-	-	16,000	20,000
TOTAL PURCHASED/CONTRACTED SVC	4,120,780	-	-	6,378,194	10,498,974
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	146,500	-	-	-	146,500
SUPPLIES	269,400	-	-	341,600	611,000
K-9 UNIT	4,000	-	-	-	4,000
CRIMINAL INVESTIGATION	150,000	-	-	-	150,000
TOOLS	16,400	-	-	32,600	49,000
STREET PAVING MATERIAL	3,000	-	-	12,000	15,000
STREET SIGNS/POSTS	30,000	-	-	20,000	50,000
AEROBICS & WEIGHT ROOM	3,200	-	-	-	3,200
FOOTBALL	9,900	-	-	-	9,900
LEISURE PROGRAMS	17,100	-	-	-	17,100
BASEBALL/SOFTBALL	9,800	-	-	-	9,800
BASKETBALL	10,650	-	-	-	10,650
SOCCER	9,800	-	-	-	9,800
CHEERLEADING	4,800	-	-	-	4,800
CONCESSIONS	11,500	-	-	-	11,500
SUMMER CAMPS	7,000	-	-	-	7,000
POSTAGE	9,537	-	-	9,600	19,137
TUMBLING	8,500	-	-	-	8,500
SENIOR CITIZENS SUPPLIES	8,000	-	-	-	8,000
DANCE	2,000	-	-	-	2,000
IT IMPROVEMENTS	300,000	-	-	-	300,000
WRESTLING	3,000	-	-	-	3,000
NATURAL GAS	20,000	-	-	4,000	24,000
ELECTRICITY	190,000	-	-	705,936	895,936
GAS & OIL	269,000	-	-	94,000	363,000
ENTERTAINMENT	72,500	-	-	16,800	89,300
SAVANNAH WATER PURCHASE	-	-	-	2,026,500	2,026,500
UNIFORMS	225,040	-	-	8,160	233,200
MISCELLANEOUS	151,100	-	-	32,800	183,900
CONTINGENCY FUNDS	466,874	-	-	470,970	937,844
TOTAL MATERIALS & SUPPLIES	2,428,601	-	-	3,774,966	6,203,567
INTERGOVERNMENTAL					
DEVELOPMENT AUTHORITY	1,802,809	-	-	-	1,802,809
FIRE FEE REFUND	650,000	-	-	-	650,000
TOURISM	-	577,706	-	-	577,706
TRADE AND CONVENTION	-	355,627	-	-	355,627
CITY OF PORT WENTWORTH	-	800,000	-	1,249,996	2,049,996
TOTAL MATERIALS & SUPPLIES	2,452,809	1,733,333	-	1,249,996	5,436,138

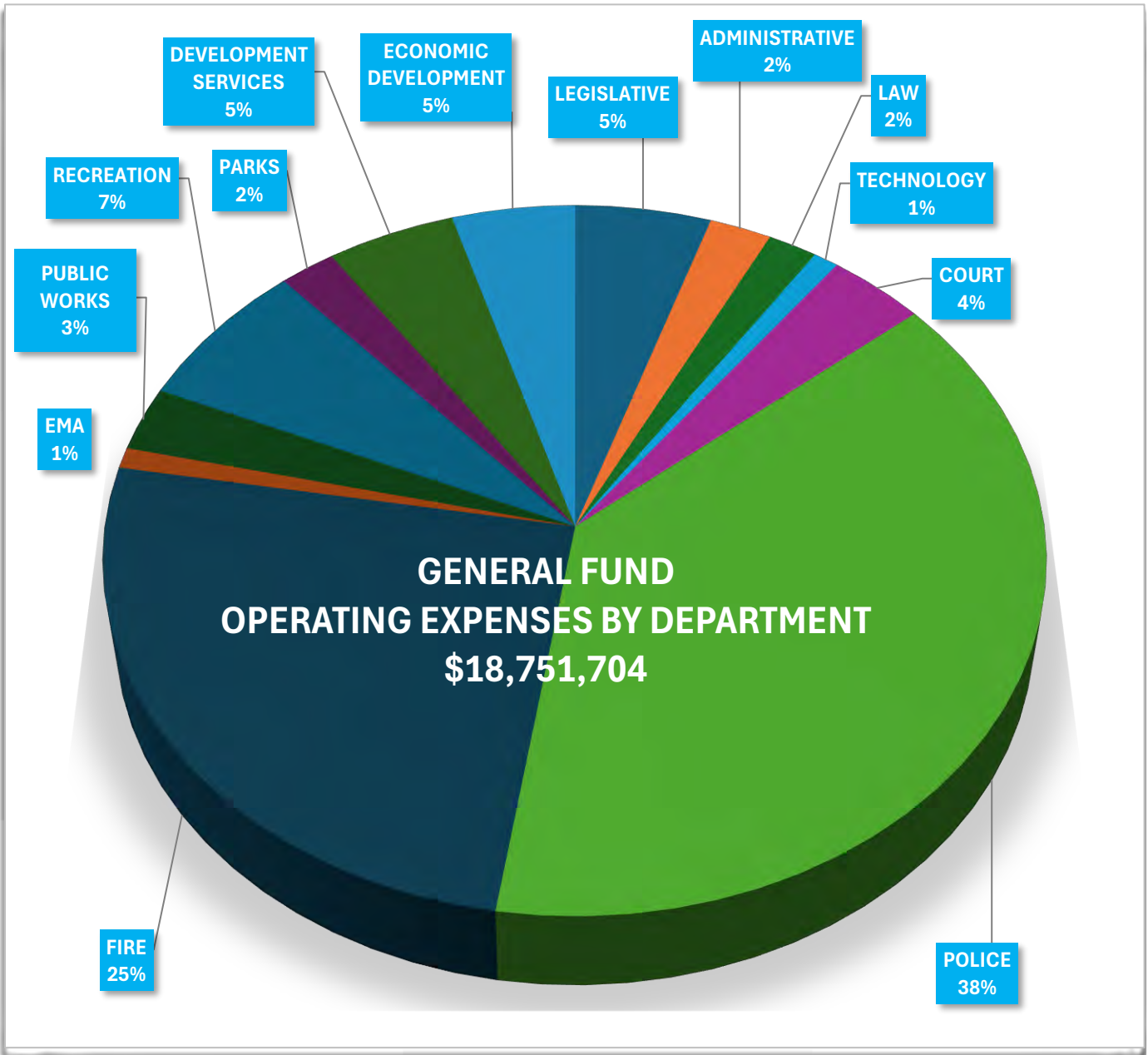
EXPENDITURE DETAIL BY FUND

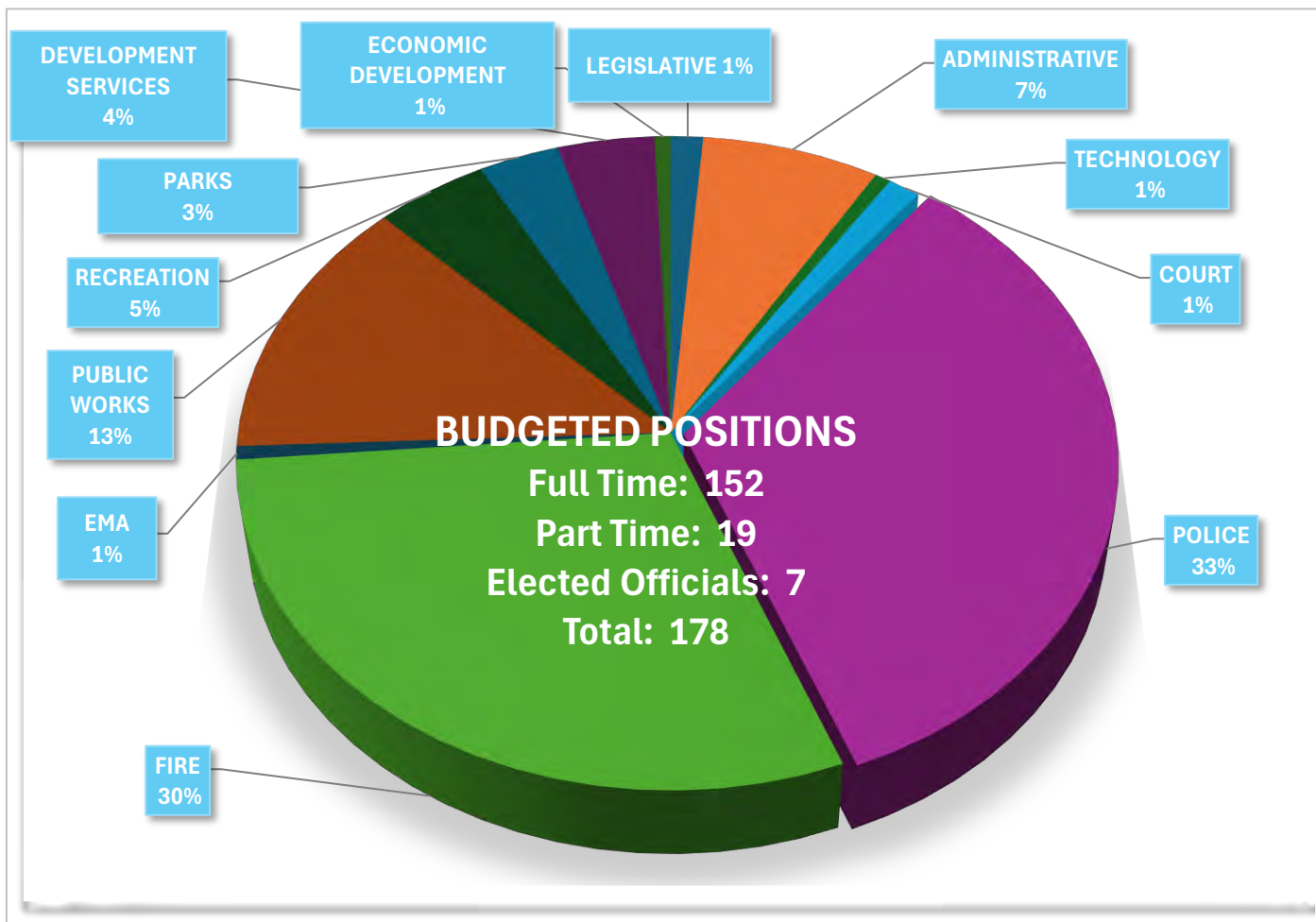
DESCRIPTION	GENERAL	HOTEL MOTEL	SPLOST	ENTERPRISE	TOTAL
	FUND	FUND	FUND	FUND	
	100	275	320	505	
CAPITAL					
INFRASTRUCTURE/ENGINEERING/CONSTRUCTION	8,560,873	400,000	10,383,278	750,000	20,094,151
SPECIAL PROJECTS/ENGINEERING/CONSTRUCTION	394,000	-	-	-	394,000
GRANTS/ENGINEERING/CONSTRUCTION	537,236	-	-	-	537,236
VEHICLES	590,000	-	-	120,000	710,000
COMPUTERS/TECHNOLOGY	35,000	-	-	-	35,000
OTHER EQUIPMENT	730,000	-	-	493,500	1,223,500
TOTAL CAPITAL	10,847,109	400,000	10,383,278	1,363,500	22,993,887
DEBT SERVICE					
CAPITAL PRINCIPAL - FIRE HOUSE/MOBILE C2/TRUIST	310,664	-	-	-	310,664
CAPITAL INTEREST - FIRE HOUSE/MOBILE C2/TRUIST	408,163	-	-	-	408,163
CAPITAL PRINCIPAL - CITY HALL/CHASE	260,029	-	-	-	260,029
CAPITAL INTEREST - CITY HALL/CHASE	23,302	-	-	-	23,302
CAPITAL PRINCIPAL - WWTP/WATER TANK/USDA/GEFA	-	-	-	164,912	164,912
CAPITAL INTEREST - WWTP/WATER TANK/USDA/GEFA	-	-	-	111,113	111,113
CAPITAL PRINCIPAL - FIRE TRUCK/TRUIST	123,040	-	-	-	123,040
CAPITAL INTEREST - FIRE TRUCK/TRUIST	4,959	-	-	-	4,959
CAPITAL PRINCIPAL - MOBILE COMMAND/TRUIST	59,844	-	-	-	59,844
CAPITAL INTEREST - COMBILE COMMAND/TRUIST	7,089	-	-	-	7,089
CAPITAL - ANCHOR PARK BOND DEBT SERVICE	877,974	-	-	-	877,974
TOTAL DEBT SERVICE	2,075,063	-	-	276,026	2,351,089
TOTAL	34,126,685	2,133,333	10,383,278	15,424,892	62,068,188
BUDGET RECAP					
	GENERAL	HOTEL MOTEL	SPLOST	ENTERPRISE	TOTAL
	FUND	FUND	FUND	FUND	
	100	275	320	505	
PERSONNEL	12,202,323	-	-	2,382,210	14,584,533
NON PERSONNEL	6,549,381	-	-	10,153,160	16,702,542
TOTAL OPERATING	18,751,704	-	-	12,535,370	31,287,075
INTERGOVERNMENTAL	2,452,809	1,733,333	-	1,249,996	5,436,138
CAPITAL	10,847,109	400,000	10,383,278	1,363,500	22,993,887
DEBT SERVICE	2,075,063	-	-	276,026	2,351,089
TOTAL	34,126,685	2,133,333	10,383,278	15,424,892	62,068,188

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FY 26
GENERAL FUND
BUDGET







DEPARTMENT	FT	PT	TOTAL
LEGISLATIVE	2	7	9
ADMINISTRATIVE	11	-	11
TECHNOLOGY	1	-	1
COURT	2	-	2
POLICE	51	8	59
FIRE	45	4	49
EMA	1	-	1
PUBLIC WORKS	20	-	20
RECREATION	7	7	14
PARKS	5	-	5
DEVELOPMENT SERVICES	6	-	6
ECONOMIC DEVELOPMENT	1	-	1
TOTAL	152	26	178

**GENERAL FUND SUMMARY
BY DEPARTMENT**

FUND	DEPT	DESCRIPTION	OPERATIONS	OTHER	CAPITAL	TOTAL
100	1100	LEGISLATIVE	955,728	-	-	955,728
100	1500	ADMINISTRATIVE	436,496	-	793,843	1,230,338
100	1530	LAW	350,000	-	-	350,000
100	1600	TECHNOLOGY	177,642	-	395,500	573,142
100	2650	COURT	690,056	-	-	690,056
100	3200	POLICE	7,225,818	-	326,500	7,552,318
100	3500	FIRE	4,737,979	-	846,826	5,584,805
100	3920	EMA	174,406	-	66,932	241,339
100	4200	PUBLIC WORKS	546,746	-	570,236	1,116,982
100	6100	RECREATION	1,288,743	-	1,082,974	2,371,717
100	6500	PARKS	396,099	-	8,794,361	9,190,460
100	7200	DEVELOPMENT SERVICES	905,599	-	45,000	950,599
100	7500	ECONOMIC DEVELOPMENT	866,392	-	-	866,392
100	9000	OTHER	-	2,452,809	-	2,452,809
		NON CAPITAL	18,751,704	2,452,809	12,922,172	34,126,685

FUND	DEPT	DESCRIPTION	CAPITAL	DEBT SERVICE	TOTAL
100	1100	LEGISLATIVE	-	-	-
100	1500	ADMINISTRATIVE	510,512	283,331	793,843
100	1530	LAW	-	-	-
100	1600	TECHNOLOGY	395,500	-	395,500
100	2650	COURT	-	-	-
100	3200	POLICE	326,500	-	326,500
100	3500	FIRE	-	846,826	846,826
100	3920	EMA	-	66,932	66,932
100	4200	PUBLIC WORKS	570,236	-	570,236
100	6100	RECREATION	100,000	877,974	977,974
100	6500	PARKS	8,899,361	-	8,899,361
100	7200	DEVELOPMENT SERVICES	45,000	-	45,000
100	7500	ECONOMIC DEVELOPMENT	-	-	-
		NON CAPITAL	10,847,109	2,075,063	12,922,172
		TOTAL			34,126,685

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FY 26
LEGISLATIVE
BUDGET

Department Overview

The City Council is the municipal governing body in Port Wentworth, consisting of seven citizens elected to serve the public. The Council consists of a Mayor, and six City Council members, two at large and four by district, elected to serve in staggered four-year terms. The Mayor, a member of the Council, is the presiding officer and only votes to break a tie.

The City of Port Wentworth was incorporated in 1957 and operates under the council-manager form of government. The City Manager is the Chief Executive Officer (CEO) responsible for the day-to-day operations of the city. The City Council sets city policy, enacts ordinances as required by law, and authorizes all public service programs to maintain an orderly, healthy, and safe environment for the City of Port Wentworth community. The Council appoints members to the various advisory boards, commissions, and committees, adopts the annual budget and sets the millage rate on an annual basis. The City Council also appoints and removes the City Manager, City Clerk and City Attorney.

Additional information regarding the City Council may be obtained by contacting the City Clerk.

Department Overview

The City Clerk, one of the three positions appointed by the City Council, reports to the Mayor and the City Council and is responsible for the permanent, official records of the City. The City Clerk's Office attends all meetings of the City Council and its committees and records official actions, acts as the records custodian, and responds to requests for information and research assistance to staff and the public on all aspects of City and Council actions.

Key programs in the City Clerk's Office are included below:

- **City Council Support:** The City Clerk attends all meetings of the Council and its committees and records official actions and recommendations, prepares, and publishes City ordinances/resolutions, meets General Statute requirements on notifications requiring Council action (hearings, advertisements, letters, etc.), assists with agenda preparation, and other duties that may be assigned by Council.
- **Records Creation and Management:** The City Clerk is the legal custodian of all documents and ensures that all Council actions are recorded properly in an impartial and independent manner. In addition to taking minutes, maintains the Records Retention and Disposition Schedule.
- **Customer Service and Research:** In addition to providing support to the Council and City Manager, the Clerk's Office encounters and provides services to individuals from the community daily. Acting as the historian of the City, completes research for staff, Council, residents, and others to determine past actions and present procedures/policies.

Mission Statement

The City Clerk's Office is committed to serving as the custodian of democracy, facilitating transparent governance, preserving vital records, and providing accessible, equitable, and efficient services to empower and connect our diverse community.

Vision Statement

To be the trusted cornerstone of civic engagement, transparency, and accessibility, fostering a vibrant and inclusive community for all.

2024-2025 Accomplishments

- Started the process of modernized departmental record keeping by working with city staff to digitize copies of physical files, aligning with current standards and significantly improving efficiency and accessibility.
- Enhanced public transparency and access to city records by launching a searchable online database via the GovQA portal.
- Actively participated in multiple training sessions and statewide conferences to stay current with evolving legislation and emerging trends, while also building a strong professional network.

2025-2026 Goals and Objectives

- Innovate City Clerk's Office to aid departments in helping to establish the best practices for records management and document flow.
- Develop a comprehensive and easy to navigate FAQ section on the City's website addressing common questions about records, elections, and council member information.
- Enhance the accuracy, efficiency, and accessibility of City Council agendas and meeting minutes by implementing upgraded agenda management software and streamlining internal processes.

100 GENERAL FUND
DEPARTMENT NAME: LEGISLATIVE
DEPARTMENT NUMBER: 1100

ACTUAL **ADOPTED** **ADOPTED** **RECOMMENDED**
FY 23 **FY 24** **FY 25** **FY 26**

		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
		FY 23	FY 24	FY 25	FY 26	
PERSONNEL SVCS & EMPL BENEFITS						
100	5 511101	SALARIES - REGULAR	58,802	159,963	233,834	244,339
100	5 511300	OVERTIME	-	-	2,500	6,404
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	1,169	-
100	5 512101	INSURANCE - GROUP	5,500	12,758	27,547	29,306
100	5 512201	P/R TAXES	7,455	12,244	17,888	19,182
100	5 512400	RETIREMENT - GMEBS	2,323	3,411	4,848	7,172
100	5 512500	TUITION REIMBURSEMENTS	-	-	5,000	-
100	5 512700	WORKMENS COMP INS	-	514	4,913	8,725
100	5 512902	LONG & SHORT TERM DISA	-	-	1,871	885
TOTAL PERSONNEL SVCS & EMPL BEN			74,080	188,890	299,570	316,013
PURCHASED/CONTRACTED SVC						
100	5 521101	ELECTIONS	-	8,000	10,000	10,000
100	5 521200	WELLNESS SERVICES	-	-	-	1,000
100	5 521201	MEDICAL SCREENING	-	-	-	1,000
100	5 521204	PROFESSIONAL SERVICES	-	-	-	-
100	5 523100	INSURANCE - GENERAL	62,623	26,950	33,673	89,433
100	5 523200	COMMUNICATIONS	152	-	-	-
100	5 523301	ADVERTISING	-	-	-	50,000
100	5 523400	MUNICIPAL CODE	-	-	-	5,000
100	5 523401	PRINTING	-	1,100	1,500	10,000
100	5 523501	TRAVEL	32,313	40,000	45,000	60,000
100	5 523502	HOTEL	-	2,000	-	-
100	5 523601	DUES & SUBSCRIPTIONS	-	3,250	5,000	10,000
100	5 523702	EDUCATION & TRAINING	635	5,000	7,500	10,000
100	5 523852	CONTRACT SERVICES	-	-	-	20,000
100	5 523902	STAND UP FOR AMERICA DAY	-	-	50,000	65,000
100	5 523903	REGIONAL SPECIAL EVENTS	-	-	-	30,000
100	5 523904	INAUGURATION	-	6,500	10,000	50,000
100	5 523905	BLACK HISTORY MONTH	-	-	-	30,000
100	5 523906	JUNETEENTH	-	-	-	40,000
100	5 523907	FRONT PORCH FRIDAYS	-	-	-	60,000
100	5 523908	HOLIDAY EVENTS	-	-	-	30,000
TOTAL PURCHASED/CONTRACTED SVC			95,723	92,800	162,673	571,433
MATERIALS & SUPPLIES						
100	5 531101	OFFICE SUPPLIES	47	750	1,000	1,000
100	5 531301	ENTERTAINMENT	-	21,500	25,000	30,000
100	5 531701	UNIFORMS	-	2,000	3,000	5,000
100	5 531702	MISCELLANEOUS	1,739	13,000	15,000	32,282
TOTAL MATERIALS & SUPPLIES			1,786	37,250	44,000	68,282
TOTAL			171,589	318,940	506,243	955,728

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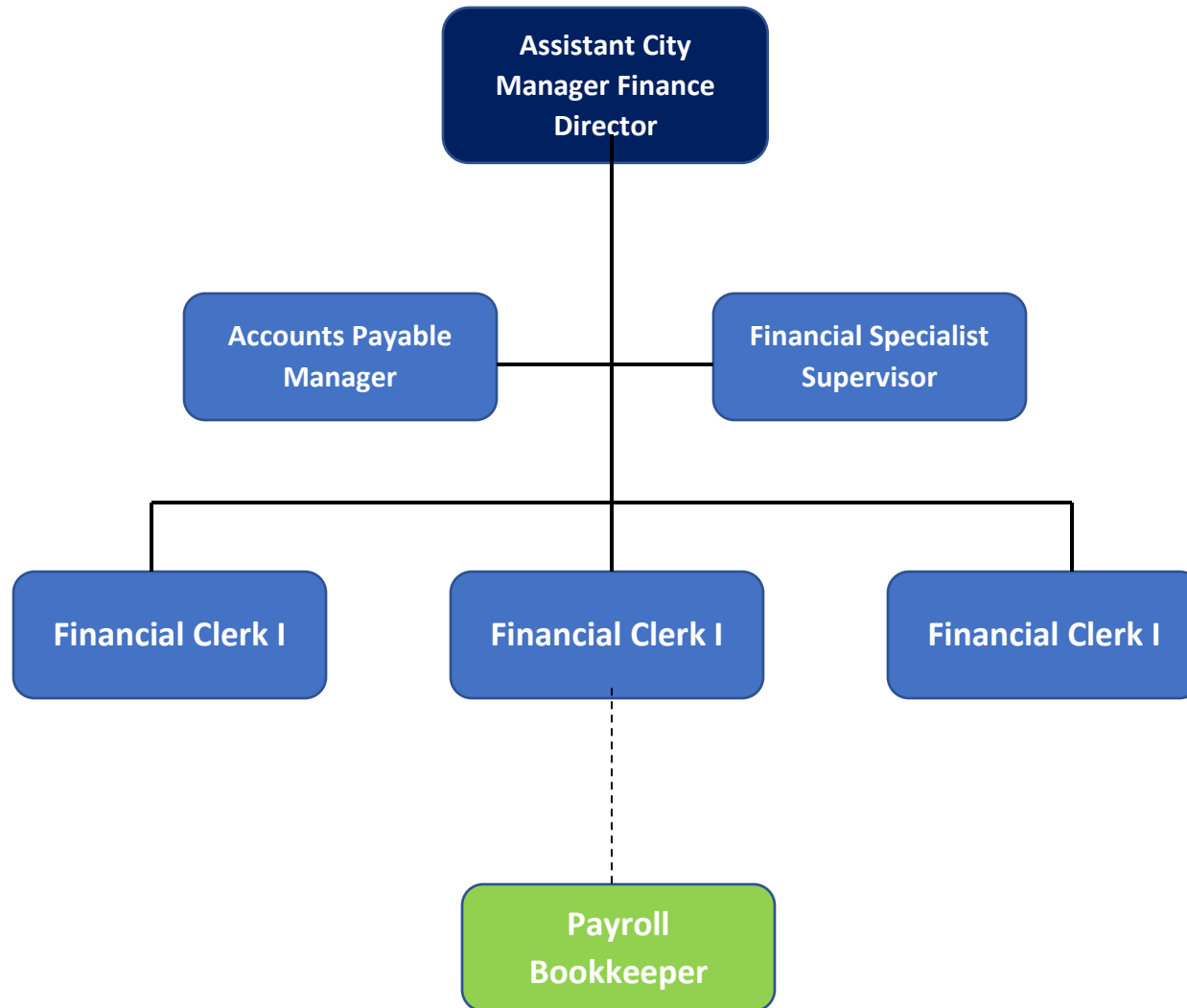
FY 26

ADMINISTRATIVE

BUDGET



Department of Finance





Department of Human Resources



Administration

Department Overview

The Administration Department is comprised of the City Manager an Assistant City Manager and supported by two Deputy City Managers and the subordinate staff working in Finance, Human Resources and Utility Billing. The Department is headed by the City Manager, who is the CEO for the City.

The Department is responsible to ensure compliance with all prescribed rules and regulations as mandated by Georgia State, Local Laws, Generally Accepted Governments Accounting Standards, applicable Federal Statues, and the City Council.

The Department provides guidance and control over all financial transactions, review and approval of all contracts, issues, Debt, Grants and Budgets of the City. In addition, the Department will issue periodic financial reports in an objective and unbiased manner including cash management, investments, billing, accounts receivable and revenue accounting, proper accounting of purchase orders, vendor approval and management, vendor invoice claims processing and payments, processing, and administration of employee payroll.

The most important priority of the Administrative Department is to ensure a balanced budget and to provide for the long-term fiscal accountability and financial stability of the City.

Mission Statement

The mission of Port Wentworth Administration Department is to oversee all governmental operations in a fair and equitable manner that benefits the city residents and staff. The city is committed to providing cost effective and state of the art services to improve or enhance the quality of life for the city residents and the business community.

Vision Statement

The City Administration and staff are committed to Port Wentworth's economic, environmental and social priorities. The strategic vision and planning process focus on influencing the future rather than simply adapting to it by aligning organizational resources to bridge the gap between present conditions and the envisioned future. The Administration presents a balanced budget for the year under consideration in addition to a five-year capital plan to address future growth and our strategic objective.

2024-2025 Accomplishments

- Completed the FY 24 Audit on time, clean with no findings.
- Rolled out a new payroll software to include time keeping, employment application system and payroll processing.
- Consolidated all operating banking operations to Truist Bank.
- Projecting \$1.8 million in interest earned during FY 25.
- Providing Credit Card operations at Parks concession stands.

Administration

- Implemented collection of Hotel/Motel Tax at 8% in alignment with region.
- Completed one year of intergovernmental agreement to open Chatham County Tag Office at City Hall to provide better service to the community.
- Created two new departments, Recreation Department and Parks Department to improve services for the community and prepare for the opening of Anchor Park.
- Partnered with the newly created Port Wentworth Development Authority to borrow Park Development funds through low interest municipal revenue bonds.
- Initiated the expansion of City Hall to consolidate offices, provide efficiencies in delivering public services and reduce the cost of renting office and storage space.
- Implemented a new health care insurance provider to reduce the cost of health care.
- Updated Human Resource Manual for employees
- Secured grant funding for Tropical Storm Debby, Hurricane Helen, Green Space property acquisition.
- Complete new Fire House Headquarters construction, grand opening set for July 2025.
- New Anchor Park is under construction.
- New Mobile City Website Application to improve payment management and services user friendly.

2025-2026 Goals

- Working with the newly created Port Wentworth Development Authority to secure the Cities First Bond Rating, projected to be AA, to reduce the cost of municipal borrowing.
- Consolidate Development Services, Finance and Human Resources staff into the expanded City Hall facility no later than December 2025.
- Update legacy Utility billing software to state-of-the-art web-based application to include the transition to a new merchant service provider.
- Update legacy General Ledger software to state-of-the-art web-based application.
- Track the collection of claims reimbursement for outstanding FEMA and GMA grant storm claims.
- Develop a city strategic plan.
- Consolidate city purchasing and improve efficiency.
- Conduct efficient financial applications and produce an on-time, clean audit with no findings.
- Negotiate and develop with the Chatham County and subordinate local city governments on SPLOST VIII public referendum projects, to improve transportation, public safety and public infrastructure.

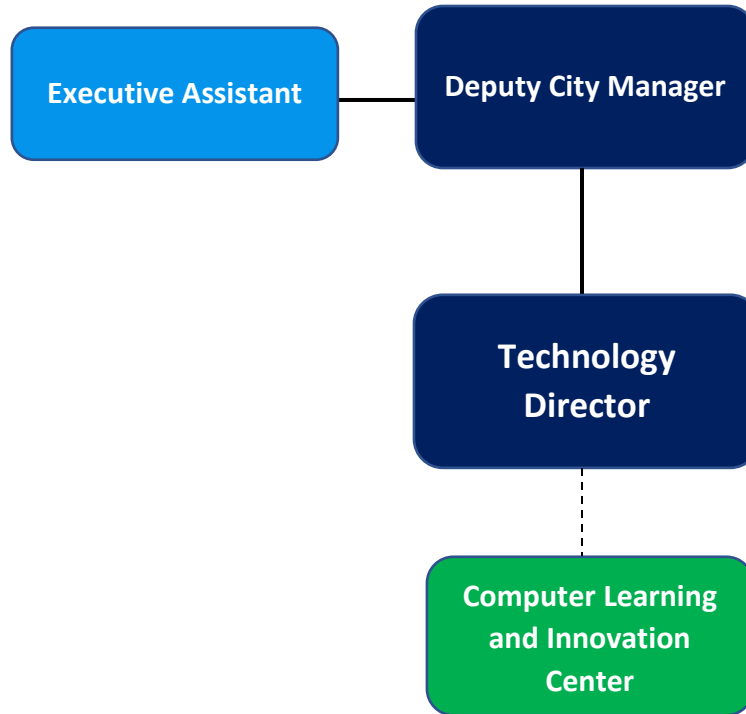
100 GENERAL FUND		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
DEPARTMENT NAME: ADMINISTRATIVE		FY 23	FY 24	FY 25	FY 26
DEPARTMENT NUMBER: 1500					
PERSONNEL SVCS & EMPL BENEFIT					
100 5 511101	SALARIES - REGULAR	318,286	455,358	223,213	192,204
100 5 511300	OVERTIME	7,792	11,600	12,000	8,622
100 5 512001	UNEMPLOYMENT BENEFIT	-	8,719	1,116	-
100 5 512101	INSURANCE - GROUP	100,711	81,223	30,990	32,236
100 5 512201	P/R TAXES	51,174	33,351	17,076	15,363
100 5 512400	RETIREMENT - GMEBS	9,241	26,157	5,445	6,455
100 5 512401	DEFINED CONTRIBUTION	23,815	30,220	7,625	6,801
100 5 512500	TUITION REIMBURSEMENTS	15,914	29,000	6,250	4,000
100 5 512700	WORKMENS COMP INS	16,112	10,019	4,690	2,133
100 5 512902	LONG & SHORT TERM DISA	-	4,360	1,786	974
TOTAL PERSONNEL SVCS & EMPL BEN		543,045	690,007	310,191	268,788
PURCHASED/CONTRACTED SVC					
100 5 521102	TAX BILL PRINTING BY CHATHAM COUNTY	23,496	17,500	4,750	4,000
100 5 521200	WELLNESS SERVICES	5,930	6,500	1,000	200
100 5 521201	MEDICAL SCREENING	120	1,000	1,000	200
100 5 521202	ACCOUNTING / AUDIT FEE	40,199	100,000	25,000	34,000
100 5 521204	PROFESSIONAL SERVICES	535,011	231,500	125,000	34,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	2,000	1,500
100 5 522202	BUILDING MAINTENANCE	5,874	3,750	5,000	1,500
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	1,000	500	1,000	200
100 5 522204	STREET REPAIRS AND MAINTENANCE	-	-	-	-
100 5 522208	MAINTENANCE AGREEMENTS	12,242	8,000	10,000	2,000
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	95,109	14,500	13,000	1,000
100 5 522321	RENTAL OF OFFICE SPACE	-	62,400	34,250	27,082
100 5 523100	INSURANCE - GENERAL	10,467	10,450	8,418	5,842
100 5 523200	COMMUNICATIONS	2,092	-	-	-
100 5 523301	ADVERTISING	1,483	1,250	2,500	2,000
100 5 523400	MUNICIPAL CODES	-	-	3,000	-
100 5 523401	PRINTING	4,389	5,000	1,500	500
100 5 523501	TRAVEL	9,301	7,500	5,000	2,000
100 5 523502	HOTEL	3,569	9,500	-	-
100 5 523601	DUES & SUBSCRIPTIONS	40,515	22,500	6,250	4,000
100 5 523702	EDUCATION & TRAINING	12,302	16,250	3,750	4,000
100 5 523850	CONTRACT LABOR	600	1,500	-	-
100 5 523852	CONTRACT SERVICES	11,667	3,000	1,500	2,000
100 5 523902	STAND UP FOR AMERICA DAY	96,893	50,000	-	-
TOTAL PURCHASED/CONTRACTED SVC		912,259	572,600	253,918	126,024
MATERIALS & SUPPLIES					
100 5 531101	OFFICE SUPPLIES	16,402	17,500	10,000	2,000
100 5 531102	SUPPLIES	7,845	3,000	5,000	1,000
100 5 531121	POSTAGE	9,105	4,500	5,000	2,000
100 5 531220	NATURAL GAS	1,317	1,750	2,500	-
100 5 531230	ELECTRICITY	82,077	56,500	45,000	6,000
100 5 531270	GAS & OIL	6,328	7,750	8,000	2,400
100 5 531301	ENTERTAINMENT	1,525	5,000	8,000	2,000
100 5 531701	UNIFORMS	3,828	3,750	5,000	1,500
100 5 531702	MISCELLANEOUS	121,109	90,000	150,000	12,184
100 5 531703	CONTINGENCY FUNDS	84,198	130,000	150,000	12,600
TOTAL MATERIALS & SUPPLIES		333,734	319,750	388,500	41,684
TOTAL		1,789,038	1,582,357	952,609	436,496

FY 26
TECHNOLOGY
BUDGET

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Department of Technology



Department Overview

The Department of Technology was formed within the City of Port Wentworth on July 1, 2022, with the goal of consolidating IT services in City Hall, adding accountability standards to each department for technology. This formation and consolidation will serve the citizens of Port Wentworth as we continuously adapt to the fast-paced changing technology updates to remain relevant and efficient. The Department of Technology consists of two employees and is responsible for the recently opened Computer Learning and Innovation Center (CLIC), where classes vital to the community, at no cost to the public, teach our citizens, for example, how to use a personal computer to introduce video game design, with additional offerings in development as we grow. CLIC is excited to be partnered with Live Oak Public Library, which allows us to offer basic services for all digital needs.

Mission Statement

The mission of the Department of Technology is to maintain and secure the city's digital assets, including databases, software, and computing equipment, as well as provide technical support to all departments within the city. While also encompassing world class technical resources to help residents, young and old, gain access to the technology and skill they need to succeed in this expanding digital world.

Vision Statement

It is the vision of the Port Wentworth Deliver the right IT services to the right departments and citizens from the right providers. To promote a 'customer' service approach to support. Create a common, robust infrastructure across the City of Port Wentworth. Enable rapid, seamless execution of IT services. Develop intentional design through IT governance. Build a diverse, collaborative team of IT experts.

2025 Accomplishments

- Develop and Deploy City of Port Wentworth Mobile App.
- Redesign City Core Fiber Network.
- Complete City Bandwidth Upgrade from 1Gbps to 10Gbps.
- Expanded cloud-based cameras throughout city.
- Connected Mobley Park via fiber.
- Transitioned city domain to Cloudflare.
- Completed fiber extension to Fire Station HQ.
- Created City YouTube Account.
- Completed Transition to Forte.
- Transferred city domain from 3rd party back to the city.

Technology

- Implemented 2-Factor Authentication.
- Implemented Cybersecurity policies and framework.
- Updated Timelapse cameras at Anchor Park.
- Outfitted new training center for PD.
- Upgrade A/V within Council Chambers.
- Upgraded PA and Video System at PW Gymnasium.
- Upgrade PA and Sound System at Mobley Park.
- Add PA and Video System at Senior Center.
- Renegotiated tower lease agreement with AT&T
- Completed reprogramming of all FD radios.
- Completed install of new in-car and body worn cameras for PD.
- Completed installation of Cradle points in all PD vehicles.
- Upgraded all Legislative iPad devices.
- Upgraded WWTP network and server equipment.
- Provided Accountability for PW Vehicles.
- Consolidated City Domain and PD Domain for Manageability.
- Upgraded Server Software to 2022 Version.
- Implemented Microsoft Entra Across Network.

2026 Goals and Objectives

- Negotiate lease agreement with Chatham County for tower site addition for public safety radios.
- Outfit new EOC located at new FD.
- Add IP cameras to Mobley Park.
- Finalize fiber to business agreement with Seimitsu.
- Buildout A/V system for new Amphitheater.
- Buildout Wi-Fi System at Anchor Park.
- Implement quarterly security training for all staff.
- Update Mobley Park Scoreboard.
- Update Basketball Scoreboard at Gymnasium.
- Implement Public Safety Radio Replacement Program.
- Transition Fire Apparatus Connectivity to Cradlepoint for GPS Tracking.
- Implement Fire Station Alerting System.
- Implement New Spatial GIS Service.
- Implementing New Software to Streamline Plan Review.
- Implement New GL/Utility Billing Software.
- Implement New HR/Payroll Software.
- Transition Core City Network to New Location.

100 GENERAL FUND
DEPARTMENT NAME: TECHNOLOGY
DEPARTMENT NUMBER: 1600
ACTUAL **ADOPTED** **ADOPTED** **FY** **RECOMMENDED**
FY 23 **FY 24** **25** **FY 26**

PERSONNEL SVCS & EMPL BENEFITS							
100	5	511101	SALARIES - REGULAR	37,403	71,401	177,023	12,810
100	5	511300	OVERTIME	-	3,436	2,500	581
100	5	512001	UNEMPLOYMENT BENEFIT	-	1,409	885	-
100	5	512101	INSURANCE - GROUP	506	35,920	27,547	2,931
100	5	512201	P/R TAXES	6,171	5,388	13,542	1,024
100	5	512400	RETIREMENT - GMEBS	-	4,226	4,848	717
100	5	512500	TUITION REIMBURSEMENTS	-	-	5,000	-
100	5	512700	WORKMENS COMP INS	-	176	3,719	194
100	5	512902	LONG & SHORT TERM DISA	-	720	1,416	89
			TOTAL PERSONNEL SVCS & EMPL BEN	44,080	122,676	236,480	18,346
PURCHASED/CONTRACTED SVC							
100	5	521201	MEDICAL SCREENING	40	500	-	-
100	5	521204	PROFESSIONAL SERVICES	12,348	20,647	18,100	3,800
100	5	522201	VEHICLE REPAIRS & MAINTENANCE	-	5,400	7,500	500
100	5	522202	BUILDING MAINTENANCE	804	2,000	2,500	500
100	5	522203	EQUIPMENT REPAIRS & MAINTENANCE	3,328	5,000	5,000	1,000
100	5	522208	MAINTENANCE AGREEMENTS	223,288	289,295	506,255	107,517
100	5	523100	INSURANCE - GENERAL	-	4,450	4,677	95
100	5	523200	COMMUNICATIONS	108,721	124,692	73,500	15,800
100	5	523501	TRAVEL	22	2,500	6,000	2,000
100	5	523502	HOTEL	1,518	2,500	-	-
100	5	523601	DUES & SUBSCRIPTIONS	15,671	28,329	63,200	15,204
100	5	523702	EDUCATION & TRAINING	-	153	11,400	2,280
			TOTAL PURCHASED/CONTRACTED SVC	365,740	485,466	698,132	148,696
MATERIALS & SUPPLIES							
100	5	531101	OFFICE SUPPLIES	4,807	11,945	3,000	600
100	5	531102	SUPPLIES	44,395	35,500	35,000	7,000
100	5	531270	GAS & OIL	-	3,000	3,000	600
100	5	531301	ENTERTAINMENT	513	1,000	1,000	200
100	5	531701	UNIFORMS	461	2,700	2,700	540
100	5	531702	MISCELLANEOUS	-	12,000	10,000	1,661
			TOTAL MATERIALS & SUPPLIES	50,176	66,145	54,700	10,601
TOTAL				459,996	674,287	989,312	177,642

FY 26
COURT
BUDGET

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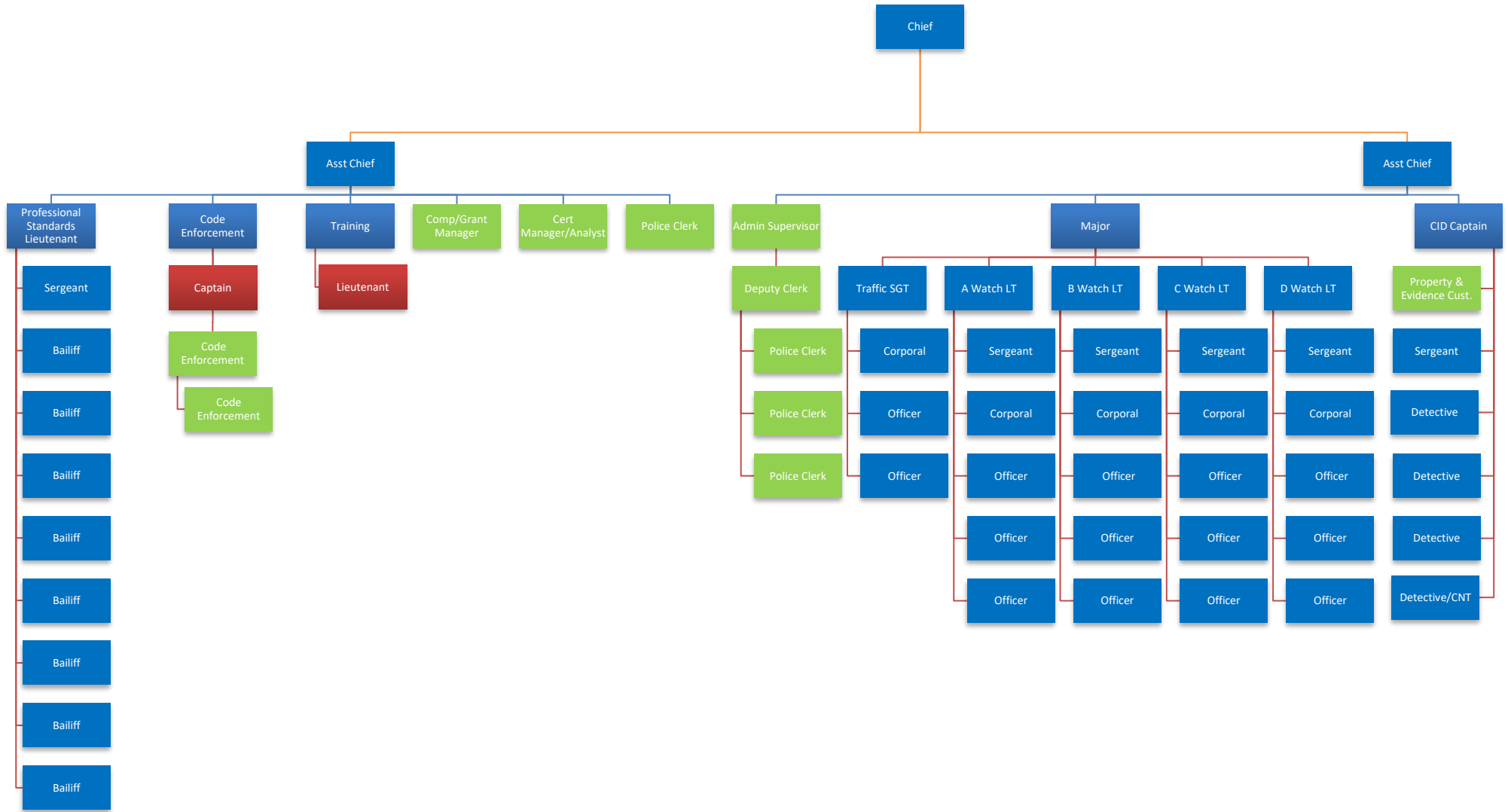
100 GENERAL FUND		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
DEPARTMENT NAME: COURT		FY 23	FY 24	FY 25	FY 26	
DEPARTMENT NUMBER: 2650						
PERSONNEL SVCS & EMPL BENEFITS						
100	5 511101	SALARIES - REGULAR	60,231	103,003	168,074	159,145
100	5 511300	OVERTIME	528	3,000	2,500	7,221
100	5 512001	UNEMPLOYMENT BENEFIT	-	2,049	840	-
100	5 512101	INSURANCE - GROUP	23,972	30,800	20,660	29,306
100	5 512201	P/R TAXES	7,366	7,837	12,858	12,727
100	5 512400	RETIREMENT - GMEBS	7,571	6,147	3,636	7,172
100	5 512700	WORKMENS COMP INS	2,266	2,629	3,531	1,939
100	5 512902	LONG & SHORT TERM DISA	100	1,024	1,345	885
TOTAL PERSONNEL SVCS & EMPL BEN			102,034	156,489	213,444	218,395
PURCHASED/CONTRACTED SVC						
100	5 521201	MEDICAL SCREENING	-	-	-	-
100	5 521204	PROFESSIONAL SERVICES	64,196	65,000	150,000	150,000
100	5 521302	COURT EXPENSES	-	185,000	185,000	185,000
100	5 522202	BUILDING MAINTENANCE	750	10,000	5,000	100,000
100	5 522208	MAINTENANCE AGREEMENTS	4,273	5,000	5,000	-
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	5,000	-	-
100	5 523100	INSURANCE - GENERAL	2,464	6,675	5,612	949
100	5 523200	COMMUNICATIONS	-	-	-	-
100	5 523400	MUNICIPAL CODE	#	-	-	1,000
100	5 523301	ADVERTISING	-	1,000	1,000	-
100	5 523501	TRAVEL	114	5,000	9,000	9,000
100	5 523502	HOTEL	-	4,000	-	-
100	5 523601	DUES & SUBSCRIPTIONS	271	1,500	1,500	1,500
100	5 523702	EDUCATION & TRAINING	625	5,000	5,000	5,000
TOTAL PURCHASED/CONTRACTED SVC			72,693	293,175	367,112	452,449
MATERIALS & SUPPLIES						
100	5 531101	OFFICE SUPPLIES	1,185	2,000	2,000	2,000
100	5 531102	SUPPLIES	145	4,000	4,000	4,000
100	5 531121	POSTAGE	58	1,500	1,500	1,500
100	5 531701	UNIFORMS	-	1,000	2,000	2,000
100	5 531702	MISCELLANEOUS	-	1,500	1,500	9,712
TOTAL MATERIALS & SUPPLIES			1,388	10,000	11,000	19,212
TOTAL			176,115	459,664	591,556	690,056

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FY 26
POLICE
BUDGET



POLICE DEPARTMENT



Department Overview

The City of Port Wentworth Police Department is committed to delivering quality professional services to this community, which is guided by the best ethical and legally sound policy and procedures. Managing performance in a way that holds employees accountable for outcomes can play a critical role in shaping the community's sense of safety and well-being. The Police Department is vested in the community's interest and shares in its commitment to addressing the quality-of-life concerns. It is committed to working collaboratively with a wide array of community agencies, stakeholders, partners, and other resources to achieve the planned mission.

The Port Wentworth Police Department will continue to strive to implement new initiatives to enhance the level of public service we deliver to the community. We will continue to work towards building trust and enhancing the department's legitimacy by fair and impartial delivery of police services and enforcement of the laws. We will increase our level of professionalism through training and education to deliver a quality service to the citizens of Port Wentworth.

Mission Statement

The Port Wentworth Police Department is dedicated to maintaining a safe and secure community to live, work, and visit. Our mission is to partner with the community to solve problems, provide professional and ethical safety services in a fair, impartial, and transparent manner.

Vision Statement

The City of Port Wentworth can rely on a Police Department that is invested in the community, shares in its commitment to address the quality of life and is committed to Delivering quality services to the community. Having a clear sense of the strategic direction, overall mission, and core values of the organization. Playing an active role in shaping the community's sense of safety and well-being. Working collaboratively with a wide array of community agencies, service providers, and other interested parties in working towards matters of mutual interest. Building trust and enhancing the department's legitimacy in the eyes of the public by fair and impartial delivery of police services and enforcement of the laws. Serving as an integral, indispensable facet in solving community problems. Managing performance in a way that makes employees accountable for outcomes while ensuring the well-being of the officers.

2024-2025 Accomplishment

- Enhanced the usage and policies related to the use of OfficerTrak software to reduce city liability for extra-duty/off-duty employment.

- Revised the uniform and appearance standards for the Police Department to increase professionalism.
- Increased focus on employees' concerns and needs, which helps with recruitment and retention.
- Revised and enhanced the scope and focus of the accident review board to more efficiently review and adjudicate crash reviews with the intent to reduce crash incidents.
- Implemented the Axion body/car camera systems by conducting a department-wide transition from LenseLock. The capabilities, services and safeguards will tremendously increase officer safety and review critical incidents,
- Recipient of the Department of Justice Body Armor Grant (BVP), which provides subsidized funding for the purchase of body armor for department personnel.
- Improved Code Enforcement efficiency with the implementation of improved case management and public-facing documentation.
- The implementation of non-sworn FTO Release Boards to properly ascertain the skill levels of the employee prior to the conveyance of full positional authority.
- Increased staffing in the Traffic Unit to reduce vehicle crashes, speeding and commercial vehicle violations.
- Hired a full-time Property and Evidence Technician to manage the department's vast property and evidence inventory and to work with the City Attorney and State Court to properly dispose of property deemed unnecessary for judicial purposes or further retention.
- Aggressively continued the efforts in obtaining State Accreditation. This progress should result in the department receiving full accreditation by the Georgia Chiefs of Police Association in late 2025 or early 2026. Certification status reflects enhanced professionalism, credibility, and safeguards for the proper, safe and equitable administration of police services.
- Implementation of a promotional assessment center for all ranks within the police department.
- Enhanced community engagement by attending the HOA, Neighborhood Watch, school events and continuing the Citizen Police Academy.
- The Criminal Investigation Division enhanced its focus on investigating serious incidents, which has resulted in several high-profile cases being adjudicated and closed, with the offenders receiving lengthy sentences in several courts.

2025-2026 Goals and Objectives

Department Goal #1: Organization Structure and Personnel:

Objectives:

1. Improve Employee Wellness.

2. Construct a team to review agency policies and procedures.
3. Improve Employee Wellness.
4. Construct a team to review agency policies and procedures.
5. Develop a training curriculum to engage officers in high-quality training.

Department Goal #2: Community Trust and Engagement:

Objectives:

1. Outreach to community, LEO's and schools.
2. Enhance the professionalism of PWPDP.

Department Goal #3: Technology Infrastructure and Innovation:

Optimize and integrate technology systems to maximize organizational efficiency and effectiveness.

Objectives:

1. Inventory, assess, and evaluate PWPDP's existing technology assets.
2. Identify infrastructure needs for the department.

Department Goal #4: Focused Crime Prevention and Response:

Increase the crime prevention activities of PWPDP and the community.

Objectives:

1. Reduce fear of crime.
2. Educate the public in crime prevention tactics.

Department Goal #5: Traffic Safety:

Effectively meet the community's priority of addressing traffic safety.

Objectives:

1. Reduce traffic accidents and traffic-related problems.
2. Training and staffing for a 3-person Unit
3. Increase the number of impaired driving checkpoints and traffic enforcement operations by 20 percent over the next year to deter drunk driving, speed violations, and other dangerous driving behaviors.

Internal Affairs

Department Goal #1: Ensure the adjudication of Internal Affairs or Command-level cases are completed within 90 days of case assignment.

Objectives:

1. Work with the Command Staff to ensure administrative cases are closed within 90 days.
2. Assist supervisory personnel in the investigative process regarding internal and external complaints.
3. Continuously evaluate the administrative complaint and investigative process to ensure that it is effective and efficient.
4. Continue 21st Century Policing best practices regarding internal affairs cases.

Certification

Department Goal #1: *Acquire State Certification FY2025-FY2026*

Objectives:

1. To ensure compliance with the Georgia Certification Standards throughout the year.
2. To participate in the Georgia Certification Program.
3. To assist other agencies in the Georgia Certification Program.
4. To maintain the information available in Power DMS/or Other assigned software.

Court Attendance

Department Goal #1: *To attend court regularly to ensure bailiffs are in their place as required.*

Objective:

1. Attend the traffic court to ensure the court is running smoothly and that policy and procedures are followed.
2. Continue to improve court technology and services to add to the efficiency of the court.
3. Continue training for the court security staff to improve professionalism.

Compliance/Code Enforcement

Department Goal #1: *To ensure that all actions, policies, and procedures within the police department are in full compliance with local, state, and federal laws, as well as department standards and best practices, to foster transparency, accountability, and public trust.*

Objective:

1. Stay up to date on changes in laws, regulations, and case laws that may impact police practices.

Police

2. Regularly review and update policies to ensure they align with best practices, legal standards, and community needs.
3. Ensure that all personnel are knowledgeable about department policies and procedures and legal requirements.
4. Conduct regular internal audits and inspections to ensure compliance with policies and legal mandates.

Department Goal #2: *Ensure compliance with local laws, building codes, and health and safety standards to maintain a safe and healthy environment for the community.*

Objectives:

1. Address unsafe living conditions that may threaten public safety.
2. Monitor property uses to ensure compliance with parking regulations and land use.
3. Enforce regulations regarding property maintenance, overgrown vegetation, or unsafe structures.
4. Respond promptly and effectively to complaints or concerns from residents, businesses, or other stakeholders about code violations.

Recruiting/Hiring

Department Goal #1: *Ensure the Recruiting and Hiring process is efficient and effective.*

Objectives:

1. Continuously recruit the best and brightest to become members of the agency.
2. Attend Recruiting events to recruit potential applicants to the department.
3. Continuously monitor and improve the hiring process.
5. Enforce regulations regarding property maintenance, overgrown vegetation, or unsafe structures.
6. Respond promptly and effectively to complaints or concerns from residents, businesses, or other stakeholders about code violations.

Training

Department Goal #1: *Ensure the Department's training needs are met regarding Twenty-First (21st) Century Policing practices.*

Objectives:

1. Define current and relevant training needs.

Police

2. Continuously monitor and assess the level of training being conducted by department instructors.
3. Roll Call training for our Patrol Officers/Detectives when needed.

Department Goal #2: Assist Officers with their professional career development to maximize their full potential.

Objectives:

1. Continuously determine the development needs of each employee.
2. Develop a professional career path for employees.
3. Encourage personnel to learn and follow the agency.

Administration

Department Goal #1: The goal of the department is to be an administrative reinforcement for the members of PYPD, while providing positive interaction and support through customer service to the citizens of Port Wentworth.

Objectives:

1. To achieve and exceed all GCIC compliance with audit rules and standards.
2. To provide updated technology, hardware, software, and subscriptions to increase knowledge, skill, ability, and performance for police clerks.
3. To increase the police clerk's knowledge and efficiency through training.
4. To provide a safe and secure work environment for employees.

Criminal Investigation Division

Department Goal #1: Improve Case Resolution and Investigative Efficiency within the Criminal Investigative Division.

Objectives

1. Increase the case closure rate through targeted investigative strategies.
2. Thoroughly investigate all unresolved crimes that are reported to the Port Wentworth Police Department.
3. Provide the highest quality police prosecutorial process to assure all criminal matters are resolved in the full interest of justice and equity.
4. Develop sufficient admissible information, facts, and evidence that will result in the successful prosecution of those responsible for the commission of criminal acts in the City of Port Wentworth.

Department Goal #2: *Enhanced Strategies: Implement focused investigative strategies to prioritize high-priority cases, improve investigative follow-up, and enhance the likelihood of case resolution.*

Objectives:

1. Enhance Investigative skills and knowledge through training and up-to-date technology.
2. Improve collaboration with other agencies and experts.
3. Improve case documentation and file purging.
4. Enhance community engagement to support investigations.

Property and Evidence

Department Goal #1: *The goal of Property and Evidence is to maintain and ensure the integrity of those items needed as evidence for judicial purposes.*

Objectives:

1. To produce quality work.
2. To dispose of Found/Safekeeping items cleared by the County Attorney.
3. To build interpersonal relationships with PWRPD employees, other agencies, and citizens of Port Wentworth.
4. To secure adequate buildings to house property and evidence items in a secure location with room to grow and advance technology.
5. To attend various training as it relates to the job.
6. Securely store all items and reunite the owners with their property. The property will only be disposed of by judicial orders, state laws, and local ordinances.
7. Return evidence that is cleared for release by the court and make every reasonable effort to notify the owner/custodian and inform them of the process for the release.

Field Operations -Patrol

Department Goal #1: *To reduce the number of Part 1 Crimes each year, to promptly investigate all reported crimes within Port Wentworth, and to effectively address changing crime patterns within our jurisdiction.*

Objectives:

1. Reduce homicide, aggravated assaults, robbery, rape, and larceny to lower levels.
2. Provide a visible police presence and interact with the citizens using positive methods.

3. Conduct random and aggressive patrols with uniformed officers in marked police in marked units.
4. Increase a visible presence, which will reduce crime opportunities and enhance community security.
5. Increase uniform officers' engagement in their patrol duties by routinely speaking with citizens, thereby developing community partnerships.
6. Improve officers' ability to gain a better understanding of the problems and issues within our neighborhoods and communities and how to address them more effectively by community engagement and crime analysis.
7. Providing current, timely, and relevant information to other members of PWRPD regarding crime trends and problems through active participation in daily roll call briefings and by coordinating intelligence information to reduce criminal activity.

Department Goal #2: To promptly and thoroughly investigate all reported criminal activity and to apprehend or take appropriate action against violators of the law.

Objectives:

1. To diminish the frequency of criminal activity by identifying criminals and suspects within our jurisdiction and taking appropriate action against them.
2. Respond to all calls for service and conduct professional and thorough preliminary investigations of criminal activity and partner with other agencies.
3. Officers will take appropriate enforcement action when witnessing violations of federal, state, or local laws and ordinances. Offenders identified by other means shall be pursued and prosecuted whenever possible using all criminal procedures.
4. Increase officer performance in their daily duties, officers will always be vigilant for crimes in progress, violations of traffic law, and suspicious behavior.

Department Goal #2: Work in partnership with the community and other agencies to resolve concerns to enhance the quality of livability.

Objectives:

1. Maximize citizen satisfaction and commitment through police/community partnerships.
2. Officers will strive to develop relationships with citizens and business owners within their areas of responsibility.
3. Increase the distribution of relevant information concerning the quality-of-life issues for our citizens.
4. Participating in coordinating relevant information sharing and resources with other departments when necessary to address specific problems or issues.

Tactical Response Unit

Department Goal #1: *To enhance public safety and law enforcement effectiveness through specialized, rapid response tactics in high-risk situations.*

Objectives:

1. Increase training for hostage rescues, armed standoffs, barricaded suspects, and critical incidents.
2. Facilitate a rapid response time for emergencies within the Port Wentworth community.
3. Increase coordination in training with other agencies to improve efficiency and effectiveness.

Traffic/K-9 Unit

Department Goal #1: *Enhance road safety for drivers, pedestrians, and cyclists.*

Objectives:

1. Target areas with high accident rates through strategic enforcement and proactive measures
2. presence.
3. Increase enforcement of key traffic laws, such as seat belts, distracted driving, DUI, and
4. speeding violations.
5. Conduct periodic campaigns to target impaired drivers and traffic violators.
6. Update the community through social media about traffic safety issues, upcoming.
7. campaigns, and law enforcement priorities.
8. Utilize a K9 for the detection of narcotics.
9. Regular training with the K9 and handler

100 GENERAL FUND
DEPARTMENT NAME: POLICE
DEPARTMENT NUMBER: 3200

		ACTUAL FY 23	ADOPTED FY 24	ADOPTED FY 25	RECOMMENDED FY 26
PERSONNEL SVCS & EMPL BENEFITS					
100 5 511101	SALARIES - REGULAR	1,684,031	2,877,236	3,583,231	3,786,616
100 5 511300	OVERTIME	126,470	140,000	110,000	161,570
100 5 512001	UNEMPLOYMENT BENEFIT	-	32,088	17,916	-
100 5 512101	INSURANCE - GROUP	798,127	817,000	709,329	747,298
100 5 512201	P/R TAXES	226,726	230,486	274,117	302,036
100 5 512400	RETIREMENT - GMEBS	151,123	199,163	124,836	182,898
100 5 512500	TUITION REIMBURSEMENTS	-	-	20,000	20,000
100 5 512700	WORKMENS COMP INS	104,950	77,411	75,284	57,196
100 5 512902	LONG & SHORT TERM DISA	2,343	31,044	28,666	22,575
	TOTAL PERSONNEL SVCS & EMPL BEN	3,093,770	4,404,428	4,943,379	5,280,189
PURCHASED/CONTRACTED SVC					
100 5 521200	WELLNESS SERVICES	-	7,000	7,000	7,000
100 5 521201	MEDICAL SCREENING	1,772	7,000	7,000	7,000
100 5 521204	PROFESSIONAL SERVICES	37,290	35,000	50,000	50,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	113,717	115,204	100,000	120,000
100 5 522202	BUILDING MAINTENANCE	31,503	39,000	33,000	25,000
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	13,493	20,000	15,000	15,000
100 5 522208	MAINTENANCE AGREEMENTS	8,454	3,700	-	-
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	844	-	2,000	2,000
100 5 522321	RENTAL OF OFFICE SPACE	-	-	-	-
100 5 523100	INSURANCE - GENERAL	245,091	235,049	230,097	292,492
100 5 523200	COMMUNICATIONS	5,722	208,035	-	-
100 5 523301	ADVERTISING	-	500	2,000	2,000
100 5 523400	MUNICIPAL CODE	-	-	-	2,000
100 5 523501	TRAVEL	11,357	25,000	40,000	50,000
100 5 523502	HOTEL	18,793	26,000	-	-
100 5 523601	DUES & SUBSCRIPTIONS	4,808	12,475	10,000	10,000
100 5 523702	EDUCATION & TRAINING	15,766	53,000	25,000	40,000
100 5 523850	CONTRACT LABOR	-	50,000	-	75,000
	TOTAL PURCHASED/CONTRACTED SVC	508,610	836,963	521,097	697,492
MATERIALS & SUPPLIES					
100 5 531101	OFFICE SUPPLIES	12,584	90,000	70,000	100,000
100 5 531102	SUPPLIES	66,594	72,100	25,000	68,000
100 5 531103	K-9 UNIT	955	3,000	4,500	4,000
100 5 531104	CRIMINAL INVESTIGATION	21,792	45,000	150,000	150,000
100 5 531121	POSTAGE	1,124	2,900	2,900	3,637
100 5 531125	IT IMPROVEMENTS ENH TEC	35,375	300,000	150,000	300,000
100 5 531126	PUBLIC SAFETY SCHOOL ZONE FINES	-	-	-	-
100 5 531220	NATURAL GAS	2,518	4,500	6,500	6,500
100 5 531230	ELECTRICITY	11,991	25,000	39,000	55,000
100 5 531270	GAS & OIL	184,321	195,000	187,500	180,000
100 5 531301	ENTERTAINMENT	1,234	2,500	5,000	10,000
100 5 531701	UNIFORMS	61,775	75,000	50,000	71,000
100 5 531702	MISCELLANEOUS	8,580	25,000	25,000	100,000
100 5 531703	CONTINGENCY FUNDS	-	-	25,000	200,000
	TOTAL MATERIALS & SUPPLIES	408,843	840,000	740,400	1,248,137
	TOTAL	4,011,223	6,081,391	6,204,876	7,225,818

FY 26
LAW
BUDGET

100 GENERAL FUND
 DEPARTMENT NAME: LAW
 DEPARTMENT NUMBER: 1530

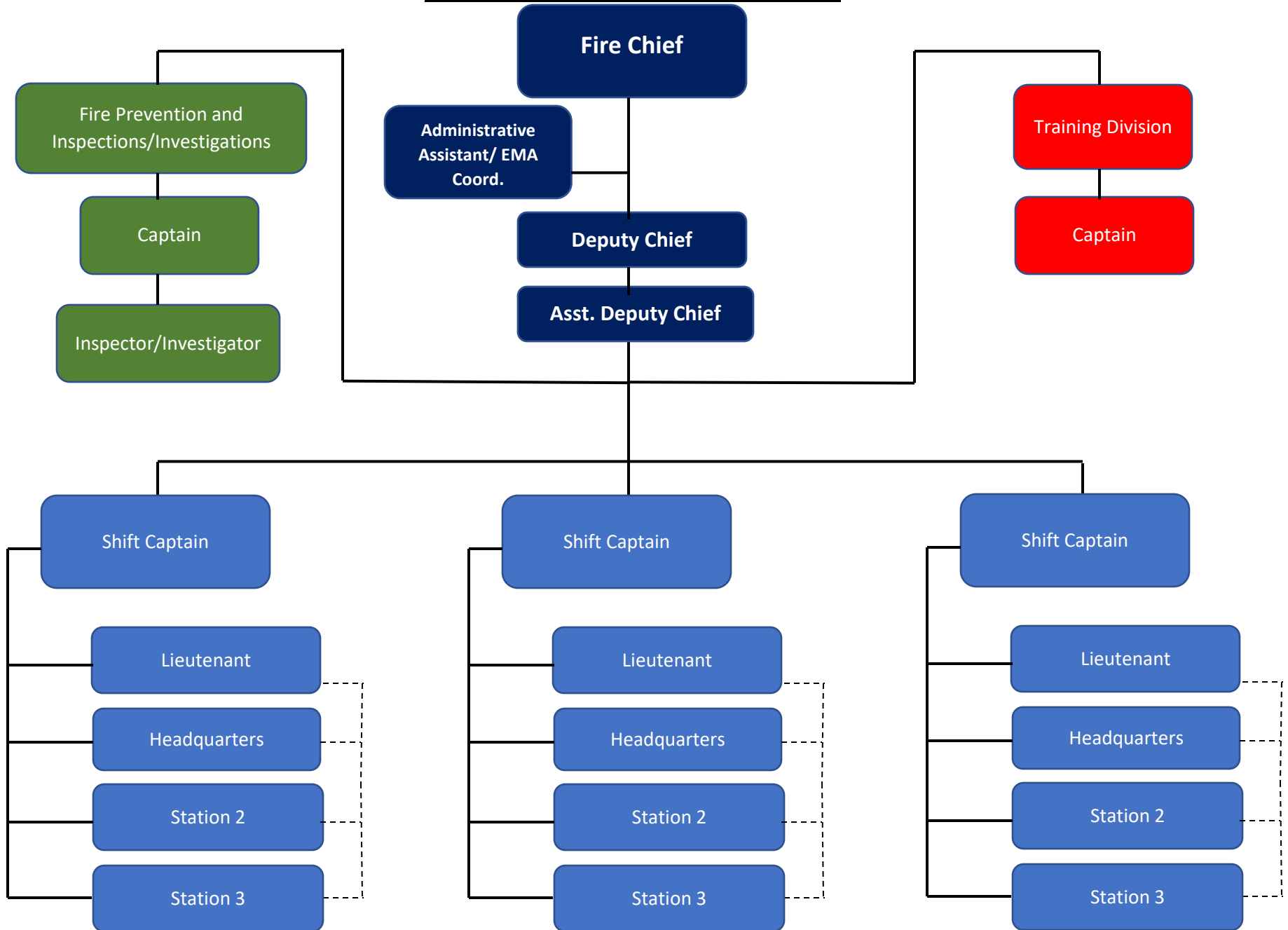
ACTUAL ADOPTED ADOPTED RECOMMENDED
 FY 23 FY 24 FY 25 FY 26

		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
		FY 23	FY 24	FY 25	FY 26
PURCHASED/CONTRACTED SVC					
100	5 521101	ELECTIONS	-	-	-
100	5 521200	WELLNESS SERVICES	-	-	-
100	5 521201	MEDICAL SCREENING	-	-	-
100	5 521204	PROFESSIONAL SERVICES	-	-	350,000
TOTAL PURCHASED/CONTRACTED SVC			-	-	350,000
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TOTAL			-	-	350,000

FY 26
FIRE
BUDGET



Port Wentworth Fire Department



Department Overview

The City's dedicated firefighters and emergency responders are committed to ensuring the safety and well-being of our community. Through our rigorous training and expertise, we stand ready to protect lives, property, and the environment. Our department is equipped with state-of-the-art resources and training to swiftly respond to emergencies, from fires and medical incidents to natural disasters. Through prevention, education, and proactive community engagement, we strive to minimize risks, promote fire safety, and provide compassionate care in times of crisis. Together, we are working tirelessly to safeguard our residents and preserve our community.

Mission Statement

The Port Wentworth Fire Department's mission is to serve the community of Port Wentworth by protecting lives, property, and environment through the provision of professional fire, rescue, and emergency medical services.

Vision Statement

It is the vision of the Port Wentworth Fire Department to be a high-performance emergency response and mitigation system that meets the current and future needs of the citizens of the City of Port Wentworth in response to all emergency situations: accidental, natural, and manmade.

2024-2025 Accomplishments

- Responded to 2,412 calls, which is a 6% increase from last year.
- Completed 3,202 training hours.
- Conducted 392 life safety inspections and 229 fire inspections and plan reviews.
- Obtained a State Medical Response License which made our first due engines Basic Life Safety Response certified.
- Successfully conducted a recruitment class which produced 2 full-time state certified firefighters for the department.
- Engine 401 was put into service to respond to calls.
- Hosted a blood drive in partnership with the American Red Cross with over 20 donors.
- BRSU 409 was acquired and put into service for public safety patrols at special events and brush fire response.
- Fire Chief became the first GFSTC certified Fire Chief for Port Wentworth.
- The Port Wentworth Dive Team was formed and became swift water rescue certified.

- Outfitted the new Fire Headquarters with all furnishings for its opening at the end of May 2025.
- Honor Guard was formed and participated in various City Events such as leading the Stand Up for America Day Parade.

2025-2026 Goals and Objectives

- Prepare to hire and train new staff to occupy Fire Headquarters.
- Hire and train all vacant positions.
- Promote 3 new Lieutenants
- Prepare for next ISO survey
- Train Dive Team for additional certifications and skills.
- Begin preparations for high angle rescue training

100 GENERAL FUND
DEPARTMENT NAME: FIRE
DEPARTMENT NUMBER: 3500

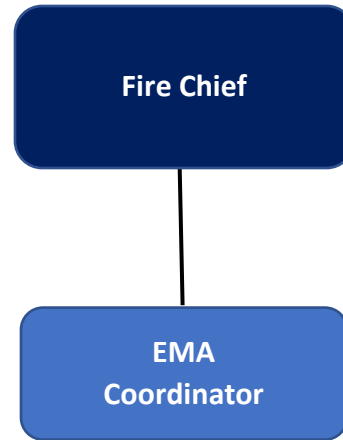
		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
		FY 23	FY 24	FY 25	FY 26	
PERSONNEL SVCS & EMPL BENEFITS						
100	5 511101	SALARIES - REGULAR	1,747,994	1,887,715	2,360,867	2,732,417
100	5 511300	OVERTIME	191,164	262,855	265,000	116,017
100	5 512001	UNEMPLOYMENT BENEFIT	-	39,733	11,804	-
100	5 512101	INSURANCE - GROUP	496,412	539,441	619,802	659,381
100	5 512201	P/R TAXES	144,683	151,980	180,606	217,905
100	5 512400	RETIREMENT - GMEBS	68,454	119,200	109,080	161,381
100	5 512500	TUITION REIMBURSEMENTS	-	-	20,000	10,000
100	5 512700	WORKMENS COMP INS	46,408	52,657	49,602	47,502
100	5 512902	LONG & SHORT TERM DISA	1,290	19,867	18,887	19,919
		TOTAL PERSONNEL SVCS & EMPL BEN	2,696,405	3,073,448	3,635,648	3,964,522
PURCHASED/CONTRACTED SVC						
100	5 521200	WELLNESS SERVICES	-	5,000	5,000	6,800
100	5 521201	MEDICAL SCREENING	5,310	10,000	10,000	1,075
100	5 521204	PROFESSIONAL SERVICES	1,501	10,000	10,000	-
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	93,242	110,000	100,000	50,000
100	5 522202	BUILDING MAINTENANCE	45,473	175,672	40,000	-
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	23,718	39,100	15,000	35,900
100	5 522208	MAINTENANCE AGREEMENTS	5,177	56,500	79,928	59,301
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	2,500	4,500
100	5 522321	RENTAL OF OFFICE SPACE	362	2,500	-	-
100	5 523100	INSURANCE - GENERAL	33,200	168,500	186,135	70,992
100	5 523200	COMMUNICATIONS	227	-	-	-
100	5 523301	ADVERTISING	258	5,000	5,000	500
100	5 523501	TRAVEL	4,875	15,000	30,000	30,000
100	5 523502	HOTEL	2,044	12,000	-	-
100	5 523601	DUES & SUBSCRIPTIONS	-	1,000	3,000	1,615
100	5 523702	EDUCATION & TRAINING	17,306	27,000	33,515	44,395
		TOTAL PURCHASED/CONTRACTED SVC	232,693	637,272	520,078	305,078
MATERIALS & SUPPLIES						
100	5 531101	OFFICE SUPPLIES	7,393	8,000	8,000	8,000
100	5 531102	SUPPLIES	59,272	62,839	20,000	92,000
100	5 531107	TOOLS	-	-	71,793	-
100	5 531121	POSTAGE	201	1,000	1,000	500
100	5 531122	TUMBLING	-	-	-	-
100	5 531220	NATURAL GAS	7,272	7,500	7,500	7,500
100	5 531230	ELECTRICITY	23,948	31,000	24,000	18,000
100	5 531270	GAS & OIL	54,999	55,000	60,000	60,000
100	5 531301	ENTERTAINMENT	2,553	3,000	6,000	5,000
100	5 531701	UNIFORMS	89,075	178,200	154,000	135,000
100	5 531702	MISCELLANEOUS	2,182	6,000	6,000	50,000
100	5 531703	CONTINGENCY FUNDS	-	-	-	92,379
		TOTAL MATERIALS & SUPPLIES	246,895	352,539	358,293	468,379
		TOTAL	3,175,993	4,063,259	4,514,019	4,737,979

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FY 26
EMA
BUDGET



Department of Emergency Management



Department Overview

The city's dedicated Emergency Management Agency is committed to ensuring the safety and well being of our community. Through rigorous training and expertise, we stand ready to protect lives, property, and the environment. This department is equipped with a state-of-the-art mobile response command post and trains to swiftly respond to emergencies, from fires and medical incidents to natural disasters. Through prevention, education, and proactive community engagement, we strive to minimize risks, promote fire safety, and provide compassionate care in times of crisis. Together, we are working tirelessly to safeguard our residents and preserve our community.

Mission Statement

The mission of the Port Wentworth Emergency Management Division is to approach all hazards, be it natural or manmade, with a comprehensive emergency plan that focuses on life safety, preservation of property, and incident stabilization to protect and serve the community.

Vision Statement

It is the vision of the Port Wentworth EMA is a high-performance emergency response unit that meets the current and future needs of the citizens of the City of Port Wentworth in response to all emergency situations: accidental, natural, and manmade in a cost effective and responsible manner.

2024-2025 Accomplishments

- Participated in the creation of Chatham County's Five-Year Hazard Mitigation Plan
- Managed resources and response to a tropical storm, hurricane, and winter weather event.
- Supplied the Wastewater Treatment Plant Generator with 715 gallons of fuel in response to Hurricane Helene with the fuel tank trailer.
- Began the process with FEMA for storm reimbursement for DR4821 & DR4830.
- Emergency Management received 80 hours of additional training and continuing education.

2025-2026 Goals and Objectives

- Prepare for all possible emergency responses, residential, commercial fires, land and water rescue, multiple vehicle and aircraft incident situations.
- Complete all FEMA requirements for Disaster Assistance related to Tropical Storm Debby and Hurricane Helene
- Host GEMA sponsored classed for the whole county at Fire Headquarters.
- Continue to participate in community focused events such as storm preparedness presentations and dam safety education.
- Partner with the County to work on cooling and warming center operations plans for smooth deployment during storm related events.
- Train and upfit the new EOC and personnel for command operations at Headquarters.

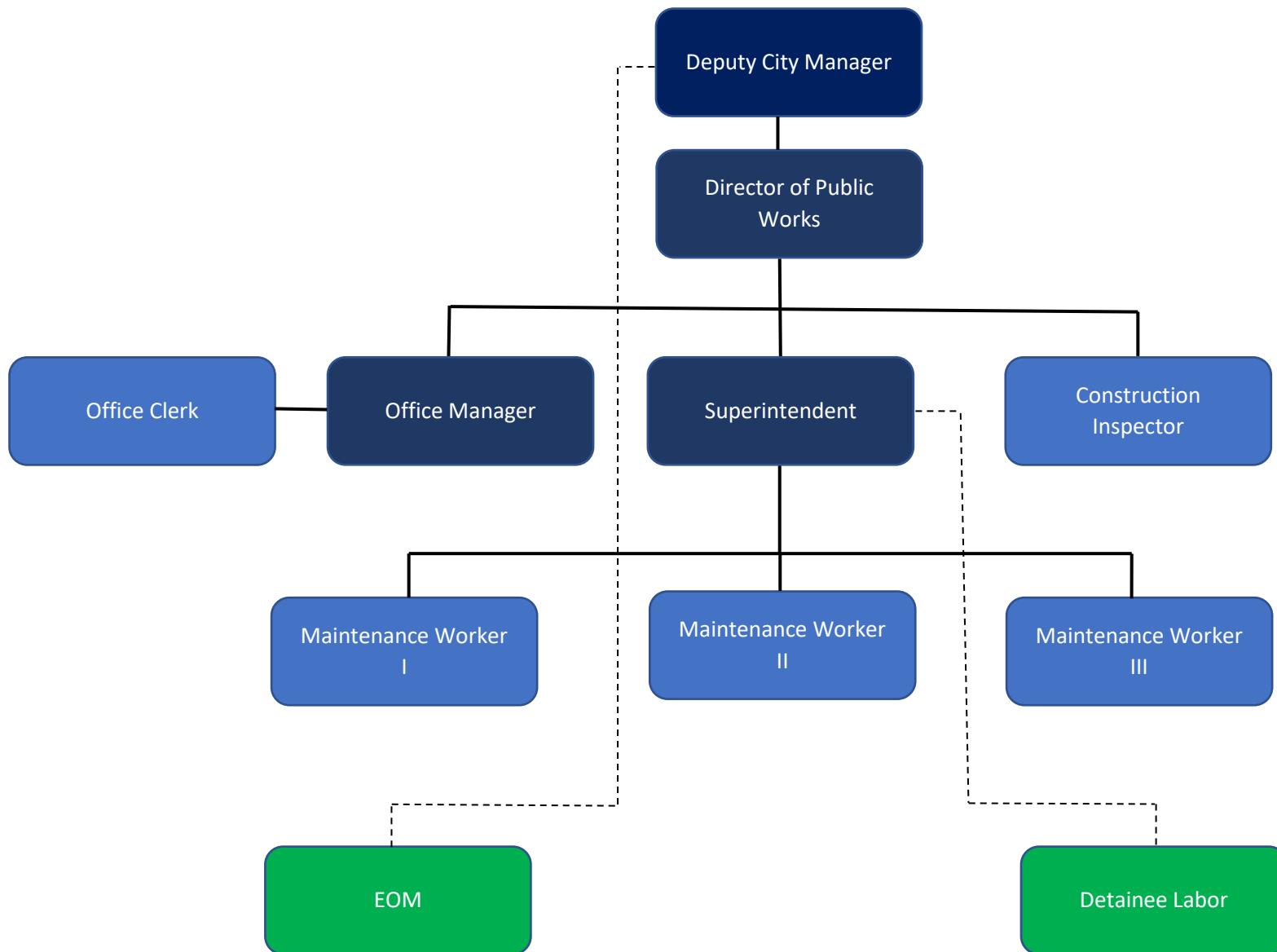
100-GENERAL FUND								
DEPARTMENT NAME: EMERGENCY MANAGEMENT AGENCY								
DEPARTMENT NUMBER: 3920								
		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED			
		FY 23	FY 24	FY 25	FY 26			
PERSONNEL SVCS & EMPL BENEFITS								
100	5	5	511101	SALARIES - REGULAR	-	-	-	62,561
100	5	5	511300	OVERTIME	-	-	-	2,839
100	5	5	512001	UNEMPLOYMENT BENEFIT	-	-	-	-
100	5	5	512101	INSURANCE - GROUP	-	-	-	14,653
100	5	5	512201	P/R TAXES	-	-	-	5,003
100	5	5	512400	RETIREMENT - GMEBS	-	-	-	3,586
100	5	5	512500	TUITION REIMBURSEMENTS	-	-	-	-
100	5	5	512700	WORKMENS COMP INS	-	-	-	969
100	5	5	512902	LONG & SHORT TERM DISA	-	-	-	443
TOTAL PERSONNEL SVCS & EMPL BEN					-	-	-	90,054
PURCHASED/CONTRACTED SVC								
100	5		521204	PROFESSIONAL SERVICES	3,500	15,000	15,000	-
100	5		522201	VEHICLE REPAIRS & MAINTENANCE	8,700	11,500	20,000	20,000
100	5		522203	EQUIPMENT REPAIRS & MAINTENANCE	1,400	10,000	-	2,500
100	5		522208	MAINTENANCE AGREEMENTS	-	-	15,000	8,000
100	5		522320	RENTAL OF EQUIPMENT & VEHICLES	336	11,000	11,000	8,000
100	5		523100	INSURANCE GENERAL	-	-	-	474
100	5		523200	COMMUNICATIONS	481	-	-	-
100	5		523501	TRAVEL	1,492	5,000	3,000	3,000
100	5		523502	HOTEL	2,094	5,000	-	1,000
100	5		523702	EDUCATION & TRAINING	3,368	5,000	-	150
TOTAL PURCHASED/CONTRACTED SVC					21,371	62,500	64,000	43,124
MATERIALS & SUPPLIES								
100	5		531102	SUPPLIES	26,543	32,000	32,000	32,000
100	5		531270	GAS & OIL	235	3,000	3,000	3,000
100	5		531702	MISCELLANEOUS	550	3,000	3,000	6,228
TOTAL MATERIALS & SUPPLIES					27,328	38,000	38,000	41,228
TOTAL					48,699	100,500	102,000	174,406

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FY 26
PUBLIC WORKS
BUDGET



Public Works



Public Works

Department Overview

The City of Port Wentworth's Public Works department is responsible for a wide range of tasks that are essential to the basic functions of the running of the city. We are responsible for maintaining the city's infrastructure, including roads, signs, drainages, sidewalks, parks, and public buildings. This includes repairing potholes, fixing broken streetlights, and ensuring that buildings are safe. Additionally, we manage the city's water and sewage systems, ensuring that citizens have access to clean water, and that waste is properly disposed of. Additionally, the public works department also plays a key role in emergency response, working closely with other city departments to ensure that roads are cleared, and emergency services can access affected areas. Overall, the public works department is an essential part of any city, working tirelessly to keep our city running smoothly.

Mission Statement

The mission of the Department of Public Works is to provide top quality services through a very responsive and responsible team committed to high ethical standards, personal and systematic accountability, and effective maintenance of the City infrastructure for the residents, businesses, and visitors with high-quality, while continuing to find innovative ways to improve the delivery of services: To provide executive and administrative support and oversight to the Water, Wastewater and Waste Management; perform maintenance of parks, streets, drainage, and sewer collection system and provide our residents with the best quality, responsive, and dependable service on a daily basis. Commitment to our mission enhances the quality of life and promotes economic prosperity.

Vision Statement

It is the vision of the Port Wentworth Public Works Department to maintain the core city infrastructure to meet the current and future needs of the citizens of the City of Port Wentworth in the most cost-effective manner possible.

2024-2025 Accomplishments

- Providing roadway and easement maintenance, such as cutting grass and litter removal.
- Water and Sewer 811 Locates have been completed on time.
- In-house light maintenance of the small equipment (mowers, chainsaws, etc.
- The water tower on Appleby Road has been placed back in service.
- Well # 1 placed back in service after Hurricane Helene.

Public Works

- The water meter re-reads are completed within 2 days, allowing the billing department to complete the billing cycle on time.
- Better management of the taxpayer's money.
- Public Works currently has 15 employees.
 - 3 administrative employees: Director, Office Manager and Clerk
 - 1 Construction Inspector
 - 1 Superintendent
 - 10 Maintenance Workers with different levels of experience.
- Drainage Master Plan Improvements
 - We completed a Stormwater Master Plan that will allow the City to proactively plan and prepare for current and future extreme rainfall events.
- The citywide I&I assessment phase has been completed.

2025-2026 Goals and Objectives

- Preventive maintenance on all infrastructures: Parks, Buildings, Roads, Drainage, Wells, Water Towers, Water Distribution System, Gravity Sewer System, Force Main System, Lift stations, and Wastewater Treatment Plan.
- Hire qualified personnel: 1 FY26
- Update outdated equipment that is vital to carry out infrastructure repairs.
- Continue to work closely with EPD to ensure compliance.
- Create a citywide water and sewer model to better understand the city's growth needs.
- Drainage Master Plan Improvements
 - Begins construction phase of Stormwater Master Plan improvements.
- Satisfactorily complete all capital projects for the 2026 fiscal year
 - Force Main
 - Road projects
 - Rehabilitation of the gravity sewer system to eliminate or decrease I&I in the gravity sewer system.

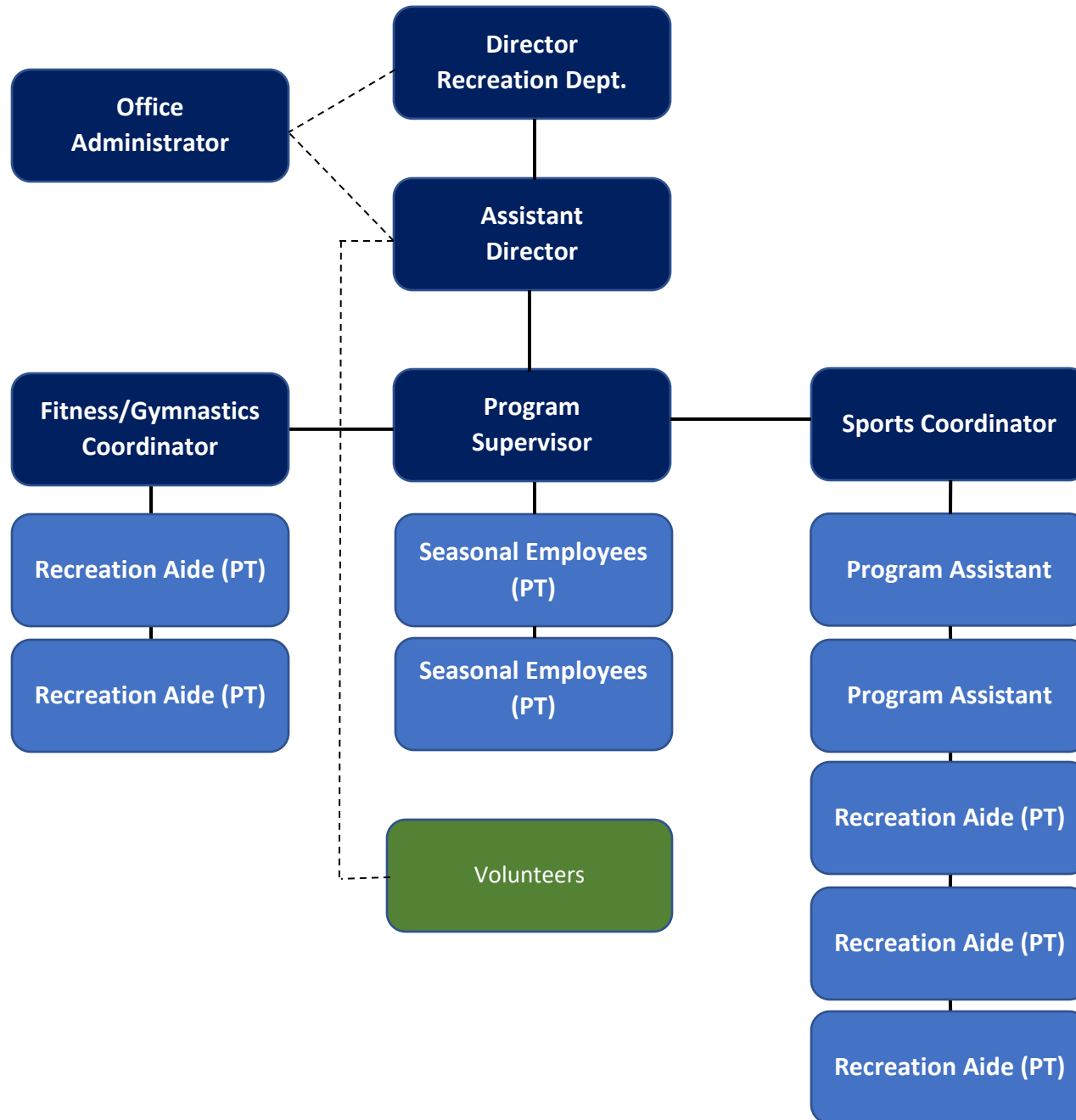
100 GENERAL FUND		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
DEPARTMENT NAME: PUBLIC WORKS		FY 23	FY 24	FY 25	FY 26
DEPARTMENT NUMBER: 4200					
PERSONNEL SVCS & EMPL BENEFITS					
100 5 511101	SALARIES - REGULAR	117,042	231,283	251,237	202,573
100 5 511300	OVERTIME	3,148	5,500	3,000	9,052
100 5 512001	UNEMPLOYMENT BENEFIT	-	5,017	1,256	-
100 5 512101	INSURANCE - GROUP	25,195	112,083	65,424	58,612
100 5 512201	P/R TAXES	14,687	21,670	19,220	16,189
100 5 512400	RETIREMENT - GMEBS	-	8,051	12,120	14,345
100 5 512500	TUITION REIMBURSEMENTS	-	-	5,000	2,000
100 5 512700	WORKMENS COMP INS	3,721	3,324	5,278	3,878
100 5 512902	LONG & SHORT TERM DISA	35	2,509	2,010	1,771
TOTAL PERSONNEL SVCS & EMPL BEN		163,828	389,437	364,545	308,419
PURCHASED/CONTRACTED SVC					
100 5 521200	WELLNESS SERVICES	-	-	-	-
100 5 521201	MEDICAL SCREENING	415	-	1,000	-
100 5 521204	PROFESSIONAL SERVICES	24,814	62,500	50,000	20,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	6,081	25,000	24,000	8,000
100 5 522202	BUILDING MAINTENANCE	11,130	7,500	10,000	4,000
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	25,248	17,500	10,000	10,000
100 5 522204	STREET REPAIRS AND MAINTENANCE	13,850	86,500	80,000	30,000
100 5 522208	MAINTENANCE AGREEMENTS	161	1,100	3,000	5,100
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	1,750	5,000	7,000
100 5 523100	INSURANCE - GENERAL	12,285	11,838	74,828	25,656
100 5 523200	COMMUNICATIONS	-	-	-	-
100 5 523301	ADVERTISING	-	650	650	1,000
100 5 523401	PRINTING	178	1,400	1,500	-
100 5 523501	TRAVEL	888	2,875	6,000	9,000
100 5 523502	HOTEL	1,971	3,750	-	-
100 5 523601	DUES & SUBSCRIPTIONS	6,002	2,500	2,500	1,000
100 5 523702	EDUCATION & TRAINING	2,592	4,500	2,000	4,000
100 5 523850	CONTRACT LABOR	-	12,500	12,500	22,000
100 5 523851	TREE SERVICES	5,075	15,000	30,000	8,000
100 5 523852	CONTRACT SERVICES	118,806	51,113	12,000	2,000
100 5 523902	STAND UP FOR AMERICA DAY	154	-	-	-
100 5 523909	DUMP FEES	-	-	10,000	4,000
TOTAL PURCHASED/CONTRACTED SVC		229,650	307,976	334,978	160,756
MATERIALS & SUPPLIES					
100 5 531101	OFFICE SUPPLIES	15,000	2,750	2,000	10,000
100 5 531102	SUPPLIES	3,000	10,000	10,000	2,400
100 5 531107	TOOLS	10,280	13,500	25,000	1,400
100 5 531108	STREET PAVING MATERIAL	-	10,000	10,000	3,000
100 5 531109	STREET SIGNS/POSTS	578	5,000	25,000	5,000
100 5 531121	POSTAGE	91	300	200	400
100 5 531220	NATURAL GAS	1,393	2,250	2,500	1,000
100 5 531230	ELECTRICITY	130,006	101,250	150,000	34,000
100 5 531270	GAS & OIL	21,335	40,000	25,000	8,000
100 5 531301	ENTERTAINMENT	818	2,700	2,500	2,000
100 5 531701	UNIFORMS	2,808	8,400	8,000	-
100 5 531702	MISCELLANEOUS	-	-	5,000	5,000
100 5 531703	CONTINGENCY FUNDS	3,526	5,300	110,669	5,371
TOTAL MATERIALS & SUPPLIES		188,835	201,450	375,869	77,571
TOTAL		582,313	898,863	1,075,392	546,746

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FY 26
RECREATION
BUDGET



Department of Recreation



RECREATION

Department Overview

We visualize a diverse, energetic, and safe Port Wentworth community where residents are healthy and successful. We will partner with volunteers to enhance the quality of life of families and individuals residing in the City of Port Wentworth.

Mission Statement

To preserve and enhance the physical, social, and economic health of Port Wentworth's neighborhoods. We support self-reliance and improve residents' quality of life through community-based programs, events, neighborhood-oriented services, and public-private partnerships.

Vision Statement

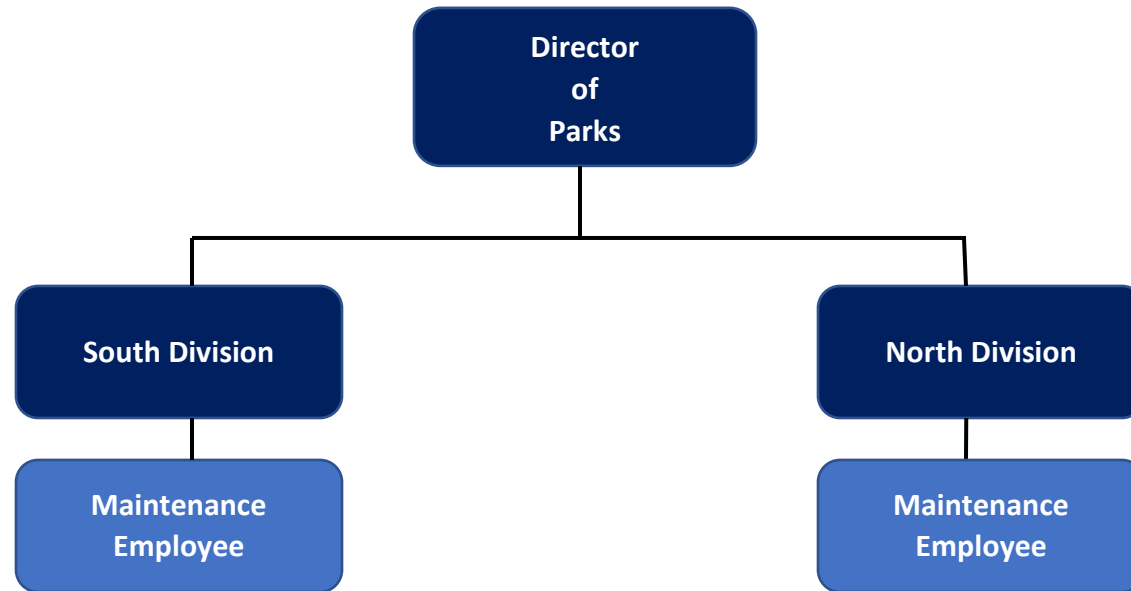
We envision a diverse, vibrant, and safe Port Wentworth community where residents thrive. Through strong partnerships with volunteers and organizations, we strive to enhance the quality of life for families and individuals.

100 GENERAL FUND		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
DEPARTMENT NAME: RECREATION		FY 23	FY 24	FY 25	FY 26
DEPARTMENT NUMBER: 6100					
PERSONNEL SVCS & EMPL BENEFITS					
100 5 511101	SALARIES - REGULAR	205,197	394,945	488,757	498,644
100 5 511300	OVERTIME	8,634	8,200	10,000	17,711
100 5 512001	UNEMPLOYMENT BENEFIT	-	10,055	2,444	-
100 5 512101	INSURANCE - GROUP	72,666	78,640	82,640	102,570
100 5 512201	P/R TAXES	25,778	30,979	37,390	39,501
100 5 512400	RETIREMENT - GMEBS	11,598	30,164	14,544	25,104
100 5 512500	TUITION REIMBURSEMENTS	-	-	5,000	-
100 5 512700	WORKMENS COMP INS	11,116	7,538	10,269	13,572
100 5 512902	LONG & SHORT TERM DISA	236	5,027	3,910	3,099
TOTAL PERSONNEL SVCS & EMPL BEN		335,225	565,548	654,954	700,201
PURCHASED/CONTRACTED SVC					
100 5 521200	WELLNESS SERVICES	-	2,100	-	1,500
100 5 521201	MEDICAL SCREENING	220	1,480	1,000	2,500
100 5 521204	PROFESSIONAL SERVICES	16,905	41,000	42,300	37,300
100 5 521303	GAME OFFICIALS	7,950	11,700	17,800	19,500
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	11,884	14,500	23,000	4,000
100 5 522202	BUILDING MAINTENANCE	30,514	50,600	50,000	-
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	6,495	16,000	13,000	15,200
100 5 522208	MAINTENANCE AGREEMENTS	26,978	18,945	34,295	37,200
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	2,926	6,800	8,800	4,000
100 5 523100	INSURANCE - GENERAL	16,068	10,000	41,156	15,295
100 5 523200	COMMUNICATIONS	104	-	-	-
100 5 523301	ADVERTISING	9,049	11,800	11,800	12,000
100 5 523401	PRINTING	4,362	8,000	8,000	8,000
100 5 523501	TRAVEL	1,633	6,450	15,680	19,270
100 5 523502	HOTEL	3,997	9,130	-	-
100 5 523601	DUES & SUBSCRIPTIONS	4,282	5,822	3,125	3,700
100 5 523702	EDUCATION & TRAINING	1,357	7,195	7,650	8,550
100 5 523850	CONTRACT LABOR	-	2,000	2,000	9,900
100 5 523852	CONTRACT SERVICES	#	-	-	79,436
TOTAL PURCHASED/CONTRACTED SVC		144,724	223,522	279,606	277,351
MATERIALS & SUPPLIES					
100 5 531101	OFFICE SUPPLIES	4,553	17,050	17,500	10,900
100 5 531102	SUPPLIES	24,741	30,000	44,920	43,000
100 5 531107	TOOLS	3,593	10,500	11,000	10,000
100 5 531109	STREET SIGNS/POSTS	-	-	40,000	25,000
100 5 531111	AEROBICS & WEIGHT ROOM	-	2,000	3,000	3,200
100 5 531112	FOOTBALL	6,375	10,000	8,690	9,900
100 5 531113	LEISURE PROGRAMS	15,225	15,000	17,050	17,100
100 5 531114	BASEBALL/SOFTBALL	4,490	5,000	10,000	9,800
100 5 531115	BASKETBALL	3,169	5,000	7,900	10,650
100 5 531116	SOCCER	6,293	10,000	9,700	9,800
100 5 531117	CHEERLEADING	1,230	4,000	4,600	4,800
100 5 531118	SENIOR CITIZENS	26,491	25,000	25,000	-
100 5 531119	CONCESSIONS	2,608	6,000	9,200	11,500
100 5 531120	SUMMER CAMPS	1,591	5,000	5,000	7,000
100 5 531121	POSTAGE	157	1,500	1,500	1,500
100 5 531122	TUMBLING	11,201	17,000	17,000	8,500
100 5 531123	SENIOR CITIZENS SUPPLIES	3,187	8,000	5,000	8,000
100 5 531124	DANCE	390	3,000	1,200	2,000
100 5 531126	WESTLING	-	1,000	-	3,000
100 5 531220	NATURAL GAS	4,898	4,500	5,000	5,000
100 5 531230	ELECTRICITY	38,705	50,000	50,000	72,000
100 5 531270	GAS & OIL	12,526	15,000	15,000	4,000
100 5 531301	ENTERTAINMENT	500	4,000	4,000	5,800
100 5 531701	UNIFORMS	4,086	5,700	5,700	5,000
100 5 531702	MISCELLANEOUS	1,691	3,525	3,600	23,741
TOTAL MATERIALS & SUPPLIES		177,700	257,775	321,560	311,191
TOTAL		657,649	1,046,845	1,256,120	1,288,743

**FY 26
PARK
BUDGET**



Department of Recreation



Department Overview

The City of Port Wentworth Parks Department is dedicated to enhancing the quality of life for all residents by providing safe, clean, and accessible recreational spaces and programs. The department is responsible for the maintenance, operation, and development of the city's parks, sports fields, trails, and green spaces. Our team ensures that these facilities meet the highest standards of safety and aesthetics while supporting a wide range of community activities and events. The department focuses on promoting healthy lifestyles, community engagement, and environmental stewardship. The Parks Department is committed to strategic planning for future growth, ensuring that our parks and recreation offerings evolve alongside the needs of our residents.

Mission Statement

The mission of the City of Port Wentworth Parks Department is to enrich the lives of residents and visitors by providing safe, welcoming, and sustainable parks that promote health, wellness, and a sense of community.

Vision Statement

To Create a vibrant and inclusive parks system that inspires community pride, supports lifelong recreation, and enhances the overall quality of life for all who live, work, and play in Port Wentworth.

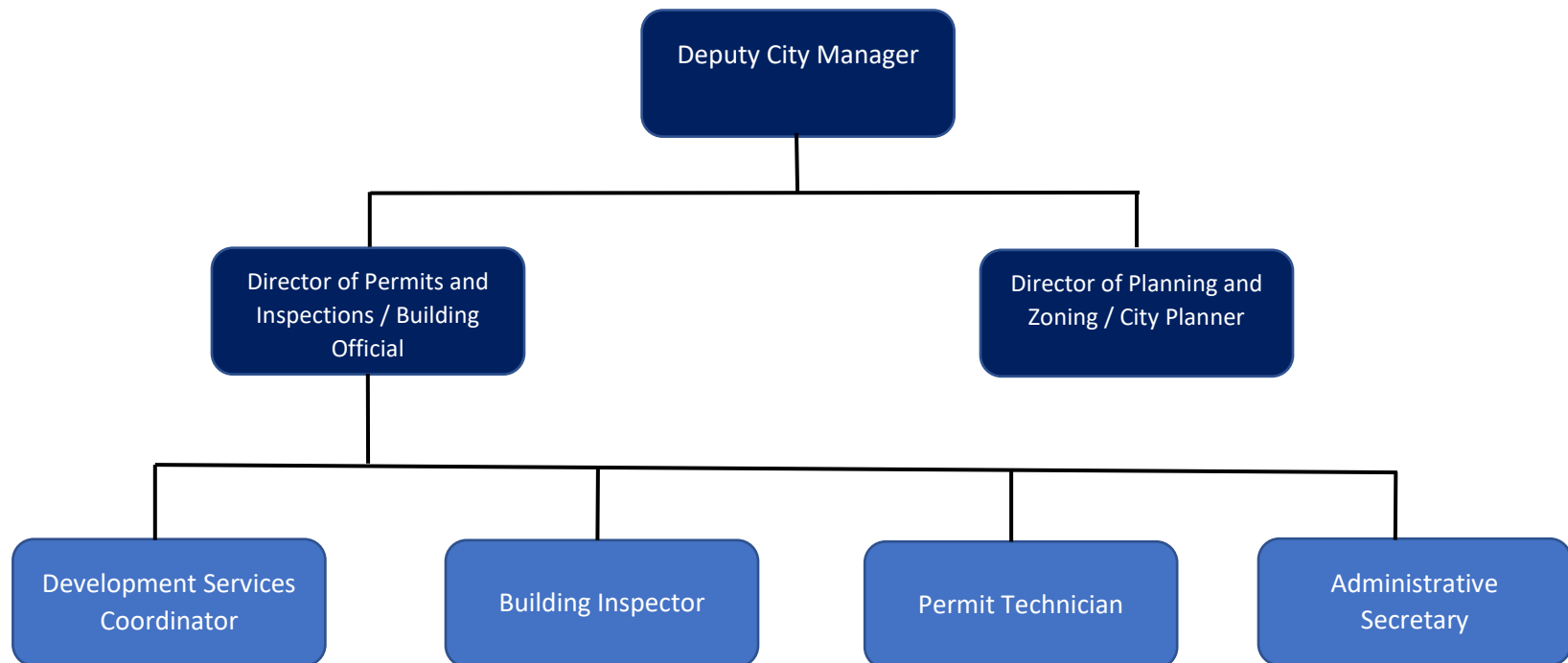
100 GENERAL FUND							
DEPARTMENT NAME: PARKS							
DEPARTMENT NUMBER: 6500							
		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED		
		FY 23	FY 24	FY 25	FY 26		
PERSONNEL SVCS & EMPL BENEFITS							
100	5	511101	SALARIES - REGULAR	-	-	-	235,626
100	5	511300	OVERTIME	-	-	-	10,483
100	5	512001	UNEMPLOYMENT BENEFIT	#	#	#	-
100	5	512101	INSURANCE - GROUP	-	-	-	73,265
100	5	512201	P/R TAXES	-	-	-	18,827
100	5	512400	RETIREMENT - GMEBS	-	-	-	17,931
100	5	512500	TUITION REIMBURSEMENTS	#	#	#	-
100	5	512700	WORKMENS COMP INS	-	-	-	4,847
100	5	512902	LONG & SHORT TERM DISA	-	-	-	2,213
TOTAL PERSONNEL SVCS & EMPL BEN				-	-	-	363,192
PURCHASED/CONTRACTED SVC							
100	5	523100	INSURANCE - GENERAL	-	-	-	2,371
TOTAL PURCHASED/CONTRACTED SVC				-	-	-	2,371
MATERIALS & SUPPLIES							
100	5	531101	OFFICE SUPPLIES	-	-	-	3,000
100	5	531102	SUPPLIES	-	-	-	5,000
100	5	531107	TOOLS	-	-	-	3,500
100	5	531270	GAS & OIL	-	-	-	5,000
100	5	531701	UNIFORMS	-	-	-	2,000
100	5	531702	MISCELLANEOUS	-	-	-	12,036
TOTAL MATERIALS & SUPPLIES				-	-	-	30,536
TOTAL				-	-	-	396,099

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FY 26
DEVELOPMENT
SERVICES
BUDGET



Development Services



Development Services

Department Overview

The City of Port Wentworth's Development Services Department is committed to creating a thriving and sustainable community for all citizens. We work collaboratively with various stakeholders to foster smart growth, enhance quality of life, and ensure equitable access to opportunities. With a focus on land use planning a balance exists between preserving the City's character and accommodating development. We actively engage with citizens, value transparency and seek public participation to shape a better future for our city.

Mission Statement

The Development Services Department is committed to protecting the public health, safety and general welfare of the citizens and visitors of the City of Port Wentworth by enforcing local and State law and all required International Building Codes. Development Services continue to plan comprehensively for the orderly growth and harmonious development of the City. Land use planning, building code review, permitting and inspections are all components of the City's program in support of this mission.

Vision Statement

"To lead the way in building vibrant, sustainable, and resilient communities by providing transparent, efficient, and customer-focused development services that support smart growth and enhance quality of life for our citizenry, guests, and community partners."

2024 - 2025 Accomplishments

- Launched a comprehensive records digitization project to modernize document management.
- Implemented a digital plan review process for building construction projects.
- Initiated development of new permitting software to enhance application tracking and streamline processing of permits and inspections.
- Created and filled a new Development Services Coordinator position through internal promotion.
- Hired a new Administrative Secretary to support departmental operations.
- Completed 7,011 inspections between April 1, 2024, and March 31, 2025.
- Issued 1,334 permits during the same period.

Development Services

- Issued approximately 267 Certificates of Occupancy for new single-family homes, totaling around 567,095 square feet between April 1, 2024, and March 31, 2025.
- Issued approximately 212 Certificates of Occupancy for new multifamily units, totaling about 283,788 square feet between April 1, 2024, and March 31, 2025.
- Issued approximately 8 Certificates of Occupancy for new commercial and industrial buildings, totaling roughly 858,654 square feet between April 1, 2024, and March 31, 2025.
- Accepted 161 Development applications from April 1, 2024 through March 31, 2025
- Reviewed and completed (from April 1, 2024 through March 31, 2025: 6 Rezoning, 8 Special Use Permits, 13 Concept Site plans, 9 Final Site Plans, 8 Exempt Plats, 11 Subdivision Application/Final Plats
- Approximately 95 acres are anticipated to be rezoned for commercial use and 170 acres for residential use in the next year.
- Planning and Zoning has an open door policy and meets regularly with citizenry regarding land use, projects, and resource referrals. Discussions with Lesley Francis PR to create visual guides to understanding the development process are underway. This may have positive future applications to department-wide processes in the future.
- The neighborhood meeting process has been refined for optimal participation, Staff regularly attends and engages with residents
- Engaged Spatial Engineering as the new City GIS provider.
- Completion of a Comprehensive Plan Update.
- Developed and Implemented a Future Land Use map as a policy document.

2025-2026 Goals and Objectives

- Complete and implement new permitting and inspections software.
- Complete digitization of records project
- Continue to provide staff training and certification
- Continue to define and progress Planning and Zoning branch of department
- Proactively create ordinances and programs to aid in long term planning
- Increase department staffing
- Revision of 2023 zoning ordinance based on post implementation feedback

100 GENERAL FUND				ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
DEPARTMENT NAME: DEVELOPMENT SERVICES				FY 23	FY 24	FY 25	FY 26
DEPARTMENT NUMBER: 7200							
PERSONNEL SVCS & EMPL BENEFITS							
100	5	511101	SALARIES - REGULAR	138,320	214,374	234,185	365,534
100	5	511300	OVERTIME	1,077	1,000	1,000	16,678
100	5	512001	UNEMPLOYMENT BENEFIT	-	5,951	1,171	-
100	5	512101	INSURANCE - GROUP	106,028	90,679	68,867	87,917
100	5	512201	P/R TAXES	17,180	22,764	17,915	29,239
100	5	512400	RETIREMENT - GMEBS	12,987	17,854	12,120	21,518
100	5	512401	DEFINED CONTRIBUTION	-	-	2,175	-
100	5	512500	TUITION REIMBURSEMENTS	-	-	5,000	-
100	5	512700	WORKMENS COMP INS	7,497	7,027	4,920	5,817
100	5	512902	LONG & SHORT TERM DISA	288	2,976	1,874	2,656
TOTAL PERSONNEL SVCS & EMPL BEN				283,377	362,625	349,227	529,359
PURCHASED/CONTRACTED SVC							
100	5	521200	WELLNESS SERVICES	-	1,000	-	-
100	5	521201	MEDICAL SCREENING	90	500	-	-
100	5	521204	PROFESSIONAL SERVICES	229,493	200,000	150,000	215,000
100	5	522201	VEHICLE REPAIRS & MAINTENANCE	1,536	2,500	2,000	2,500
100	5	522202	BUILDING MAINTENANCE	1,319	3,000	3,500	2,000
100	5	522203	EQUIPMENT REPAIRS & MAINTENANCE	-	5,000	-	-
100	5	522208	MAINTENANCE AGREEMENTS	4,422	10,700	10,000	6,000
100	5	522320	RENTAL OF EQUIPMENT & VEHICLES	1,888	2,000	2,000	2,000
100	5	522321	RENTAL OF OFFICE SPACE	60,262	65,000	68,250	37,771
100	5	523100	INSURANCE - GENERAL	8,811	17,800	18,707	5,454
100	5	523200	COMMUNICATIONS	167	-	-	-
100	5	523301	ADVERTISING	1,524	4,200	4,000	4,000
100	5	523400	MUNICIPAL CODES	601	5,000	5,000	5,000
100	5	523401	PRINTING	1,050	1,500	2,000	-
100	5	523501	TRAVEL	1,281	2,500	10,000	1,500
100	5	523502	HOTEL	1,153	3,500	-	-
100	5	523601	DUES & SUBSCRIPTIONS	209	1,000	2,000	2,700
100	5	523702	EDUCATION & TRAINING	3,734	6,000	6,000	21,000
TOTAL PURCHASED/CONTRACTED SVC				317,540	331,200	283,457	304,925
MATERIALS & SUPPLIES							
100	5	531101	OFFICE SUPPLIES	7,049	12,100	12,000	7,500
100	5	531102	SUPPLIES	3,508	7,500	7,500	5,000
101	5	531107	TOOLS	-	-	-	1,500
100	5	531121	POSTAGE	296	1,000	1,000	-
100	5	531220	NATURAL GAS	445	500	500	-
100	5	531230	ELECTRICITY	6,874	8,500	5,000	5,000
100	5	531270	GAS & OIL	4,355	8,000	5,000	3,000
100	5	531301	ENTERTAINMENT	-	-	-	2,500
100	5	531701	UNIFORMS	979	2,000	2,000	2,500
100	5	531702	MISCELLANEOUS	1,552	58,250	3,000	23,915
100	5	531703	CONTINGENCY FUNDS	-	-	5,000	20,400
TOTAL MATERIALS & SUPPLIES				25,058	97,850	41,000	71,315
TOTAL				625,975	791,675	673,684	905,599

FY 26

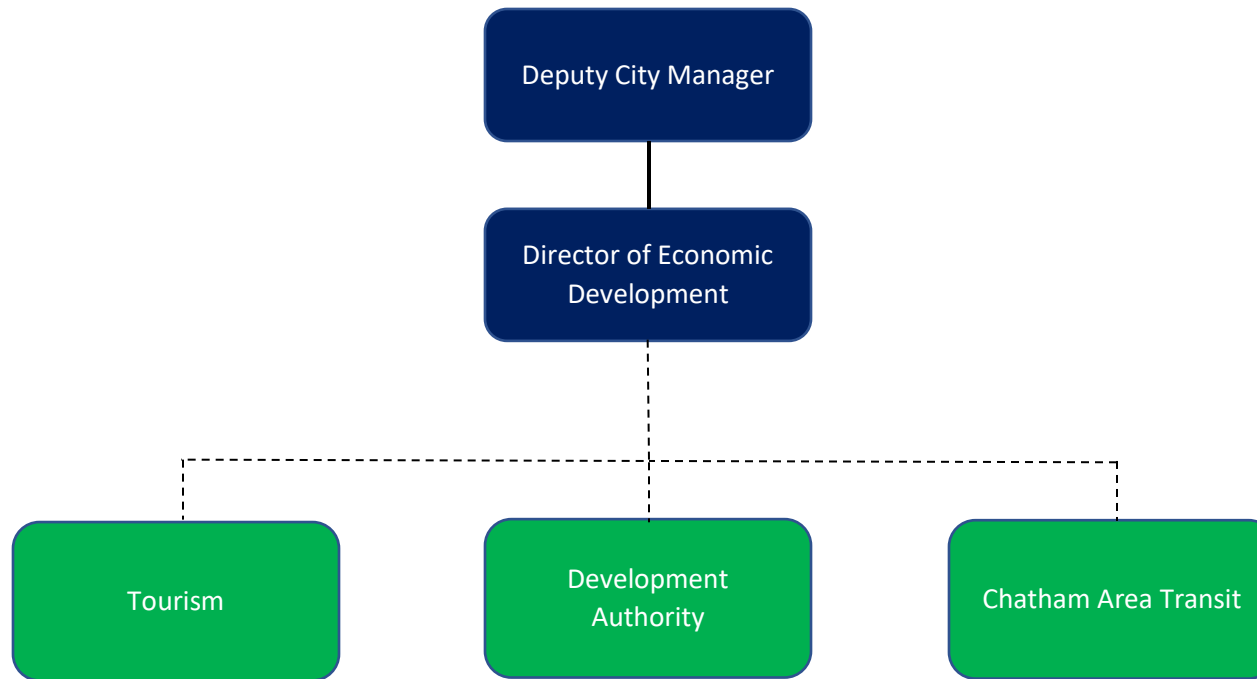
ECONOMIC

DEVELOPMENT

BUDGET



Department of Economic Development



Economic Development

Department Overview

The Department of Economic Development of the City of Port Wentworth is essential in executing our economic development mission. This multifaceted role includes, but is not limited to, the following core functions:

- Facilitating business recruitment, retention, and expansion.
- Developing a skilled workforce that addresses both current and future economic needs.
- Collaborating with various city departments to ensure a comprehensive approach to economic development.
- Providing economic incentive options to prospective investors and acting as the primary point of contact for development initiatives.
- Maintaining established critical relationships while cultivating new partnerships in the public and private sectors.

In summary, the Economic Development Department is instrumental in promoting economic growth, generating employment opportunities, and enhancing the quality of life for residents by attracting and retaining businesses, advancing workforce development, and supporting small enterprises.

Mission Statement

The City of Port Wentworth is committed to fostering viable economic growth and implementing innovative policies to establish a dynamic business environment. Our objective is to promote job creation and attract well-structured, strategic investments, all while enhancing the quality of life for our citizens. The city embraces and supports diverse industries, encourages entrepreneurship and innovation, and provides access to resources and opportunities to enable current and future businesses to succeed in our thriving community.

Vision Statement

The vision is to foster a community and business environment that supports economic prosperity and enriches our city for future generations. We strive to integrate traditional strategies, such as attracting large corporations, with innovative approaches, including community-based economic development, to comprehensively enhance economic growth and improve the competitive advantage of Port Wentworth. This endeavor will involve implementing necessary processes and governance structures within a year before policy launch, which will guide the execution of a five-year timeline. This policy will align available resources, coordinate efforts, ensure transparency, and establish accountability, while thoughtfully planning for future generations. Key focus areas include Economic Vitality, Community Sustainability, Smart Growth and Development, and Responsive Governance.

Economic Development

Between April 1, 2024, and March 31, 2025, the City of Port Wentworth made meaningful progress across several key economic development initiatives. Our Front Porch Friday concert series consistently drew an average of 1,500 attendees per event, reinforcing community engagement and local pride. A significant milestone was the approval of the Anchor Trail Conceptual Plan in April, laying the groundwork for a 15-mile multi-use trail system that enhances walkability and future development potential.

We've generated strong momentum in business recruitment, with active projects in the pipeline including a credit union, medical facility, daycare, a boutique hotel, and several additional prospects, as the city's commercial incentives program has spurred new interest, with inquiries progressing toward site selection.

Significant city-led planning achievements, such as the Highway 21 Streetscape improvements, the Port Wentworth Downtown Vision Strategy, and the Highway 25 GDOT designation change, have significantly advanced our strategic vision. Additionally, discussions with multiple healthcare partners are underway, while newly launched business engagement initiatives have further energized participation in Port Wentworth's economic development efforts.

Continued public-private partnerships have led to the future Port Collective, a premier food and entertainment destination inside Anchor Park. It will include a food hall, high-end mini golf, a small community amphitheater, ten beach volleyball and pickleball courts, and more.

Additionally, the marketing initiative and outreach have continued as investments and inquiries filter into the city, with the #ChoosePortWentworth campaign generating excitement, backed by meaningful policies and a vision, as outlined above.

100 GENERAL FUND
DEPARTMENT NAME: ECONOMIC DEVELOPMENT
DEPARTMENT NUMBER: 7500

		ACTUAL FY 23	ADOPTED FY 24	ADOPTED FY 25	RECOMMENDED FY 26
PERSONNEL SVCS & EMPL BENEFITS					
100 5 511101	SALARIES - REGULAR	-	71,246	105,940	105,907
100 5 511300	OVERTIME	-	-	1,000	4,804
100 5 512001	UNEMPLOYMENT BENEFIT	-	1,728	530	-
100 5 512101	INSURANCE - GROUP	-	10,020	13,773	14,653
100 5 512201	P/R TAXES	-	6,604	8,104	8,469
100 5 512401	DEFINED CONTRIBUTION	-	7,183	2,424	9,599
100 5 512500	TUITION REIMBURSEMENTS	-	-	2,500	-
100 5 512700	WORKMENS COMP INS	-	783	2,226	969
100 5 512902	LONG & SHORT TERM DISA	-	863	848	444
	TOTAL PERSONNEL SVCS & EMPL BEN	-	98,427	137,345	144,845
PURCHASED/CONTRACTED SVC					
100 5 521204	PROFESSIONAL SERVICES	-	35,000	149,000	175,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	-	2,500
100 5 523100	INSURANCE - GENERAL	-	4,450	3,741	3,082
100 5 523301	ADVERTISING	-	25,000	20,000	15,000
100 5 523501	TRAVEL	-	7,500	17,000	15,000
100 5 523502	HOTEL	-	7,500	-	-
100 5 523601	DUES & SUBSCRIPTIONS	-	2,500	3,500	2,500
100 5 523702	EDUCATION & TRAINING	-	5,000	5,000	3,000
100 5 523850	CONTRACT LABOR	-	-	-	35,000
100 5 523852	CONTRACT SERVICES	-	35,000	420,000	430,000
	TOTAL PURCHASED/CONTRACTED SVC	-	121,950	618,241	681,082
MATERIALS & SUPPLIES					
100 5 531101	OFFICE SUPPLIES	-	4,500	1,500	1,500
100 5 531102	SUPPLIES	-	-	-	10,000
100 5 531270	GAS & OIL	-	-	-	3,000
100 5 531301	ENTERTAINMENT	-	-	-	15,000
100 5 531701	UNIFORMS	-	-	-	500
100 5 531702	MISCELLANEOUS	-	50,000	15,000	5,000
100 5 531703	CONTINGENCY FUNDS	-	50,000	25,000	5,465
	TOTAL MATERIALS & SUPPLIES	-	104,500	41,500	40,465
	TOTAL	-	324,877	797,086	866,392

100 GENERAL FUND
DEPARTMENT NAME: OTHER EXPENSES
DEPARTMENT NUMBER: 9000

SEG	DEPT	GL	100 GENERAL FUND - OTHER EXPENSES			TOTAL
				FIRE	DA	
5	9000	531703	LEGAL SETTLEMENT YEAR ONE OF THREE	650,000	-	650,000
5	9000	531703	DA MANAGEMENT EXPENSES	-	1,802,809	1,802,809
TOTAL				650,000	1,802,809	2,452,809

FY 26
SPECIAL FUNDS
BUDGET

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FY 26

HOTEL MOTEL FUND

BUDGET

<u>275 HOTEL MOTEL TAX FUND</u>		<u>TOTAL</u>
<u>DESCRIPTION</u>		
<u>REVENUE</u>		
SALES TAX REVENUE PROJECTION	2,133,333	
TOTAL		<u>2,133,333</u>
<u>EXPENDITURES</u>		
INTERGOVERNMENTAL		
GENERAL FUND TRANSFER	800,000	
DMO/TOURISM TRANSFER	933,333	
TOTAL		1,733,333
CAPITAL		
GENERAL FUND TRANSFER	400,000	
TOTAL		400,000
		<u>2,133,333</u>

FY 26
SPLOST FUND
BUDGET

320 SPLOST FUND
DEPARTMENT NAME: VARIOUS DEPARTMENTS

TOTAL

DESCRIPTION

REVENUE

FUND BALANCE	6,183,278	
SALES TAX REVENUE PROJECTION	4,200,000	
TOTAL		10,383,278

EXPENDITURES

EQUIPMENT

PUBLIC WORKS	614,000	
POLICE	300,000	
FIRE	239,868	
TOTAL		1,153,868

INFRASTRUCTURE

PUBLIC WORKS	1,602,000	
SEWER	3,020,350	
RECREATION	4,607,060	
TOTAL		9,229,410

10,383,278

FY 26

ENTERPRISE FUND

BUDGET

SUMMARY OF EXPENSES

NO	505 ENTERPRISE FUND OPERATING	ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
		FY 23	FY 24	FY 25	FY 26
4330	SEWER	923,228	1,377,138	1,953,828	880,242
4335	WASTE WATER TREATMENT PLANT	1,473,046	1,727,685	2,301,328	1,195,541
4400	WATER	2,419,458	3,214,683	3,563,827	3,306,450
4500	SOLID WASTE	1,488,335	2,223,946	1,837,451	2,560,000
9000	OPERATING TRANSFER OUT TO GEN FUND	-	-	-	1,249,996
9999	ADMINISTRATIVE ALLOCATION	-	-	-	4,593,138
	TOTAL	6,304,067	8,543,452	9,656,434	13,785,367

NO	505 ENTERPRISE FUND CAPITAL	ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
		FY 23	FY 24	FY 25	FY 26
4330	SEWER	1,510,742	1,377,138	4,488,828	1,196,132
4335	WASTE WATER TREATMENT PLANT	1,974,437	1,890,089	4,976,960	253,000
4400	WATER	2,737,841	3,845,077	8,729,221	190,394
4500	SOLID WASTE	1,488,335	2,223,946	1,837,451	-
9999	ADMINISTRATIVE ALLOCATION	-	-	-	-
	TOTAL	7,711,355	9,336,250	20,032,460	1,639,526

NO	505 ENTERPRISE FUND OPERATING AND CAPITAL	OPERATING	CAPITAL	DEBT SERVICE	TOTAL PROPOSED
		FY 26	FY 26	FY 26	FY 26
4330	SEWER	880,242	1,050,500	145,632	2,076,374
4335	WASTE WATER TREATMENT PLANT	1,195,541	253,000	-	1,448,541
4400	WATER	3,306,450	60,000	130,394	3,496,844
4500	SOLID WASTE	2,560,000	-	-	2,560,000
9000	OPERATING TRANSFER OUT TO GEN FUND	1,249,996	-	-	1,249,996
9999	ADMINISTRATIVE ALLOCATION	4,593,138	-	-	4,593,138
	TOTAL	13,785,367	1,363,500	276,026	15,424,893

505 GENERAL FUND
 DEPARTMENT NAME: OTHER EXPENSES
 DEPARTMENT NUMBER: 9000

		SEWER	WWTP	WATER	SOLID WASTE	TOTAL
505 ENTERPRISE FUND		4330	4335	4400	4500	
505 5 611001	OPERATING TRANSFER OUT TO GEN FUND	312,499	312,499	312,499	312,499	1,249,996
505 5 531705	ALLOCATION FROM THE GENERAL FUND	1,531,046	1,531,046	1,531,046	-	4,593,138
TOTAL		1,843,545	1,843,545	1,843,545	312,499	5,843,134

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FY 26
SEWER
BUDGET

Sewer Department

Department Overview

The Port Wentworth Sewer Department manages a critical component of the city's environmental and public health infrastructure.

The department is committed to maintaining compliance with all state and federal environmental regulations, including those set forth by the Georgia Environmental Protection Division (EPD) and the U.S. Environmental Protection Agency (EPA).

Staffed by a team of certified operators, maintenance personnel, and environmental professionals, the wastewater collection system operates 24/7 to ensure the continued treatment and safe wastewater conveyance to support the city's population growth and safeguard community health. Ongoing training, technology, and infrastructure investments underscore the department's dedication to operational excellence, environmental stewardship, and long-term sustainability.

Mission Statement

The mission of the Port Wentworth Sewer Department is to provide safe, reliable, and sustainable wastewater collection services that protect public health, support community growth, and preserve the environment. We are committed to maintaining high operational standards, ensuring regulatory compliance, and delivering exceptional service to our residents, businesses, and future generations.

Vision Statement

To be a trusted leader in delivering innovative, resilient, and environmentally responsible wastewater services that support Port Wentworth's growth, enhance quality of life, and ensure the long-term sustainability of our natural resources.

2024-2025 Accomplishments

- Maintain the existing system in optimal conditions.

2025-2026 Goals and Objectives

- Maintain the existing system in optimal conditions.
- Create a citywide sewer model to better understand the city's growth needs.
- Satisfactorily complete all capital projects for the 2026 fiscal year
 - Force Main
 - Rehabilitation of the gravity sewer system to eliminate or decrease I&I in the gravity sewer system.

DEPARTMENT NAME: SEWER		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
DEPARTMENT NUMBER: 4330		FY 23	FY 24	FY 25	FY 26	
PERSONNEL SVCS & EMPL BENEFITS						
505	5	511101 SALARIES - REGULAR	136,567	163,958	474,450	-
505	5	511300 OVERTIME	579	3,900	4,000	-
505	5	512001 UNEMPLOYMENT BENEFIT	1,500	5,249	2,372	-
505	5	512101 INSURANCE - GROUP	25,300	78,523	96,414	-
505	5	512201 P/R TAXES	3,028	20,075	36,295	-
505	5	512400 RETIREMENT - GMEBS	4,986	23,302	17,565	-
505	5	512401 DEFINED CONTRIBUTION	-	-	9,800	-
505	5	512500 TUITION REIMBURSEMENTS	-	-	6,250	-
505	5	512700 WORKMENS COMP INS	106	2,913	9,968	-
505	5	512902 LONG & SHORT TERM DISA	400	2,624	3,796	-
TOTAL PERSONNEL SVCS & EMPL BEN			172,466	300,544	660,910	-
PURCHASED/CONTRACTED SVC						
505	5	521102 TAX COLLECTION	-	4,125	4,750	-
505	5	521200 WELLNESS SERVICES	-	1,625	-	8,000
505	5	521201 MEDICAL SCREENING	-	2,250	-	-
505	5	521202 ACCOUNTING / AUDIT FEE	-	12,500	25,000	-
505	5	521204 PROFESSIONAL SERVICES	197,744	123,500	125,000	100,000
505	5	521300 METER READING SERVICES	-	-	-	-
505	5	522201 VEHICLE REPAIRS & MAINTENANCE	44	8,750	-	-
505	5	522202 BUILDING MAINTENANCE	-	12,250	5,000	20,000
505	5	522203 EQUIPMENT REPAIRS & MAINTENANCE	70,270	88,250	135,000	7,500
505	5	522208 MAINTENANCE AGREEMENTS	136	23,650	10,000	-
505	5	522320 RENTAL OF EQUIPMENT & VEHICLES	-	5,438	-	-
505	5	522321 RENTAL OF OFFICE SPACE	-	15,600	34,250	-
505	5	523100 INSURANCE - GENERAL	17,125	8,947	8,418	8,306
505	5	523200 COMMUNICATIONS	347	-	-	-
505	5	523301 ADVERTISING	-	1,475	2,500	8,000
505	5	523400 MUNICIPAL CODES	-	-	3,000	-
505	5	523401 PRINTING	6,897	18,725	1,500	20,000
505	5	523501 TRAVEL	-	1,844	5,000	-
505	5	523502 HOTEL	-	2,313	-	-
505	5	523601 DUES & SUBSCRIPTIONS	4,425	11,750	6,250	10,000
505	5	523702 EDUCATION & TRAINING	-	9,438	3,750	-
505	5	523850 CONTRACT LABOR	-	3,500	-	37,500
505	5	523852 CONTRACT SERVICES	314,002	502,100	410,000	450,000
TOTAL PURCHASED/CONTRACTED SVC			610,990	858,030	779,418	669,306
MATERIALS & SUPPLIES						
505	5	531101 OFFICE SUPPLIES	-	15,063	10,000	-
505	5	531102 SUPPLIES	15,067	10,875	5,000	-
505	5	531107 TOOLS	885	5,875	-	-
505	5	531121 POSTAGE	1,645	4,775	5,000	-
505	5	531220 NATURAL GAS	2,786	1,750	3,000	-
505	5	531230 ELECTRICITY	117,842	156,188	245,000	185,936
505	5	531270 GAS & OIL	-	13,438	8,000	25,000
505	5	531301 ENTERTAINMENT	-	1,338	7,500	-
505	5	531701 UNIFORMS	195	4,662	5,000	-
505	5	531702 MISCELLANEOUS	-	4,600	75,000	-
505	5	531703 CONTINGENCY FUNDS	1,350	-	150,000	-
TOTAL MATERIALS & SUPPLIES			139,770	218,564	513,500	210,936
TOTAL			923,226	1,377,138	1,953,828	880,242

FY 26

WASTEWATER

TREATMENT

BUDGET

Wastewater Treatment

Department Overview

The Port Wentworth Water Pollution Control Plant operates as a critical component of the city's environmental and public health infrastructure. Utilizing advanced Sequencing Batch Reactor (SBR) technology, the plant treats and reclaims municipal wastewater through a series of controlled, time-sequenced biological processes. This state-of-the-art system allows for high-efficiency removal of organic matter, nutrients, and other contaminants while minimizing energy use and operational footprint.

The department is committed to maintaining compliance with all state and federal environmental regulations, including those set forth by the Georgia Environmental Protection Division (EPD) and the U.S. Environmental Protection Agency (EPA). In addition to ensuring the safe discharge of treated effluent to the environment, the plant also manages biosolids in an environmentally responsible manner.

Staffed by a team of certified operators, maintenance personnel, and environmental professionals, the facility operates 24/7 to ensure the continued protection of the Savannah River watershed, support the city's population growth, and safeguard community health. Ongoing investments in training, technology, and infrastructure underscore the department's dedication to operational excellence, environmental stewardship, and long-term sustainability.

Mission Statement

The mission of the Port Wentworth Water Pollution Control Plant (WPCP) is to protect the health of Port Wentworth's residents and the Savannah River ecosystem by providing efficient, reliable, and environmentally responsible wastewater treatment services, while supporting the city's growth and sustainability for future generations.

Vision Statement

It is the vision of the Port Wentworth Water Pollution Control Plant to be a regional leader in innovative and sustainable water resource recovery, preserving the health of the Savannah River and supporting a thriving, resilient Port Wentworth community by meeting the current and future needs of the citizens in the most cost-effective manner possible.

2024-2025 Accomplishments

- Completed upgrade of Plant Supervisory Control and Data Acquisition (SCADA) System.
- Completed installation of housing for the oxygen injection system.
- Completed replacement of the oxygen injection system.
- Fully transitioned lab operations from 3rd party provider back to plant staff to create significant cost savings and improved turnaround time.
- Return to full operational compliance along with the discharge of a state issued Consent Order.

2025-2026 Goals and Objectives

- Expand predictive and preventative maintenance program to newly installed operational systems.
- Rebuild mechanical bar screen.
- Repair Bio-Air Odor Control System.
- Replace key laboratory components
 - BOD Refrigerator
 - Sanitation (Autoclave or UV Cabinet)
- Improve dewatering process to reduce hauling costs and tipping fees for solids removal.
- Initiate measures to double the capacity of the WWTP.

DEPARTMENT NAME: WASTE WATER TREATMENT PLANT		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED
DEPARTMENT NUMBER: 4335		FY 23	FY 24	FY 25	FY 26
PERSONNEL SVCS & EMPL BENEFITS					
505 5 511101	SALARIES - REGULAR	4,281	151,928	474,450	-
505 5 511300	OVERTIME	4	2,900	4,000	-
505 5 512001	UNEMPLOYMENT BENEFIT	-	-	2,372	-
505 5 512101	INSURANCE - GROUP	-	42,330	96,414	-
505 5 512201	P/R TAXES	328	12,143	36,295	-
505 5 512400	RETIREMENT - GMEBS	-	9,524	17,565	-
505 5 512401	DEFINED CONTRIBUTION	-	-	9,800	-
505 5 512500	TUITION REIMBURSEMENTS	-	-	6,250	-
505 5 512700	WORKMENS COMP INS	-	10,640	9,968	-
505 5 512902	LONG & SHORT TERM DISA	-	1,587	3,796	-
TOTAL PERSONNEL SVCS & EMPL BEN		4,613	231,052	660,910	-
PURCHASED/CONTRACTED SVC					
505 5 521101	ELECTIONS	-	5,125	-	-
505 5 521102	TAX COLLECTION	-	-	4,750	-
505 5 521200	WELLNESS SERVICES	-	1,625	-	-
505 5 521201	MEDICAL SCREENING	-	250	-	-
505 5 521202	ACCOUNTING / AUDIT FEE	-	7,500	25,000	-
505 5 521204	PROFESSIONAL SERVICES	169,920	68,500	125,000	100,000
505 5 522201	VEHICLE REPAIRS & MAINTENANCE	-	8,750	-	-
505 5 522202	BUILDING MAINTENANCE	-	22,250	5,000	20,000
505 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	349,652	128,250	150,000	-
505 5 522204	STREET REPAIRS AND MAINTENANCE	5,955	-	-	-
505 5 522208	MAINTENANCE AGREEMENTS	272	43,650	10,000	-
505 5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	35,438	-	-
505 5 522321	RENTAL OF OFFICE SPACE	-	15,600	34,250	-
505 5 523100	INSURANCE - GENERAL	36,306	41,946	8,418	43,301
505 5 523200	COMMUNICATIONS	33	-	-	-
505 5 523301	ADVERTISING	-	475	2,500	-
505 5 523400	MUNICIPAL CODES	-	-	3,000	-
505 5 523401	PRINTING	-	725	1,500	20,000
505 5 523501	TRAVEL	-	1,844	5,000	-
505 5 523502	HOTEL	-	2,313	-	-
505 5 523601	DUES & SUBSCRIPTIONS	-	11,250	6,250	-
505 5 523702	EDUCATION & TRAINING	-	3,438	3,750	-
505 5 523850	CONTRACT LABOR	-	3,500	-	37,500
505 5 523852	CONTRACT SERVICES	782,683	750,201	787,500	624,740
TOTAL PURCHASED/CONTRACTED SVC		1,344,821	1,152,630	1,171,918	845,541
MATERIALS & SUPPLIES					
505 5 531101	OFFICE SUPPLIES	-	7,563	10,000	-
505 5 531102	SUPPLIES	4,398	1,875	5,000	150,000
505 5 531107	TOOLS	-	162,314	-	-
505 5 531121	POSTAGE	-	4,775	5,000	-
505 5 531220	NATURAL GAS	-	750	3,000	-
505 5 531230	ELECTRICITY	112,178	146,188	200,000	200,000
505 5 531270	GAS & OIL	-	5,438	8,000	-
505 5 531301	ENTERTAINMENT	-	-	7,500	-
505 5 531701	UNIFORMS	-	2,500	5,000	-
505 5 531702	MISCELLANEOUS	7,036	12,600	75,000	-
505 5 531703	CONTINGENCY FUNDS	-	-	150,000	-
TOTAL MATERIALS & SUPPLIES		123,612	344,003	468,500	350,000
TOTAL		1,473,046	1,727,685	2,301,328	1,195,541

FY 26
WATER
BUDGET

Water Department

Department Overview

The Port Wentworth Water Department manages a critical component of the city's environmental and public health infrastructure.

The department is committed to maintaining compliance with all state and federal environmental regulations, including those set forth by the Georgia Environmental Protection Division (EPD) and the U.S. Environmental Protection Agency (EPA).

Staffed by a team of certified operators, maintenance personnel, and environmental professionals, the water system operates 24/7 to ensure the continued treatment and distribution of potable drinking water to support the city's population growth and safeguard community health. Ongoing training, technology, and infrastructure investments underscore the department's dedication to operational excellence, environmental stewardship, and long-term sustainability.

Mission Statement

The mission of the Port Wentworth Water Department is to provide safe, reliable, and sustainable water distribution that protect public health, support community growth, and preserve the environment. We are committed to maintaining high operational standards, ensuring regulatory compliance, and delivering exceptional service to our residents, businesses, and future generations.

Vision Statement

To be a trusted leader in delivering innovative, resilient, and environmentally responsible water services that support Port Wentworth's growth, enhance quality of life, and ensure the long-term sustainability of our natural resources.

2024-2025 Accomplishments

- Rehabilitation and re-implementation of the City's Well #1 to service areas east of Jimmy Deloach Pkwy to reduce the overall cost of water production and limit the amount of surface water being purchased from the City of Savannah.

2025-2026 Goals and Objectives

- Maintain the existing system in optimal conditions.
- Create a citywide water model to better understand the city's growth needs.

DEPARTMENT NAME: WATER		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
DEPARTMENT NUMBER: 4400		FY 23	FY 24	FY 25	FY 26	
PERSONNEL SVCS & EMPL BENEFITS						
505	5 511101	SALARIES - REGULAR	37,888	221,958	474,450	-
505	5 511300	OVERTIME	504	3,900	4,000	-
505	5 512001	UNEMPLOYMENT BENEFIT	350	5,249	2,372	-
505	5 512101	INSURANCE - GROUP	33,150	78,523	96,414	-
505	5 512201	P/R TAXES	3,028	20,077	36,295	-
505	5 512400	RETIREMENT - GMEBS	4,961	23,302	17,565	-
505	5 512401	DEFINED CONTRIBUTION	-	-	9,800	-
505	5 512500	TUITION REIMBURSEMENTS	-	-	6,250	-
505	5 512700	WORKMENS COMP INS	150	2,913	9,968	-
505	5 512902	LONG & SHORT TERM DISA	400	2,623	3,795	-
TOTAL PERSONNEL SVCS & EMPL BEN			80,431	358,545	660,909	-
PURCHASED/CONTRACTED SVC						
505	5 521102	TAX COLLECTION	-	1,875	4,750	-
505	5 521200	WELLNESS SERVICES	-	7,500	-	-
505	5 521202	ACCOUNTING / AUDIT FEE	-	-	25,000	-
505	5 521204	PROFESSIONAL SERVICES	44,802	116,625	125,000	100,000
505	5 521300	METER READING SERVICES	205,580	200,000	200,000	-
505	5 522201	VEHICLE REPAIRS & MAINTENANCE	-	8,750	-	-
505	5 522202	BUILDING MAINTENANCE	-	12,250	5,000	20,000
505	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	62,610	38,250	40,000	-
505	5 522204	STREET REPAIRS AND MAINTENANCE	6,700	-	-	-
505	5 522208	MAINTENANCE AGREEMENTS	45	33,650	10,000	-
505	5 522210	WATER TANK REPAIR	-	15,000	20,000	-
505	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	15,438	-	7,500
505	5 522321	RENTAL OF OFFICE SPACE	-	15,600	34,250	-
505	5 523100	INSURANCE - GENERAL	13,399	16,947	8,418	10,450
505	5 523301	ADVERTISING	-	1,475	2,500	-
505	5 523400	MUNICIPAL CODES	-	-	3,000	-
505	5 523401	PRINTING	19,540	13,725	1,500	20,000
505	5 523501	TRAVEL	-	1,844	5,000	-
505	5 523502	HOTEL	-	2,313	-	-
505	5 523601	DUES & SUBSCRIPTIONS	500	11,250	6,250	10,000
505	5 523702	EDUCATION & TRAINING	-	8,438	3,750	-
505	5 523850	CONTRACT LABOR	-	3,500	-	-
505	5 523852	CONTRACT SERVICES	210,307	201,100	390,000	400,000
505	5 523902	STAND UP FOR AMERICA DAY	-	-	-	-
TOTAL PURCHASED/CONTRACTED SVC			563,483	725,530	884,418	567,950
MATERIALS & SUPPLIES						
505	5 531101	OFFICE SUPPLIES	-	20,063	10,000	-
505	5 531102	SUPPLIES	703	6,875	5,000	150,000
505	5 531103	K-9 UNIT	-	6,875	-	-
505	5 531107	TOOLS	-	-	-	27,000
505	5 531121	POSTAGE	1,643	12,575	5,000	-
505	5 531220	NATURAL GAS	1,393	750	3,000	-
505	5 531230	ELECTRICITY	106,954	101,188	150,000	160,000
505	5 531270	GAS & OIL	-	5,938	8,000	25,000
505	5 531301	ENTERTAINMENT	-	1,338	7,500	-
505	5 531510	SAVANNAH WATER PURCHASE	1,613,523	1,500,000	1,500,000	2,026,500
505	5 531701	UNIFORMS	-	3,662	5,000	-
505	5 531702	MISCELLANEOUS	23,325	22,594	75,000	-
505	5 531703	CONTINGENCY FUNDS/WATER METER REPLACEMENT	28,000	448,750	250,000	350,000
TOTAL MATERIALS & SUPPLIES			1,775,541	2,130,608	2,018,500	2,738,500
TOTAL			2,419,455	3,214,683	3,563,827	3,306,450

FY 26

SOLID WASTE

BUDGET

Solid Waste

Department Overview

The City of Port Wentworth Solid Waste Department is responsible for managing solid waste, ensuring cleanliness and public health. They handle garbage, recycling, and yard waste collection. The department also provides services for bulk items and special collections, aiming for efficient and environmentally responsible waste management.

Mission Statement

The mission of the Department of Solid Waste is to focus on providing effective and efficient solid waste management services to promote public health, environmental protection, and neighborhood vitality, while maintaining a consistently higher level of customer service. This is accomplished by collecting and managing waste, recycling materials, and ensuring compliance with regulations.

Vision Statement

It is the vision of the Solid Waste Department in Port Wentworth, GA to aim for a cleaner, healthier, and more sustainable community. We must emphasize the importance of waste management, recycling, and environmental protection.

2024-2025 Accomplishments

- We conduct a City-wide audit to ensure that all our residential and commercial properties are serviced by the City's service provider.
- We've centralized the system so that only the City can open and close sanitation accounts, and by doing so, the city has been able to cut costs.
- Reduction in customer complaints about lack of garbage collection.

2025-2026 Goals and Objectives

- Focus on maintaining a clean and healthy environment by managing solid waste, wastewater, and other sanitation-related services.

DEPARTMENT NAME: SOLID WASTE		ACTUAL	ADOPTED	ADOPTED	RECOMMENDED	
DEPARTMENT NUMBER: 4500		FY 23	FY 24	FY 25	FY 26	
PERSONNEL SVCS & EMPL BENEFITS						
505	5 511101	SALARIES - REGULAR	4,281	155,974	-	-
505	5 511300	OVERTIME	4	2,900	-	-
505	5 512001	UNEMPLOYMENT BENEFIT	-	3,175	-	-
505	5 512101	INSURANCE - GROUP	-	39,155	-	-
505	5 512201	P/R TAXES	328	12,143	-	-
505	5 512400	RETIREMENT - GMEBS	-	9,524	-	-
505	5 512401	DEFINED CONTRIBUTION	-	3,805	-	-
505	5 512500	TUITION REIMBURSEMENTS	-	3,750	-	-
505	5 512700	WORKMENS COMP INS	-	1,539	-	-
505	5 512902	LONG & SHORT TERM DISA	-	1,587	-	-
TOTAL PERSONNEL SVCS & EMPL BEN			4,613	233,552	-	-
PURCHASED/CONTRACTED SVC						
505	5 521102	TAX COLLECTION	-	8,125	-	-
505	5 521200	WELLNESS SERVICES	-	1,875	-	-
505	5 521202	ACCOUNTING / AUDIT FEE	-	7,500	-	-
505	5 521204	PROFESSIONAL SERVICES	470	81,340	-	-
505	5 522201	VEHICLE REPAIRS & MAINTENANCE	-	3,750	-	-
505	5 522202	BUILDING MAINTENANCE	-	2,250	-	-
505	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	-	3,250	-	-
505	5 522204	STREET REPAIRS AND MAINTENANCE	-	21,875	-	-
505	5 522208	MAINTENANCE AGREEMENTS	91	1,775	-	-
505	5 522321	RENTAL OF OFFICE SPACE	-	15,600	-	-
505	5 523100	INSURANCE - GENERAL	4,015	1,947	-	-
505	5 523301	ADVERTISING	-	475	-	-
505	5 523401	PRINTING	7,347	8,725	-	-
505	5 523501	TRAVEL	-	844	-	-
505	5 523502	HOTEL	-	813	-	-
505	5 523601	DUES & SUBSCRIPTIONS	-	6,250	-	-
505	5 523702	EDUCATION & TRAINING	-	1,939	-	-
505	5 523850	CONTRACT LABOR	-	3,500	-	-
505	5 523851	TREE SERVICES	-	1,000	-	-
505	5 523852	CONTRACT SERVICES	1,466,932	1,730,250	1,716,079	2,560,000
505	5 523902	STAND UP FOR AMERICA DAY	-	12,500	-	-
TOTAL PURCHASED/CONTRACTED SVC			1,478,855	1,915,583	1,716,079	2,560,000
MATERIALS & SUPPLIES						
505	5 531101	OFFICE SUPPLIES	3	7,563	-	-
505	5 531102	SUPPLIES	-	1,875	-	-
505	5 531107	TOOLS	-	1,875	-	-
505	5 531108	STREET PAVING MATERIAL	-	2,500	-	-
505	5 531109	STREET SIGNS/POSTS	-	1,250	-	-
505	5 531121	POSTAGE	1,654	1,025	-	-
505	5 531220	NATURAL GAS	1,393	-	-	-
505	5 531230	ELECTRICITY	1,817	20,688	-	-
505	5 531270	GAS & OIL	-	3,438	-	-
505	5 531301	ENTERTAINMENT	-	1,338	-	-
505	5 531701	UNIFORMS	-	1,162	-	-
505	5 531702	MISCELLANEOUS	-	12,600	-	-
505	5 531703	CONTINGENCY FUNDS	-	19,497	121,372	-
TOTAL MATERIALS & SUPPLIES			4,867	74,811	121,372	-
TOTAL			1,488,335	2,223,946	1,837,451	2,560,000

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FY 26

FEE SCHEDULE



FY2026 Utility Fee Schedule

*Adopted by the City Council on
Effective 07/01/2025*

UTILITY INITIAL SERVICE FEE

Utility Fees (non-refundable)		
Type of Service	Type of Applicant	Fee
Water/Sewer	Residential	\$105.00
Water/ Sewer	Commercial	Please see Commercial packet
Fire Hydrant	Commercial	\$3,000.00
Sanitation	Residential	\$105.00
Sanitation	Commercial	Please see Commercial packet

WATER RATES

Water Rates				
Description	Base Rate	0-500 cu ft. per 100 cu ft.	501- 1,000 cu ft. per 100 cu ft.	1,001 and above, per cu ft.
Residential	14.35	1.94	2.33	2.74
Mobile Homes/ Apartments	14.35	1.94	2.33	2.74
Restaurants	92.25	3.24	3.55	4.06
Hotels/Motels (Per Room)	5.13	3.24	3.55	4.06
Warehousing	114.80	3.24	3.55	4.06
Other Commercial	41.00	3.24	3.55	4.06
Residential Out of City	25.63	2.43	3.19	3.74
Mobile Homes/ Apartments Out of City (Per Room)	25.63	2.43	3.19	3.74



FY2026 Utility Fee Schedule

*Adopted by the City Council on
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Continued Water Rates				
Hotels/Motels Out of City (Per Room)	9.23	4.04	4.12	4.61
Warehousing Out of City	123.00	4.04	4.12	4.61
Other Commercial Out of City	61.50	4.04	4.12	4.61
Water – Irrigation Commercial	35.88	3.38	3.70	4.24

SEWER RATES

Sewer Rates		
Sewer Rate	Base Rate	Consumption Rate
Residential (10-unit cap)	14.35	4.25
Mobile Home/Apartment	14.35	4.25
Restaurants	92.25	4.45
Hotel/Motels (Per Room)	5.13	4.45
Warehousing	114.80	4.47
Other Commercial	41.00	4.45
Residential Out of City	25.63	6.12
Mobile Homes/Apt Out of City	25.63	7.11
Hotels/Motels Out of City	9.23	7.11
Warehousing Out of City	123.00	7.11
Other Commercial Out of City	61.50	7.11
Water- Irrigation Commercial	35.88	2.91
Benton & Highland	14.35	5.08

1 cubic foot = 7.48 Gallons Residential Base Rate = \$47.40 Billed in 100 cubic feet.



FY2026 Utility Fee Schedule

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SANITATION RATES – Monthly

Sanitation Rates		
Description	Serviced	Rate
Residential Carts	1x a Week	26.92
Commercial Carts	1x a Week	58.55
Residential X- Trash	1x a Week	13.45
Residential X- Recycle	1x a Week	7.64
Dumpster 4- Yard	1x a Week	92.54
Dumpster 4- Yard	2x a Week	182.40
Dumpster 4- Yard	3x a Week	266.33
Dumpster 4- Yard	5x a Week	434.18
Dumpster 6- Yard	1x a Week	143.02
Dumpster 6- Yard	2x a Week	266.33
Dumpster 6- Yard	3x a Week	392.24
Dumpster 6- Yard	5x a Week	717.43
Dumpster 8- Yard	1x a Week	181.72
Dumpster 8- Yard	2x a Week	350.23
Dumpster 8- Yard	3x a Week	528.63
Dumpster 8- Yard	4x a Week	698.12
Dumpster 8- Yard	5x a Week	864.40
Dumpster 8 – Yard	6x a Week	1068.42
Commercial Recycle	1x a Week	126.58
Commercial Recycle	2x a Week	253.18
Commercial Recycle	3x a Week	379.76



FY2026 Utility Fee Schedule

*Adopted by the City Council on
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COMMERCIAL PACKET

Commercial Sanitation Initial Fee & Monthly Rates			
Description	Serviced	Fee	Rate
Commercial Carts (96 Gal)	1x a Week	113.13	58.55
Trash Compactor	1x a Week	2,203.75	1,113.92 Monthly Rent 371.31/Haul
Dumpster 4- Yard	1x a Week	178.82	92.54
Dumpster 4- Yard	2x a Week	352.45	182.40
Dumpster 4- Yard	3x a Week	514.64	266.33
Dumpster 4- Yard	5x a Week	838.99	434.18
Dumpster 6- Yard	1x a Week	276.36	143.02
Dumpster 6- Yard	2x a Week	514.64	266.33
Dumpster 6- Yard	3x a Week	757.96	392.24
Dumpster 6- Yard	5x a Week	1,386.33	717.43
Dumpster 8- Yard	1x a Week	351.14	181.72
Dumpster 8- Yard	2x a Week	676.78	350.23
Dumpster 8- Yard	3x a Week	1,021.53	528.63
Dumpster 8- Yard	4x a Week	1,349.02	698.12
Dumpster 8- Yard	5x a Week	1,670.34	864.40
Dumpster 8 – Yard	6x a Week	2,064.58	1,068.38
Commercial Recycle 8 - Yd	1x a Week	244.60	126.58
Commercial Recycle 8 - Yd	2x a Week	489.24	253.18
Commercial Recycle 8 - Yd	3x a Week	733.84	379.76



FY2026 Utility Fee Schedule

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COMMERCIAL - Water Initial Service Fee

Description	Rate – determined by City Ordinance
Warehousing	2,500.00
Apartments	2,500.00
Barber Shop & Beauty Parlor	1,500.00
Car Wash	1,500.00
Gas Station (full service)	1,500.00
Grocery Store	1,500.00
Hotel- Motel	2,500.00
Laundry Self Service	1,500.00
Office	500.00
Restaurants	1,500.00



FY2026 Utility Fee Schedule

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MISCELLANEOUS Utility Fees

Description	Rate	Fee
Late Fees	% of Balance	10%
Returned Check Fee	Flat	\$50.00
Disconnection Fee	Flat	\$75.00
Meter Check Fee	Flat	\$50.00

Fees Relating to Theft/damages of Services.

Description	Rate	Fee
Meter Tampering Fee	Citation Fines	Up to \$1000.00
Stolen Meter Fee	Flat	\$1,025.00
Meter Cost**	Flat	\$153.75
MXU Cost**	Flat	\$164.00
Meter Box**	Flat	\$430.50
Water Meter Cable**	Flat	\$21.53
Administrative Fee for Replacement*	Flat	\$200.00

** These costs are determined by the vendor and are subject to change

*Minor Cable Replacement \$50.00 Administrative Fee



FY2026 Fee Schedule

*Adopted by the City Council on
Effective 07/01/2025*

ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Distilled Spirits consumption on premises within the Central Business District	Annual	\$1,631.09
Distilled Spirits consumption on premises outside the Central Business District	Annual	\$4,349.59
Distilled Spirits – Wholesale	Annual	\$2,174.79
Distilled Spirits – Manufacturer	Annual	\$4,349.59
Distilled Spirits by the package Retail	Annual	\$5,436.99
Wine Package Retail	Annual	\$543.70
Wine consumption on premises	Annual	\$326.22
Wine – Wholesale	Annual	\$271.85
Wine – Manufacturer	Annual	\$271.85
Wine – Importer	Annual	\$217.48
Malt Beverage Package Retail	Annual	\$543.70
Malt Beverage consumption on premises	Annual	\$543.70
Malt Beverage – Wholesale	Annual	\$ 271.85
Malt Beverage – Manufacturer	Annual	\$815.55
Advertisement Fee	Initial Fee	Varies (contact clerk)
Returned Check	Each	\$50.00
Administrative Fee	Flat	\$50.00



FY2026 Fee Schedule

*Adopted by the City Council on
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OCCUPATIONAL TAXES

Number of Employees	Rate Calendar Year 2026 Paid Before January 31,2026 <i>\$50.00 Administrative Fee included</i>	Rate Calendar Year 2026 paid After January 31,2026 <i>20% penalty included</i>
1	\$201.77	\$242.13
2	\$247.58	\$297.10
3	\$293.20	\$351.84
4	\$347.67	\$417.21
5	\$356.99	\$428.38
6	\$403.14	\$483.77
7	\$430.76	\$516.91
8	\$441.59	\$529.90
9	\$458.28	\$549.93
10 to 99	\$458.28 +46.61 per employee in excess of 9	\$549.93 +46.61 per employee in excess of 9
100 to 499	\$4,656.96 +36.66 per employee in excess of 99	\$5,588.36 +36.66 per employee in excess of 99
500 and over	\$19327.09 +29.50 per employee in excess of 499	\$23,192.51 +29.50 per employee in excess of 499
Unrestricted	Insurance Company (Flat)	\$76.88



FY2026 Fee Schedule

*Adopted by the City Council on
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SPECIAL EVENT FEES

Description	Rate	Fee
Permit Filing Fee	Flat	\$25.63
Beverage Caterers - Beer & Wine	Flat	\$30.75
Beverage Caterers – Distilled Spirits	Flat	\$51.25
Temporary for Special Event with sales	Each	\$51.25 per day up to \$2050.00 Max
Temporary for Special Event without sales	Each	\$51.25 per day up to \$2050.00 Max
*Certification of Liability must be provided along with application.		

FILM PRODUCTION FEES

Description	Rate	Fee
Film Permit – Professional	Flat	\$25.63
Film Permit - Student	Flat	\$0.00
*Professional Productions Registration Form must be complete with the Savannah Regional Film Commission		



FY2026 Fee Schedule

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LEISURE SERVICES

FACILITY RENTAL FEES			
Description	Current Resident	Non-Resident	Deposit
Community House	\$159.13 Full Day	N/A	\$53.04
P.B. Edwards, JR. Gym	\$68.96 per hour	\$90.18	\$53.04(resident)/ \$106.88 (non-resident)
	\$530.44 Full Day	\$721.40 Full Day	\$53.04(resident)/ \$106.88 (non-resident)
Houston Church	\$159.13 Full Day	\$265.22 Full Day	\$53.04
Lewis Mobley Park	\$63.65 per hour includes lights (2- hr minimum)	\$90.18 per hour (2-hr minimum)	\$53.04(resident)/ \$106.88 (non-resident)
	\$1,007.83 Full Day	\$1,166.96 Full Day	\$212.18
	\$1,962.62 Weekend	\$2,333.93 Weekend	\$212.18
	\$106.09 Concessions Full Day	\$159.13 Concessions Full Day	\$212.18
Lions Ball Park / Sonny Dixon Field	\$68.96 per hour (2- hr minimum)	\$90.18 per hour (2- hr minimum)	\$53.04
	\$530.44 Full Day	\$689.57 Full Day	\$265.22
	\$106.09 Full Day Concessions	\$159.13 Full Day Concessions	\$265.22
	\$79.57 club house only (2-hr minimum)	\$100.78 per hour (2-hr minimum)	\$265.22
	\$106.09 per hour to rent Park & Club	\$185.66 per hour to rent Park & Club	\$265.22
	\$1,166.96 Weekend Tournament Rental	\$1,591.31 Weekend Tournament Rental	\$265.22
HEALTH WELLNESS & RECREATION SESSIONS			
Yoga, Fitness, Aerobics & Zumba etc.	Prices determined by Director	Prices determined by Director	N/A
<i>Continued next page</i>			



FY2026 Fee Schedule

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CURRENT SPORTS AND LEISURE PROGRAMS			
Basketball, Baseball, Softball, T-Ball Football, Cheerleading, Volleyball, Soccer	\$68.96 per season	\$90.18 per season	N/A
INDIVIDUAL AND DUAL SPORTS & ACTIVITIES			
Gymnastics, Dance and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director
Summer Clinics and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director



FY2026 Fee Schedule

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DEVELOPMENT SERVICES

DEVELOPMENT SERVICES		
Description		Rate
Administrative Fee		\$84.56
Re-inspection Fee – Building Inspector	First	\$55.00
	Second	\$84.56
	Third	\$112.75
Re-Inspection Fee – Fire Marshal		\$56.38
Permits not completed by original applicant	Per inspection	\$56.38
CDM		\$112.75
Expired Permit Re-approval		\$112.75
Development Fees		
Master Plan Review	(Major Subdivision)	\$338.25
Preliminary Plan	(Major Subdivision)	\$563.75
	Plus, per lot	\$56.38
Preliminary Plan	(Minor Subdivision)	\$451.00
Final Plat	(Major or Minor Subdivision)	\$451.00
	per page	\$11.28
	per lot	\$56.38
Site Plan	Revision to PUD Specific Development	\$1127.50
Site Plan	Revision to PUD General/Concept	\$338.25
Zoning Map Amendment		\$563.75
	Plus, per acre	\$56.38
Text Amendment		\$338.25
Copy of Zoning Ordinance		\$112.75
Copy of Zoning Ordinance Map		\$112.75
	Per Page	
Engineering Fees	Varies by Bill	
BUILDING PERMIT FEES (Vertical Construction)		
Permit fees		
Project Valuation \$1.00 - \$200,000		\$11.28 per thousand
Project Valuation \$200,001 - \$500,000	First 200,000	\$2,255.00 Plus \$10.15 for each additional thousand
<i>Continued next page</i>		



FY2026 Fee Schedule

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Project Valuation \$500,001 and up	First 500,000	\$5,299.25 Plus \$3.95 for each additional thousand
Plan Check Fee		One half of building fee
Residential pools	(Single-family)	\$112.75
Multifamily or public pools		\$225.50
Docks	Single Family	\$112.75
Docks	Multifamily and Commercial	\$197.31
Permanent Sign	Per square foot	\$7.89 per square foot or 200 minimum
Billboard Sign		\$1,691.25
Temporary Sign		\$225.50
Sign Electrical Fee		\$112.75
Moving of building or structures		\$338.25
Demolition of building or structures	Less than 400 square feet	\$112.75
Demolition of building or structures	Greater than 400 square feet	\$225.50
Well installation	Shallow well less than 44 ft	\$112.75
Well installation	Deep Well	\$112.75
Landfills, mining, ponds		\$225.50
Fence		\$112.75
Driveway Pipe Application		\$56.38
	Plus, per square foot for pipe	\$28.19
Electrical		\$112.75
Plumbing		\$112.75
Mechanical		\$112.75
New Underground tank installation per tank inspection	Per tank inspection	\$56.38
Leak detection system installation, per inspection	Per inspection	\$56.38
New integral piping system installation,	Per inspection	\$56.38
Zoning Verification Letter		\$112.75
Permit Contractor Change		\$84.56
Stop work order fee		\$563.75



FY2026 Fee Schedule

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<i>Continued Building Permit Fees</i>		
Work with no permit fee		\$563.75
Extend permit for (6) six months fee		\$281.88
Occupancy Change Permit		\$338.25
Fire Marshal Review	All Projects	\$281.88
Occupy Building without a Certification of Occupancy fee		\$563.75
¾ inch water meters from public works	Each	\$873.81
Zoning Board of Appeals Application		\$338.25
Public Hearing schedule change request		\$281.88
TAP FEES		
Hotel, Motels, Inns	Initial Connection Expansion	\$7,610.63
Office, retail shops, commercial, and industrial		
Three-fourths inch by five-eighths inch meter		\$507.38
One-inch meter		\$633.66
Two-inch meter		\$845.63
Three-inch meter		\$2,113.55
Four-inch meter		\$4,228.13
Six-inch meter		\$7,948.88
Eight-inch meter		\$9,809.25
FIRE PROTECTION TAP – Any residential, commercial, institutional/industrial structure		
Three-inch meter		\$2,114.06



FY2026 Fee Schedule

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<i>Continued Fire Protection Tap</i>		
Four-inch meter		\$4,228.13
Six-inch meter		\$7,948.88
Eight-inch meter		\$9,809.25
Locate, initial open trench and final		\$87.64
Omni Marker		\$14.09
AID TO CONSTRUCTION		
City of Port Wentworth	Per ERU	\$4,894.06
Georgia Highway 21 / Crossgate	Per ERU	\$7012.89
I-95 and Highway 21	Per ERU	\$8,361.38
Rice Hope Service District	Per ERU	\$8,401.59
Lake Shore	Per ERU	\$5,481.27



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LIFE AND SAFETY INSPECTIONS		
Description	Rate	Fee
Inspection	Annual	\$102.50
Apartment and Hotel Room Inspections	TBD	\$102.50
Single Family Home Inspections	TBD	\$102.50
Apartment Transition Inspection	TBD	\$51.25
FIRE OPERATION FEES		
Description	Rate	Fee
Vehicle Fires	TBD	\$768.75
Commercial Vehicle Fires	TBD	\$1,537.50
Accidents/Vehicle Clean Up	TBD	\$768.75



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TECHNOLOGY DEPARTMENT

CLIC – CONFERENCE SPACE		
Description		Rate
CLIC – Conference Room 2600 sq ft. Up to 32 guests 16 computers (2) 4k Projector w/Screens Wireless Internet Coffee Bar Available (must supply coffee)	Public Government Entities Full Day	\$153.75 (3-hr minimum) \$102.50 \$615.00 + 76.88 per hour (afterhours)
Cleaning Fee	Full Day Booking Only	\$287.00

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FY 26

GLOSSARY

GLOSSARY OF TERMS

The following definitions of terms are presented to facilitate understanding of the narrative discussions and illustrations included in this text and the terminology generally employed in governmental budgeting, accounting, auditing, and financial reporting.

A.C.C.G. – Association of County Commissioners of Georgia.

ACCOUNTING PERIOD – The period at the end of which and for which financial statements are prepared.

ACCOUNTING PROCEDURES – All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

ACCOUNTING SYSTEM – The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

ACCRUAL BASIS OF ACCOUNTING – The basis of accounting, under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred and recorded but not due for payment until a later date.

ACTIVITY – A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. For example, "food inspection" is an activity performed in the discharge of the "health" function.

ADA – American Disabilities Act

ADOPTED (APPROVED) BUDGET – The funds appropriated by the legislative body at the beginning of the year.

AD VALOREM TAX – (Latin for according to value) a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax."

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

ALLOCATE – To divide a lump-sum appropriation into parts which are designated for expenditures by specific organization units and/or for specific purposes, activities, or objects.

ALLOTMENT – Part of an appropriation which may be encumbered or expended during an allotment period.

AMORTIZATION – The systematic allocation of the discount, premium, or issue costs of a bond to expense over the life of the bond. It is also the systematic allocation of an intangible asset to expense over a certain period.

APPRAISE – To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESS – To value property officially for the purpose of taxation.

ASSESSED VALUATION – A stated percentage of the fair market value.

ASSESSED VALUE – The value at which property is taxed. The assessed value in the State of Georgia is 40% of the fair market value.

ASSETS – Resources owned or held by governments which have monetary value.

AUDIT – A methodical examination of utilization of resources. It concludes in a written report of its finding. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

AUTHORITY – A government or public agency created to perform a single function or a restricted group of related activities. Usually, such units are financed from service charges, fees, and tolls, but in some instances, they also have taxing powers.

BALANCE SHEET – The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET – A budget is balanced when the sum of estimated revenues and appropriated fund balances are equal to appropriations.

BASE BUDGET – Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the elected officials.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET – A comprehensive financial plan of operations for a given period which displays the estimated expenditures to provide services or to accomplish a purpose during that period together with the estimated sources of revenue (income) to finance those expenditures. Most local governments have two types of budgets – the “Operating Budget” and the “Capital Improvement Budget.”

BUDGET AMENDMENT – the mechanism used to revise the operating budget of state or local government to reflect changes that occur throughout the fiscal year. Once the operating budget is completed, it can only be changed by Budget Amendment.

BUDGET CALENDAR – The schedule of key dates which the local government follows in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT – The official written statement used by the budget-making authority to present a comprehensive financial program to the appropriating body.

BUDGET MESSAGE – A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

BUDGET RESOLUTION – The official enactment by the legislative body legally authorizing local government officials to obligate and expend resources.

BUDGET STRUCTURE – The way the budget is organized; often determined by the size, the form of government and the number of services provided.

BUDGET TRANSFER – A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL BUDGET – A spending plan for the acquisition of capital assets, such as roads, buildings, water and sewer infrastructure, land, and equipment.

CAPITAL EQUIPMENT – Equipment with a value of more than \$1,000 and an expected life of more than one year, such as automobiles, computers, and furniture.

CAPITAL IMPROVEMENT – Physical assets, constructed or purchased, that have a minimum useful life of more than one year and minimum cost of \$25,000. Capital improvements typically involve physical assets, such as buildings, streets, water and sewage systems, and recreation facilities.

CAPITAL GRANTS – Grants which are restricted by the grantor for the acquisition and/or construction of fixed assets.

CAPITAL OUTLAYS – Expenditures which result in the acquisition of or addition to fixed assets. Within the departmental operating budget these types of expenditures would be over \$5,000. Within the Capital Improvement Program these types of expenditures would have a minimum threshold of \$25,000.

CAPITAL PROJECTS FUND – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CASH – An asset account reflecting currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

CASH BASIS OF ACCOUNTING – A basis of accounting under which transactions are recognized only when cash changes hands.

CGRDC – Coastal Georgia Regional Development Commission

(CIP) CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise.

CLASSIFIED POSITIONS – Positions subject to the position classification plan which assigns positions to a specific class based on an analysis of the tasks, duties, and responsibilities of the position along with the required qualifications, knowledge, and skills, and carry the same salary range.

CMSA – Consolidated Metropolitan Statistical Area; a geographic entity defined by the federal Office of Management and Budget for use by federal statistical agencies. An area becomes a CMSA if it meets the requirements to qualify as a metropolitan statistical area, has a population of 1,000,000 or more, if component parts are recognized as primary MSA, and local opinion favors the designation.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – the official annual report of a government. It includes five Combined Statements – Overview (the “liftable” General Purpose Financial Statements) and basic financial statements for each individual fund and account group prepared in conformity with (GAAP) and organized into a financial reporting pyramid. The Governmental Accounting Standards Board (GASB) changed the name of the Comprehensive Annual Financial Report (CAFR) to the Annual Comprehensive Financial Report (ACFR) on October 19, 2021.

CONTINGENCY – A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year, such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

COUNTY/CITY – A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

COUNTY TAX RATE – Rate applied to the value of the property to determine the amount of taxes owed on it.

C.R.C. – Coastal Regional Commission.

DCA – Department of Community Affairs

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services. The debts of governments include bonds, time warrants, notes, and floating debt.

DEBT LIMIT – The maximum amount of gross or net debt which is legally permitted.

DEFICIT – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENT – An organizational unit responsible for carrying out a major governmental function, such as, Sheriff Department, Public Works, Elections, Voter Registration, Tax Commissioner, and Tax Assessor.

DEPRECIATION – Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

DIGEST GROWTH – Increase in the assessed value of taxable property in the County.

E911 – Emergency Telephone System

ENCUMBRANCE – The commitment of appropriate funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. It may be in the form of a purchase order, purchase requisition, or a contract for goods and services.

ENTERPRISE FUND – A fund established to account for operations (a) that are financed and operated in a manner like private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges.

EXEMPTION – A reduction to the assessed value of property. The most common exemption is the \$40,000 homestead exemption allowed if the owner uses the property as the principal residence.

EXCISE TAXES – Also known as selective sales taxes. There are three basic types; benefit-based excise tax attempts to recover the cost of providing a service to those who use it, such as hotel/motel tax, privilege taxes such as business/occupation taxes, and sumptuary tax, such as the alcohol (sin) taxes.

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays used in funds that are accounted for on the modified accrual basis of accounting. (Governmental funds)

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures used in funds that are accounted for on the accrual basis of accounting. (Proprietary funds)

FAIR MARKET VALUE – What the property would bring if it were sold on the open market at the usual value.

FISCAL YEAR – Any period of 12 consecutive months to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FIXTURES – Attachments to buildings which are not intended to be removed and which cannot be removed without damage to the buildings.

FULL-TIME EQUIVALENT (F.T.E.) – The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

FUNCTION – A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public health is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific

activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The difference between revenues and expenditures.

GAAP – General Accepted Accounting Principals

GASB – The Governmental Accounting Standards Board is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.

GENERAL FUND – A fund containing revenues, such as property taxes, not designated by law for a special purpose. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GENERAL REVENUE – The revenues of a government other than those derived from and retained in an enterprise.

GOAL – A long-range desirable result attained by achieving objectives designed to implement a strategy.

GOVERNMENTAL ACCOUNTING – The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

GOVERNMENTAL FUNDS – Funds generally are used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT – A contribution of assets (usually cash) from one government unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and required distinctive reporting.

HOMESTEAD EXEMPTION – A reduction in real property valuations for people living on their land.

IDC – Indirect Cost; an expense that is not directly connected to a specific operation or function but is incurred in support of that operation or function.

IMPROVEMENTS – Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

INTERNAL AUDIT – An independent appraisal activity within an organization for the review of operations as a service to management. It is a managerial control which functions by measuring and evaluating the effectiveness of other controls.

INTERNAL SERVICE FUND – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVENTORY OF SUPPLIES – An asset account which reflects the cost of supplies on hand for use in operations.

LEASE-PURCHASE AGREEMENTS – Contractual agreements which are termed “leases,” but which in substance amount to purchase contracts for equipment and machinery.

LEGAL DEBT MARGIN – The net amount of external financing resources that is available to the jurisdiction through the issuance of General Obligation bonds. In Georgia, the constitutional debt limit for GO bonds for counties is 10 percent of the assessed value of taxable property.

LEVY – To impose taxes, special assessments, or service charges for the support of County activities.

LIABILITIES – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

(LOST) LOCAL OPTION SALES TAX – A voter approved % of sales tax collected from retailers within a County.

MANDATE – Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

MAJOR FUND – Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget.

MILLAGE RATE – Rate applied to taxable value to determine property taxes. The ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property. One mill is 1/10th of a penny, and is equal to one dollar per thousand.

MISSION – Describes what the organization does, who it does it for, and how it does it.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis of

accounting in two important ways (1) revenues are not recognized until they are measurable and available, and (2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

MUNICIPALITY – A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

M&O – Maintenance and Operations

MPC – Metropolitan Planning Commission

MSA – Metropolitan Statistical Area; a geographic entity defined by the federal Office of Management and Budget for use by federal statistical agencies, based on the concept of a core area with a large population nucleus, plus adjacent communities having a high degree of economic and social integration with that core.

MWBE – Minority/Women Business Enterprise

NET ASSETS – An account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

NON-CLASSIFIED POSITIONS – Positions not subject to the position classification plan.

NON MAJOR FUND – A fund that does not meet the criteria for a major fund as defined.

(OPEB) OTHER POST EMPLOYMENT BENEFITS – Benefits provided to retired employees other than their pensions (i.e. health, life, and dental insurance).

OBJECTIVE – Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

OPERATING BUDGET – Plans for current expenditures and the proposed means of financing them. The annual operating budget (the biennial operating budget) is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. Where not required by law the annual operating budgets are essential to sound financial management and should be adopted by every government.

ORDINANCE – A formal legislative enactment by the governing board of the County. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the local government to which it applies.

PAY-AS-YOU-GO BASIS – A term used to describe the financial policy of a government which finances all of its capital outlays from current revenues rather than by borrowing.

PERFORMANCE MEASURES – Specific quantitative and qualitative measures of work performed.

PROPERTY TAXES – Tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

PROPRIETARY FUND – A fund which operates similarly to the private sector and focuses on the measurement of net income.

RESERVE – (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOLUTION – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RESTRICTED ASSETS – Monies or other resources, the use of which is restricted by legal or contractual requirements.

RETAINED EARNINGS – A fund equity account which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

REVENUE BONDS – Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues.

REVENUES – Sources of income received during a fiscal year, operating transfers from other funds, and other financing sources such as the proceeds derived from the sale of fixed assets.

ROLLBACK RATE – A tax rate calculated to offset growth in the tax digest due to reassessment of property. It is equal to the previous year's millage rate minus the millage equivalent of the total net assessed value added by reassessments. The intent is to keep the tax bill to the property owner level from year to year.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL DISTRICT – An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

(SPLOST) SPECIAL PURPOSE LOCAL OPTIONS SALES TAX – An optional sales tax of one cent per dollar approved by local referendum. Proceeds are used for capital projects and debt retirement. The referendum authorizes collection for a specific period.

(STD) SPECIAL TAX DISTRICT – A defined area within the county where special services are rendered and the costs of the special services are paid from revenues collected from Real and Personal Tax and service charges imposed within that area.

STATUTE – A law enacted by a duly organized and constituted legislative body.

(TANs) TAX ANTICIPATION NOTES – Note (sometimes called warrants) issued in anticipation of collection of taxes. Usually retire able only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TAX DIGEST – A listing of the total taxable value (i.e. fair market value) of all property, real and personal, in the County.

TAX RATE – The amount of tax stated in terms of a unit of the tax base; for example, 25 mill per dollar of assessed valuation of taxable property.

TAX RETURN – Form used to report taxable income and property.

TAXES – Compulsory charges levied by a government for the purpose of financing services.

TRANSFER IN/OUT – Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRUST FUND – A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, such as the pension fund.

UNINCORPORATED AREA – That portion of the County which is not within the boundaries of any municipality.