

CITY OF PORT WENTWORTH

912-999-2084

Fence Permit Checklist & Information Sheet

The following items are required to apply for a fence permit:

- ❖ Fence Permit Application **COMPLETED** and **SIGNED**
- ❖ A Copy of the **Recorded Plat** showing where the fence is to be located on the property and the dimensions of each side of the fence (Plats can be purchased from the Chatham Co Courthouse)
****FENCES SHALL NOT BE ERECTED WITHIN ANY PUBLIC RIGHT OF WAY OR EASEMENTS****
- ❖ Letter of Authorization from Homeowner's Association
- ❖ Letter of Authorization from any property owner where the fence may be connected
- ❖ Copy of Fence Contractor's current GA Occupational Tax Certificate (Business License)
- ❖ Fees: Administrative Fee + Fence Fee (*please refer to the "Business User Fee Schedule" for the current fee's*)

Please note per PORT WENTWORTH ZONING ORDINANCE, GENERAL PROVISIONS ARTICLE 6.20, SEC C.

- ❖ Residential Privacy fences:
 - Side & Rear Yards: Shall not exceed six (6) feet in height
 - Front Yard: Shall not exceed four (4) feet in height
 - Secondary Front Yard on a Corner lot: Shall not exceed three (3) feet in height
- ❖ Non-sight obscuring Security fences:
 - Commercial (excludes C-1) or Industrial: Shall not exceed twelve (12) feet in height
- ❖ Permit must be posted in an accessible place before requesting inspection
- ❖ Two Inspections will be required
 - Footing (post holes only; minimum 2ft deep; nothing in the holes)
 - Fence Final (after complete construction)
- ❖ You DO NOT need to be present for inspection to be made

*****IF ANY OF THE ABOVE INFORMATION IS MISSING OR INCOMPLETE THE APPLICATION WILL NOT BE PROCESSED. *****

*****ALL INSPECTION REQUESTS MUST BE MADE ON-LINE AT WWW.PORTWENTWORTHGA.GOV BY 1:00 P.M. ON THE BUSINESS DAY PRECEDING THE REQUESTED DATE******